



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/24/2017    **VisitType:** Licensing Study    **Arrival:** 9:45 AM    **Departure:** 1:30 PM

**CCLC-33868**

**Hazzard Hill Early Head Start**

1403 Pendergast Street, Suite A Waycross, GA 31501 Ware County  
 (912) 490-0201 [lmcauley@myactionpact.org](mailto:lmcauley@myactionpact.org)

**Regional Consultant**

Connie Boatright  
 Phone: (912) 544-9701  
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**Mailing Address**  
 Same

<b>Compliance Zone Designation</b>		
08/24/2017	Licensing Study	Good Standing
02/21/2017	Monitoring Visit	Good Standing
08/23/2016	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
One bldg.	A		0	0	C	8	C	NA	NA	Not In Use
One bldg.	B	One Year Olds and Two Year Olds	2	6	C	8	C	NA	NA	Nap
One bldg.	C	Infants and One Year Olds and Two Year Olds	2	6	C	8	C	NA	NA	Nap
One bldg.	D	Infants and One Year Olds and Two Year Olds	3	7	C	8	C	NA	NA	Nap
One bldg.	E	One Year Olds and Two Year Olds	2	5	C	8	C	NA	NA	Nap
One bldg.	F	Infants and One Year Olds and Two Year Olds	2	7	C	8	C	NA	NA	Nap
One bldg.	G	Infants and One Year Olds and Two Year Olds	2	7	C	8	C	NA	NA	Nap
One bldg.	H	Infants and One Year Olds	2	4	C	8	C	NA	NA	Nap
One bldg.	I	Two Year Olds	2	6	C	8	C	NA	NA	Nap
One bldg.	J	Two Year Olds	2	6	C	8	C	NA	NA	Nap
One bldg.	K	Two Year Olds	2	7	C	8	C	NA	NA	Nap

Total Capacity @35 sq. ft.: 88

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 61

Total Capacity @35 sq. ft.: 88

Total Capacity @25 sq. ft.: 0

<b>Building</b>	<b>Playground</b>	<b>Playground Occupancy</b>	<b>Playground Compliance</b>
One bldg.	B	55	C
One bldg.	one plgr.	62	C

**Comments**

This Licensing Study is the first regulatory visit for Hazzard Hill Early Head Start this 2017 - 2018 fiscal year.

The consultant reviewed all staff files and finds that each staff has a satisfactory fingerprint criminal records clearance determination letter on file.


The consultant discussed SIDS / Safe Sleep with the center staff.

The center director stated no field trips or transportation is provided.

The center provides liability insurance.

Plan of Improvement: Developed This Date 08/24/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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 Great Marketing Tool  
 Raises the Bar in Child Care  
 For More Information:  
 Email: [QualityRated@dec.ga.gov](mailto:QualityRated@dec.ga.gov) or Call: 855-800-7747

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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LaTonya Denise McGauley, Program Official

Date

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Connie Boatright, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.03 Activities**

**Met**

**Comment**

The consultant observed a variety of age appropriate activities through out the center.

**Correction Deadline: 8/24/2017**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Observed-Variety Throughout Center

**Correction Deadline: 3/7/2017**

**Corrected on 8/24/2017**

.12(2)(a) - The consultant observed that the red vinyl chair has been removed from the classroom and is not accessible to the children.

**Correction Deadline: 3/7/2017**

**Corrected on 8/24/2017**

.12(2)(b) - The consultant observed that the activity rug has been removed from the classroom and is not accessible to the children.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Children's Records

**Records Reviewed: 7**

**Records with Missing/Incomplete Components: 0**

Child # 1

Met

**Records Reviewed: 7**

**Records with Missing/Incomplete Components: 0**

Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met
Child # 7	Met

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**591-1-1-.08 Children's Records**

**Met**

**Comment**

Observed-Records Complete/Well Organized

**Comment**

Parent Authorizations Obtained/Completed

**Facility**

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**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Observation-Clean and Well Maintained

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**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed Capacity Routinely Met

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**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Observation-No Hazards Accessible

**Correction Deadline: 2/21/2017**

**Corrected on 8/24/2017**

**.25(13) - The consultant observed the previous citation to be corrected on this date.**

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**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Observation-Clean/Good Repair

**Correction Deadline: 2/21/2017**

**Corrected on 8/24/2017**

**.26(8) - The previous citation is observed to be corrected on this date.**

**Food Service**

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**591-1-1-.15 Food Service & Nutrition**

**Met**

**Comment**

Menu Meets USDA Guidelines

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**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen Appears Clean/Well Organized

**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff Stated Proper Knowledge

**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Observed-Proper Hand Washing Throughout

**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The center director stated no medication is routinely administered.

**Correction Deadline: 8/24/2017**

**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures** **Met**

**Comment**

The consultant observed that fire drills have been conducted and documented as required.

**Correction Deadline: 8/29/2017**

**591-1-1-.22 Parental Access** **Met**

**Comment**

The consultant observed the parental access notice posted on the parent bulletin board.

**Correction Deadline: 8/24/2017**

**591-1-1-.27 Posted Notices** **Met**

**Comment**

Observed-All Notices Posted

**Safety**

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**591-1-1-.05 Animals** **Met**

**Comment**

No Animals Kept

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff stated positive redirection is used as a form of discipline.

**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

No Field Trips at This Time

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**591-1-1-.36 Transportation(CR)****Met****Comment**

No Routine Transportation Provided

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Correct number of mats; disinfecting discussed

**Comment**

Discussed-SIDS/Infant Sleeping Position

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**Staff Records**

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**Records Reviewed: 35****Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Date of Hire: 01/11/2016	
Staff # 2	Met
Staff # 3	Met
Date of Hire: 11/17/2010	
Staff # 4	Met
Date of Hire: 08/10/2011	
Staff # 5	Met
Date of Hire: 07/28/2008	
Staff # 6	Met
Date of Hire: 07/28/2008	
Staff # 7	Met
Date of Hire: 07/28/2008	
Staff # 8	Met
Date of Hire: 07/18/2005	
Staff # 9	Met
Date of Hire: 11/19/2014	
Staff # 10	Met
Date of Hire: 10/16/2006	
Staff # 11	Met
Date of Hire: 08/01/2016	

Staff # 12	Met
Staff # 13	Met
Date of Hire: 01/22/2008	
Staff # 14	Met
Date of Hire: 12/07/2015	
Staff # 15	Met
Date of Hire: 03/02/2015	
Staff # 16	Met
Date of Hire: 09/15/2013	
Staff # 17	Met
Date of Hire: 07/24/2003	
Staff # 18	Met
Staff # 19	Met
Date of Hire: 08/16/1999	
Staff # 20	Met
Date of Hire: 11/24/2003	
Staff # 21	Met
Date of Hire: 11/03/2008	
Staff # 22	Met
Date of Hire: 01/06/2003	
Staff # 23	Met
Date of Hire: 09/22/2003	
Staff # 24	Met
Date of Hire: 08/09/2013	
Staff # 25	Met
Date of Hire: 04/19/2010	
Staff # 26	Met
Date of Hire: 01/03/2017	
Staff # 27	Met
Date of Hire: 07/29/2015	

**Records Reviewed: 35**

**Records with Missing/Incomplete Components: 0**

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Staff # 28	Met
Staff # 29	Met
Date of Hire: 11/26/2012	
Staff # 30	Met
Date of Hire: 12/20/2013	
Staff # 31	Met
Date of Hire: 08/29/2013	
Staff # 32	Met
Staff # 33	Met
Staff # 34	Met
Date of Hire: 02/07/2011	
Staff # 35	Met
Date of Hire: 08/17/2015	

**Staff Credentials Reviewed: 35**

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**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**

Criminal Records Check complete

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**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Observed-100% Certified First Aid & CPR

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**591-1-1-.33 Staff Training** **Met**

**Comment**

Observed - Documentation Of Training

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Lead staff education requirements

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Observed-Direct Supervision/Attentive Staff