



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/25/2018    **VisitType:** Monitoring Visit    **Arrival:** 9:05 AM    **Departure:** 12:30 PM

**CCLC-32817**

**Montessori Scholars**

13100 Morris Road Milton, GA 30004 Fulton County  
(770) 754-0777 montessorischolars1@gmail.com

**Regional Consultant**

Shannon Curtis

Phone: (770) 342-7802

Fax: (678) 891-5904

shannon.curtis@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
09/25/2018	Monitoring Visit	Good Standing
05/23/2018	POI Follow Up	Good Standing
04/25/2018	Licensing Study	Support

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1R	Infants	1	4	C	12	C	NA	NA	Nap, Floor Play
Main	2R		0	0	C	16	C	NA	NA	Not In Use
Main	3R	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	19	C	30	C	NA	NA	Centers
Main	4R	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	20	C	31	C	NA	NA	Centers
Main	5R	One Year Olds and Two Year Olds	2	16	C	29	C	NA	NA	Free Play, Snack
Main	6R		0	0	C	31	C	NA	NA	Not In Use
Main	7R		0	0	C	20	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 169						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 59			Total Capacity @35 sq. ft.: 169			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infants	15	C
Main	Older	67	C
Main	Toddlers	21	C

**Comments**

The purpose of this visit was to conduct a monitoring visit and to follow up to the previous visit conducted on April 25, 2018.

Consultant discussed the new CRC changes for October 1, 2018 with the Owner on this date.

Plan of Improvement: Developed This Date 09/25/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

---

David Shohooki, Program Official

Date

---

Shannon Curtis, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 9/25/2018 **VisitType:** Monitoring Visit **Arrival:** 9:05 AM **Departure:** 12:30 PM

**CCLC-32817**

**Montessori Scholars**

13100 Morris Road Milton, GA 30004 Fulton County  
(770) 754-0777 montessorischolars1@gmail.com

**Mailing Address**  
Same

**Regional Consultant**

Shannon Curtis

Phone: (770) 342-7802

Fax: (678) 891-5904

shannon.curtis@decal.ga.gov

The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Correction Deadline: 4/27/2018**

**Corrected on 9/25/2018**

**.26(8) - Previous citation corrected. Consultant observed adequate resilient surface beneath the equipment and fall zones on this date.**

**Correction Deadline: 4/27/2018**

**Corrected on 9/25/2018**

**.26(9) - Previous citation corrected. Consultant observed the gap on both sides of the sidewalk to be in good repair on this date. Consultant observed added sod to the play area to level off the uneven areas. Consultant observed the drain opening to be repaired on this date.**

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

Hand washing requirements for diapering were discussed with the director on this date.

### 591-1-1-.17 Hygiene(CR)

Not Met

#### Finding

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on Consultant's observations that children were observed to not wash hands upon morning arrival to the facility and entering the classrooms on this date.

#### POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

**Correction Deadline: 9/25/2018**

### 591-1-1-.20 Medications(CR)

Met

#### Comment

The Provider currently does not dispense/administer medication at this time.

**Safety**

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Staff were observed to maintain a positive learning environment on this date.

### 591-1-1-.36 Transportation(CR)

Met

#### Comment

Center does not provide routine transportation.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

#### Technical Assistance

591-1-1-.30(2)(c) - Consultant discussed with the staff to immediately move sleeping Infants to a crib when they fall asleep in equipment other than a safety approved crib.

**Correction Deadline: 9/25/2018**

## Staff Records

Records Reviewed: 20

Records with Missing/Incomplete Components: 4

Staff # 1

Not Met

Date of Hire: 10/23/2017

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

---

Staff # 2 Date of Hire: 10/01/2017	Met
Staff # 3 Date of Hire: 10/23/2017	Met
Staff # 4 Date of Hire: 09/06/2018	Met
Staff # 5 Date of Hire: 08/23/2018	Met
Staff # 6 Date of Hire: 03/28/2013	Met
Staff # 7 Date of Hire: 06/05/2017 <u>"Missing/Incomplete Components"</u> .33(3)-Health & Safety Certificate	Not Met
Staff # 8 Date of Hire: 03/20/2018 <u>"Missing/Incomplete Components"</u> .33(3)-Health & Safety Certificate	Not Met
Staff # 9 Date of Hire: 06/12/2017 <u>"Missing/Incomplete Components"</u> .33(3)-Health & Safety Certificate	Not Met
Staff # 10 Date of Hire: 02/01/2018	Met
Staff # 11 Date of Hire: 11/28/2016	Met
Staff # 12 Date of Hire: 06/09/2017	Met
Staff # 13 Date of Hire: 05/12/2017	Met
Staff # 14 Date of Hire: 12/01/2017	Met

**Records Reviewed: 20**

**Records with Missing/Incomplete Components: 4**

Staff # 15 Date of Hire: 11/20/2017	Met
Staff # 16 Date of Hire: 08/16/2018	Met
Staff # 17 Date of Hire: 08/07/2017	Met
Staff # 18 Date of Hire: 09/07/2018	Met
Staff # 19 Date of Hire: 02/13/2017	Met
Staff # 20 Date of Hire: 08/19/2018	Met

**Staff Credentials Reviewed: 20**

---

**591-1-1-.09 Criminal Records Check(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.09 - Consultant discussed with the Owner to ensure all staff has a satisfactory comprehensive background determination letter by October 1, 2018 on this date.

---

**591-1-1-.14 First Aid & CPR**

**Met**

**Correction Deadline: 5/25/2018**

**Corrected on 9/25/2018**

**.14(1) - Previous citation corrected. Consultant observed evidence of completed First Aid/CPR for the Director/Owner and staff on this date.**

---

**591-1-1-.33 Staff Training**

**Not Met**

**Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined, based on review of files, that four staff did not have evidence of completed of health and safety orientation on file with a hire date of October 23, 2017, June 5, 2017, June 12, 2017 and March 20, 2018 on this date.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 10/25/2018**

**Recited on 9/25/2018**

**Comment**

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

---

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months. Consultant discussed with the Owner to have evidence of Lead Teacher Credentials for observation in the staff file on this date.

<b>Staffing and Supervision</b>
---------------------------------

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

---

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.