



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 6/10/2019 **VisitType:** POI Follow Up

**Arrival:** 11:40 AM

**Departure:** 1:00 PM

**CCLC-32033**

**Olive Tree Early Learning Center**

5976 Tattnell Street Claxton, GA 30417 Evans County  
 (912) 739-4700 theolivetreelc@gmail.com

**Regional Consultant**

Kesha McNeal

Phone: (866) 359-1672

Fax: (866) 359-7490

kesha.mcneal@dec.al.ga.gov

**Mailing Address**

5976 Tattnell St  
 Claxton, GA 30417

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/10/2019	POI Follow Up	Good Standing	
05/13/2019	Monitoring Visit	Deficient	
10/30/2018	Licensing Study	Deficient	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	Rm A		0	0	C	6	C	NA	NA		
Main	Rm B		0	0	C	6	C	NA	NA		
Main	Rm C	Infants and One Year Olds	2	4	C	8	C	NA	NA	Floor Play, Transitioning, Nap	
Main	Rm D	Two Year Olds	1	7	C	10	C	NA	NA	Lunch, Transitioning, Nap	
Main	Rm E	Three Year Olds and Four Year Olds and Five Year Olds	1	10	C	15	C	NA	NA	Transitioning, Story	
Main	Rm F	Five Year Olds and Six Year Olds and Over	1	8	C	18	C	NA	NA	Art, Transitioning, Free Play	
Total Capacity @35 sq. ft.:						63	Total Capacity @25 sq. ft.:				0
Total # Children this Date: 29			Total Capacity @35 sq. ft.:			63	Total Capacity @25 sq. ft.:				0


Building	Playground	Playground Occupancy	Playground Compliance
Main	playground	13	C
Main	playground B	19	C
Main	Playground C	95	C

**Comments**

Director provided three file(s) for employees hired since last visit.

Plan of Improvement: Developed This Date 06/10/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Jasmine Williams, Program Official

Date

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Kesha McNeal, Consultant

Date



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### Findings Report

**Date:** 6/10/2019    **VisitType:** POI Follow Up    **Arrival:** 11:40 AM    **Departure:** 1:00 PM

#### CCLC-32033

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The following information is associated with a POI Follow Up:

<b>Facility</b>
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591-1-1-.25 Physical Plant - Safe Environment(CR) Met

Correction Deadline: 6/12/2019

Corrected on 6/10/2019

.25(11) - Previous citation observed corrected in that the floors were maintained to be safe and secure on this date.

591-1-1-.26 Playgrounds(CR) Met

Correction Deadline: 5/13/2019

Corrected on 6/10/2019

.26(9) - Previous citation observed corrected in that the center has fixed all hazards on the playground on this date.

<b>Policies and Procedures</b>
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591-1-1-.21 Operational Policies & Procedures Met

Correction Deadline: 5/23/2019

Corrected on 6/10/2019

.21(1)(p) - Previous citation observed corrected the center has revised the emergency plan that includes all of the required items.

Correction Deadline: 5/18/2019

Corrected on 6/10/2019

.21(3) - Previous citation observed corrected in that the center has conducted and kept documentation of drills on file as required.

#### Comment

Program observed complete emergency drills

<b>Safety</b>
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**591-1-1-.36 Transportation(CR)****Met****Correction Deadline: 5/13/2019****Corrected on 6/10/2019****.36(3)(a-b) - Previous citation observed corrected in that the director has completed the required transportation training as required.**

<b>Staff Records</b>
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**Records Reviewed: 7****Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Date of Hire: 01/25/2018	
Staff # 2	Met
Date of Hire: 08/10/2010	
Staff # 3	Met
Date of Hire: 05/31/2019	
Staff # 4	Met
Staff # 5	Met
Date of Hire: 05/13/2019	
Staff # 6	Met
Date of Hire: 05/13/2019	
Staff # 7	Met
Date of Hire: 04/14/2019	

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**Staff Credentials Reviewed: 7**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided three file(s) for employees hired since last visit.

**Correction Deadline: 5/20/2019****Corrected on 6/10/2019****.09(1)(a) - Previous citation observed all current staff had evidence of comprehensive background check as required.****Correction Deadline: 5/13/2019****Corrected on 6/10/2019****.09(1)(c) - Previous citation observed all current staff had evidence of comprehensive background check as required.**

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**591-1-1-.33 Staff Training****Met**

**Correction Deadline: 5/23/2019**

**Corrected on 6/10/2019**

**.33(7) - Previous citation observed corrected on this date.**