



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/14/2019 **VisitType:** Monitoring Visit **Arrival:** 9:25 AM **Departure:** 12:15 PM

CCLC-33391

Bright Horizons at Glenlake

1 Glenlake Parkway Atlanta, GA 30328 Fulton County
 (470) 558-1181 Tonia.Brewer@brighthorizons.com

Regional Consultant

Octavia Humphrey

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Mailing Address
 Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/14/2019	Monitoring Visit	Good Standing	
11/07/2018	Complaint Investigation Follow Up	Good Standing	
10/16/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A:1R - LL	Infants	2	9	C	12	C	NA	NA	Diapering, Floor Play, Free Play
Main	B:2R - LL	Infants and One Year Olds	2	9	C	12	C	NA	NA	Diapering, Floor Play, Nap, Free Play
Main	C:2R - UL	One Year Olds	1	6	C	15	C	NA	NA	Free Play
Main	D:1R - UL	One Year Olds	2	12	C	15	C	NA	NA	Free Play
Main	E:1L - UL	Two Year Olds	1	9	C	14	C	NA	NA	Free Play
Main	F:2L - UL	Two Year Olds	2	6	C	14	C	NA	NA	Free Play
Main	G:3L - UL	PreK	2	20	C	20	C	NA	NA	Circle Time
Main	H:4L - UL	Three Year Olds	2	11	C	20	C	NA	NA	Free Play
Main	I:5L - UL	Three Year Olds	2	11	C	20	C	NA	NA	Circle Time
Main	J:RR - UL		0	0	C	24	C	NA	NA	

Total Capacity @35 sq. ft.: 166

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 93

Total Capacity @35 sq. ft.: 166

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	L: Infant/Toddler	44	C
Main	R: Preschool	59	C

Comments

The purpose of today's visit was to conduct a Monitoring Visit and to follow-up from the previous visit from October 16, 2018.

Consultant discussed with Provider about Comprehensive Satisfactory Criminal Background Checks for New Hires and Staff that transferred from another location.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Tonia Brewer, Program Official

Date

Octavia Humphrey, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Consultant observed equipment and furniture to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Consultant observed Center to appear clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Consultant observed Playground to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Consultant observed Proper diapering procedures in B;2R-LL Infants and One Year Olds classroom.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Consultant observed proper hand washing throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Consultant observed Age-appropriate redirection in classroom H:4L-UL Three Year Olds.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Consultant observed twelve(12) of twelve (12) cribs used for sleeping and resting, to meet Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials International (ASTM) safety standards. Consultant also discussed all Infant Safe Sleeping and Resting requirements with Staff.

Staff Records

Records Reviewed: 24

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 04/29/2013

Staff # 2 Met

Date of Hire: 07/10/2017

Staff # 3 Met

Date of Hire: 07/16/2018

Staff # 4 Met

Date of Hire: 07/10/2018

Staff # 5 Met

Date of Hire: 05/07/2018

Staff # 6 Met

Date of Hire: 02/21/2018

Staff # 7 Met

Date of Hire: 08/10/2015

Staff # 8 Date of Hire: 05/23/2017	Met
Staff # 9 Date of Hire: 10/06/2014	Met
Staff # 10 Date of Hire: 08/13/2018	Met
Staff # 11 Date of Hire: 03/26/2018	Met
Staff # 12 Date of Hire: 12/04/2017	Met
Staff # 13 Date of Hire: 01/07/2019	Met
Staff # 14 Date of Hire: 12/31/2018	Met
Staff # 15 Date of Hire: 05/07/2018	Met
Staff # 16 Date of Hire: 06/04/2018	Met
Staff # 17 Date of Hire: 05/27/1956	Met
Staff # 18 Date of Hire: 05/21/2018	Met
Staff # 19 Date of Hire: 01/07/2019	Met
Staff # 20 Date of Hire: 02/20/2018	Met
Staff # 21 Date of Hire: 08/27/2018	Met
Staff # 22 Date of Hire: 05/03/2017	Met

Records Reviewed: 24**Records with Missing/Incomplete Components: 0**

Staff # 23

Met

Date of Hire: 08/19/1996

Staff # 24

Met

Date of Hire: 08/10/2015

Staff Credentials Reviewed: 24

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Technical Assistance****Comment**

Director provided four [4] files for employees hired since last visit.

Technical Assistance

591-1-1-.09(1)(h) - Consultant discussed with Provider about the requirements for the Center to ensure that every Provisional Employee requests child abuse and neglect registry information and criminal history documents from any U.S. state, territory or tribal land other than Georgia in which they have resided in the preceding five years and submit such documents to the Department in a timely manner. Failure to request out-of-state information will result in the issuance of an unsatisfactory Comprehensive Records Check Determination. Consultant reviewed five out of twenty-four Staff waiting on Out of State results.

Correction Deadline: 1/14/2019

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Adequate supervision observed on this date.

591-1-1-.32 Supervision(CR)**Met****Comment**

Consultant observed Staff to provide direct supervision and be attentive to children's needs.