



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/21/2018 **VisitType:** Licensing Study **Arrival:** 9:30 AM **Departure:** 2:05 PM

**CCLC-32848**

**Kidz Korner - Dahlonega**

89 Long Branch Rd Dahlonega, GA 30533 Lumpkin County  
 (706) 864-8431 kidzcorner77@yahoo.com

**Regional Consultant**

Colleen Covey

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colleen.covey@decals.ga.gov

**Mailing Address**

P.O. Box 2573  
 Cleveland, GA 30528

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/21/2018	Licensing Study	Good Standing	
04/18/2018	Complaint Closure	Good Standing	
04/13/2018	Complaint Investigation & Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes					
Main	A-1st RT	One Year Olds	1	5	C	12	C	NA	NA	Floor Play					
Main	B-2nd RT	Infants	1	5	C	8	C	NA	NA	Diapering, Floor Play					
Main	C-3rd RT	One Year Olds	2	7	C	14	C	NA	NA	Free Play					
Main	D-Middle Back		0	0	C	12	C	NA	NA						
Main	E-2nd Left		0	0	C	14	C	20	C						
Main	F-1st Left	Four Year Olds and Five Year Olds	1	6	C	22	C	30	C	Centers					
Main	G-Far Left	Three Year Olds	2	12	C	23	C	32	C	Circle Time					
Main	H-Back Right	Two Year Olds	2	8	C	21	C	NA	NA	Free Play					
Total Capacity @35 sq. ft.: 126						Total Capacity @25 sq. ft.: 149									
Total # Children this Date: 43						Total Capacity @35 sq. ft.: 126					Total Capacity @25 sq. ft.: 149				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Older/Back Playground	57	C
Main	Younger/Front Playground	18	C

**Comments**

Follow up to the previous visit that was conducted on April 13, 2018 was completed on this date.

Required reporting was discussed with the provider.

Plan of Improvement: Developed This Date 12/21/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Sherry Nelson, Program Official

Date

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Colleen Covey, Consultant

Date



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### Findings Report

**Date:** 12/21/2018 **VisitType:** Licensing Study

**Arrival:** 9:30 AM

**Departure:** 2:05 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

**Correction Deadline: 4/13/2018**

Corrected on 12/21/2018

.08(5) - Classroom attendance records were observed on this date.

## Facility

591-1-1-.06 Bathrooms

Met

**Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

**Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 4/13/2018

Corrected on 12/21/2018

.25(13) - No hazards were observed on this date.

591-1-1-.26 Playgrounds(CR)

Met

**Comment**

Playground observed to be clean and in good repair.

The mulch was not measured on this date due to heavy rain and standing water.

Correction Deadline: 5/13/2018

Corrected on 12/21/2018

.26(3) - Shade has been added to the younger children's playground.

## Food Service

591-1-1-.18 Kitchen Operations

Met

**Comment**

Kitchen appears clean and well organized.

## Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Correction Deadline: 4/27/2018

Corrected on 12/21/2018

.10(1) - An exhaust system has been installed and was observed to be working properly.

591-1-1-.17 Hygiene(CR)

Met

**Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

**Comment**

The Provider stated that no medication has been administered since the previous visit was conducted on April 13, 2018.

## Safety

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**591-1-1-.05 Animals** **N/A**

**Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.13 Field Trips(CR)** **N/A**

**Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Complete documentation of transportation observed.

Annual Vehicle Inspection was observed completed on March 1, 2018.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Pleasant naptime environment observed.

**Correction Deadline: 4/13/2018**

**Corrected on 12/21/2018**

**.30(1)(a)2 - The mattresses were observed to be firm and in good repair.**

**Staff Records**

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**Records Reviewed: 14**

**Records with Missing/Incomplete Components: 5**

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Staff # 1	Met
Date of Hire: 09/11/2018	
Staff # 2	Met
Date of Hire: 07/27/2015	
Staff # 3	Met
Date of Hire: 09/12/2016	
Staff # 4	Met
Date of Hire: 09/10/2018	
Staff # 5	Met
Date of Hire: 02/24/2012	
Staff # 6	Not Met
Date of Hire: 08/21/2008	

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

**Records Reviewed: 14****Records with Missing/Incomplete Components: 5**

Staff # 7	Met
Date of Hire: 05/30/2014	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 8	Not Met
Date of Hire: 06/21/2010	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 9	Not Met
Date of Hire: 10/14/2014	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 10	Met
Date of Hire: 10/25/2018	
Staff # 11	Met
Date of Hire: 09/20/2014	
Staff # 12	Not Met
Date of Hire: 10/22/2014	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 13	Met
Date of Hire: 06/18/2018	
Staff # 14	Not Met
Date of Hire: 10/12/2011	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	

**Staff Credentials Reviewed: 14**

<b>591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)</b>	<b>Met</b>
<b>Comment</b> Director provided four staff files for employees hired since last visit on April 13, 2018.	
<b>591-1-1-.14 First Aid &amp; CPR</b>	<b>Met</b>
<b>Comment</b> Evidence observed of 100% of center staff certified in First Aid and CPR.	
<b>591-1-1-.33 Staff Training</b>	<b>Not Met</b>

**Finding**

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined by a review of staff files that five staff members did not complete annual training for 2017.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 1/20/2019**

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Correction Deadline: 4/13/2018**

**Corrected on 12/21/2018**

**.32(1) - Ratios were observed to be met on this date.**

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date.