



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/12/2018    **VisitType:** Complaint Investigation & Monitoring Visit    **Arrival:** 10:00 AM    **Departure:** 4:30 PM

**CCLC-33231**

**University Childcare Center**

111 Bowstrom Road Athens, GA 30602 Clarke County  
 (706) 227-5316 astough@uga.edu

**Regional Consultant**

Alva Huff

Phone: (770) 357-3405

Fax: (770) 357-3404

jennifer.taylor@dec.al.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>		
04/12/2018	Complaint Investigation & Monitoring Visit	Good Standing
04/12/2018	Complaint Closure	Good Standing
11/07/2017	Complaint Closure	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	110(infants)	Infants and One Year Olds	2	5	C	13	C	NA	NA	Nap,Floor Play
Main	111	Four Year Olds and Five Year Olds	2	12	C	18	C	NA	NA	Snack
Main	112(infants)	Infants and One Year Olds	2	6	C	12	C	NA	NA	Free Play
Main	113	Four Year Olds	1	10	C	18	C	NA	NA	Story,Snack
Main	115	Three Year Olds and Four Year Olds	2	14	C	17	C	NA	NA	Circle Time
Main	117	Three Year Olds	2	12	C	22	C	NA	NA	Snack
Main	119	Three Year Olds	1	12	C	15	C	NA	NA	Transitioning
Main	120	One Year Olds	2	11	C	17	C	NA	NA	Free Play,Transitioning
Main	121	Two Year Olds	2	12	C	15	C	NA	NA	Snack
Main	122	One Year Olds	2	7	C	14	C	NA	NA	Free Play
Main	123	Two Year Olds	2	11	C	15	C	NA	NA	Snack
Main	124	One Year Olds	3	11	C	16	C	NA	NA	Outside
Main	125	Two Year Olds	2	12	C	15	C	NA	NA	Snack

Total Capacity @35 sq. ft.: 207

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 135

Total Capacity @35 sq. ft.: 207

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
----------	------------	----------------------	-----------------------


**Comments**

The purpose of this visit was to conduct a monitoring visit/complaint investigation and to follow up on the previous visit from November 2, 2017. The fingerprint requirements were discussed with the director on this date.

A one-day letter was left on this date.

Plan of Improvement: Developed This Date 04/12/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

---

Ashley Stough, Program Official

Date

---

Alva Huff, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 4/12/2018 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 10:00 AM **Departure:** 4:30 PM

**CCLC-33231**

**University Childcare Center**

111 Bowstrom Road Athens, GA 30602 Clarke County  
(706) 227-5316 astough@uga.edu

**Mailing Address**  
Same

**Regional Consultant**

Alva Huff

Phone: (770) 357-3405  
Fax: (770) 357-3404  
jennifer.taylor@dec.al.gov

The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Center appears clean and well maintained.

**591-1-1-.26 Playgrounds(CR)** **Met**

**Correction Deadline: 11/2/2017**

**Corrected on 4/12/2018**

.26(9) - Previous citation corrected in that the consultant observed the children's outside play area clean and in good repair on this date.

### Health and Hygiene

---

**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

**Comment**

Staff state proper knowledge of diapering procedures.

---

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

**Comment**

Staff were observed to remind children to wash hands.

---

**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

**Safety**

---

**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

---

**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

Pleasant naptime environment observed.

**Staff Records**

---

**Records Reviewed: 34****Records with Missing/Incomplete Components: 1**

---

Staff # 1

Met

Date of Hire: 03/14/2018

Staff # 2

Met

Date of Hire: 11/03/2017

Staff # 3

Met

Staff # 4

Met

Date of Hire: 05/10/2013

Staff # 5

Met

Date of Hire: 07/07/2017

---

Staff # 6 Date of Hire: 07/16/2012	Met
Staff # 7 Date of Hire: 01/03/2012	Met
Staff # 8 Date of Hire: 04/22/2012	Met
Staff # 9	Met
Staff # 10 Date of Hire: 02/09/2012	Met
Staff # 11 Date of Hire: 09/04/2015	Met
Staff # 12 Date of Hire: 03/14/2018	Met
Staff # 13 Date of Hire: 01/16/2015	Met
Staff # 14 Date of Hire: 04/21/2017	Met
Staff # 15 Date of Hire: 08/08/2017	Met
Staff # 16 Date of Hire: 04/09/2018	Met
Staff # 17 Date of Hire: 11/06/2017	Met
Staff # 18 Date of Hire: 01/02/2018 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	Not Met
Staff # 19 Date of Hire: 09/29/2017	Met
Staff # 20 Date of Hire: 09/23/2014	Met

Staff # 21 Date of Hire: 05/11/2012	Met
Staff # 22 Date of Hire: 02/23/2012	Met
Staff # 23 Date of Hire: 06/01/2017	Met
Staff # 24 Date of Hire: 04/10/2017	Met
Staff # 25 Date of Hire: 01/12/2015	Met
Staff # 26 Date of Hire: 01/03/2012	Met
Staff # 27 Date of Hire: 10/09/2017	Met
Staff # 28 Date of Hire: 03/27/2017	Met
Staff # 29 Date of Hire: 09/11/2013	Met
Staff # 30 Date of Hire: 07/29/2014	Met
Staff # 31 Date of Hire: 04/14/2017	Met
Staff # 32 Date of Hire: 08/29/2016	Met
Staff # 33 Date of Hire: 01/03/2012	Met
Staff # 34 Date of Hire: 09/28/2012	Met

---

**Staff Credentials Reviewed: 34**

---

**591-1-1-.09 Criminal Records Check(CR)****Not Met****Comment**

Director provided (8) file(s) for employees hired since last visit.

**Finding**

591-1-1-.09(1)(i) requires that if the Center accept a satisfactory determination letter issued by the Department for a potential Director or Employee as evidence of that individual's Satisfactory Records Check Determination, the Records Check Clearance Date must be within the preceding 12 months from the hire date, and the Center does not know or reasonably should not know that the individual's satisfactory status has not changed. It was determined, based on an review of records that an employee who transferred from another center and hired at the facility on January 2, 2018, had a satisfactory records check determination letter with an "as of date" dated more than twelve (12) months.

**POI (Plan of Improvement)**

The Center will ensure that each potential Employee bringing a satisfactory determination letter issued by the Department has a Satisfactory Records Check Determination that is dated within the preceding 12 months from the hire date. The Center will not employ individual's whose satisfactory status has changed.

**Correction Deadline: 4/12/2018**

---

**591-1-1-.31 Staff(CR)****Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

<b>Staffing and Supervision</b>
---------------------------------

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

---

**591-1-1-.32 Supervision(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.