



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/19/2019 **VisitType:** Licensing Study

Arrival: 2:20 PM

Departure: 6:00 PM

CCLC-3197

Blackshear Presbyterian Church

432 Main St Blackshear, GA 31516 Pierce County
 (912) 449-0799 bpcc25@gmail.com

Regional Consultant

Connie Boatright

Phone: (912) 544-9701

Fax: (912) 544-9700

connie.boatright@decal.ga.gov

Mailing Address

432 Main Street
 Blackshear, GA 31516

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/19/2019	Licensing Study	Good Standing	
05/07/2019	Complaint Investigation & Monitoring Visit	Good Standing	
05/07/2019	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left	One Year Olds	1	4	C	8	C	NA	NA	Free Play, Floor Play
Main	1st Right	Two Year Olds	1	5	C	12	C	NA	NA	Music, Centers, Snack
Main	2nd Left	Infants and One Year Olds	1	3	C	8	C	NA	NA	Floor Play, Free Play, Feeding
Main	2nd Right	Three Year Olds	1	5	C	12	C	NA	NA	Art
Main	E - Assembly Room	Five Year Olds and Six Year Olds and Over	1	8	C	57	C	NA	NA	Homework, Free Play, Art
Total Capacity @35 sq. ft.: 97						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 25						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	5	C
Main	Playground - One	116	C

Comments

This Licensing Study is the first regulatory visit for Blackshear Presbyterian Church this 2019 - 2020 fiscal year. The center director stated medication is administered and field trips are provided. No routine transportation is provided. The center director stated four new staff has been hired since the consultants last visit. The center director provided all staff files for the consultant to review. The consultant reviewed all staff files and finds that each staff member has a satisfactory comprehensive fingerprint criminal records clearance determination letter on file.

Plan of Improvement: Developed This Date 11/19/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Pam Hitchner, Program Official

Date

Connie Boatright, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

The consultant observed a variety of age appropriate activities through out the center.

Correction Deadline: 11/19/2019

Comment

The consultant observed current lesson plans posted in each classroom.

Correction Deadline: 11/19/2019

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(1) requires each Employee and child in attendance to use all indoor and outdoor furniture, activity materials, and equipment in a safe and appropriate manner and in accordance with the manufacturer's instructions, recommendations, and intended use. All equipment and furniture shall be used only by the age-appropriate group of children. It was determined based on observation that the wood kitchen sink located in the three and four-year-old classroom was missing the sink bowl. Additionally, the red sofa located in the one-year-old classroom had duct tape with frayed strings, posing as a choking hazard.

POI (Plan of Improvement)

The Center will ensure Staff are trained in and children are taught the proper use of all furniture, materials and equipment; will implement a plan for this information to be reviewed with both groups on an ongoing basis; and for monitoring proper and age-appropriate usage.

Correction Deadline: 11/19/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 9

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met
Child # 7	Met
Child # 8	Met
Child # 9	Met

591-1-1-.08 Children's Records

Met

Comment

Parent agreements observed obtained/completed.

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Comment

The consultant observed twenty-five children to be present and twenty-five children to be signed in.

Correction Deadline: 11/19/2019

	Facility
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591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children (broom and dust pan located in the hall by the water fountain).

Finding

591-1-1-.25(15) requires that any outside storage or equipment area be locked, separated from the children by a barrier or enclosure, and shall not be accessible to the children. It was determined based on observation that the light brown storage building located on the right side of the playground had one of two doors that had come loose and was propped on the ground against the building, leaving a gap posing as a potential entrapment hazard. . Additionally, the storage building could not be locked.

POI (Plan of Improvement)

Center Staff will routinely check outside storage or equipment areas to ensure they are locked or otherwise inaccessible to children.

Correction Deadline: 11/29/2019

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that weeds and vines was growing through the left side, right side and back of the fence into the playground and accessible to the children.

POI (Plan of Improvement)

The center director will ensure that all weeds and vines are pulled away from the fence and cleared from inside of the playground area.

Correction Deadline: 11/29/2019

591-1-1-.25 Physical Plant-Structural/Mechanical**Not Met****Finding**

591-1-1-.25(21) requires that all floor level windows or full-length glass doors be constructed of safety glass with decals applied at the eye level of the children or such windows or doors shall have protective devices covering the glass designed to prevent the children from getting cut by the glass should it break for any reason. Except in School-age Centers, child care rooms shall have outside windows which receive natural sunlight and equal not less than five percent (5%) of the floor area in each room, unless central heating and air conditioning are provided. It was determined based on observation that two full-length glass doors at the main entrance and exit was not marked with decals at the eye level of the children. Additionally, two full-length doors located at the back entrance and exit was not marked with decals at the eye level of the children.

POI (Plan of Improvement)

The Center will ensure that glass windows and doors that are accessible to children are constructed of safety glass with decals at children's eye level and will ensure there are adequate outside windows or will provide central heat and air conditioning.

Correction Deadline: 11/29/2019

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the following hazards was present on the playground and accessible to the children:

- The white springy horse was chipping paint.
- The orange, camouflage, and green tricycle was chipping paint.
- Four of four wood benches was weathered and splintered.
- Two of two wood swing frames was weathered and splintered.
- Two of four swing chains was rusted.
- The metal monkey bars was chipping paint.
- Four of four boards surrounding the sand pile was weathered, splintered and broken.
- Two of two grey volley ball post was chipping paint.
- The green, yellow and black Merry-Go-Round was chipping paint.
- Two of two wood seats located on the see-saw was weathered and splintered and chipping paint.
- Two of two handle bars located on the see-saw was chipping paint.
- Two of two metal base legs located on the see-saw was rusted and chipping paint.
- One board that initially held a climbing net was sticking out from the side of the fort 3 and half feet causing a tripping hazard.

POI (Plan of Improvement)

The center will replace, remove, or repair all hazardous equipment. The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 11/29/2019

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation and measurement that two of two swings located on the right side of the playground had four inches of resilient surface where six inches are required.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 11/29/2019

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Not Met****Finding**

591-1-1-.20(4) requires the Center to keep medication in a cabinet or container that is locked or otherwise not accessible to the children and to be stored separate from cleaning chemicals, supplies or poisons. Medications requiring refrigeration shall be placed in a leak-proof container in a refrigerator that is not accessible to the children. It was determined based on observation and pictures taken that the following hazards was located in the two-year-old classroom in diaper bags, accessible to the children and labeled Keep Out of The Reach of Children::

---A can of Schnozzie nasal spray.

---A Bugables mosquito repellent band.

---A tube of Nystatin.

---A tube of Aquaphor Healing Ointment.

---A can of Good Nite Nature's Truth calming aromatherapy.

---A tube of Zinc Oxide Ointment skin protectant.

---A bottle of Dollatr General Infants Ibuprofen Oral Suspension pain reliever / fever reducer.

POI (Plan of Improvement)

The Center will train Staff on the safe and proper storage of medication and monitor to ensure that the rule is met.

Correction Deadline: 11/29/2019

Organization

591-1-1-.16 Governing Body & License**Met****Comment**

The center is currently operating with a valid license with Department of Early Care and Learning, Bright From The Start.

Correction Deadline: 12/3/2019

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

The consultant observed a thoroughly documented fire and tornado drill log to be posted.

591-1-1-.22 Parental Access**Not Met****Finding**

591-1-1-.22 requires the Center to permit the custodial Parent(s) of the child access to all child care areas of the Center at any time the child is in attendance. The custodial Parent(s) shall make his or her presence known to Center Staff prior to removing the child from the Center. It was determined based on observation that the parental access notice was not posted as required.

POI (Plan of Improvement)

The Center will permit unlimited parental access.

Correction Deadline: 11/19/2019

Finding

591-1-1-.27 requires each Center to post in a designated area for public viewing near the front entrance the following: the Center's current License or Permit; a copy of these rules; a copy of the current communicable disease chart; a statement allowing Parent(s) access to all child care areas upon notifying any staff member of his or her presence; names of persons responsible for the administration of the Center in the administrator's absence; the dated current week's menu for meals and snacks; emergency plans for severe weather, fire, and other emergency situations; a statement requiring visitors to check in with Staff when entering the Center; no smoking signs; and a notice provided by the Department which advises Parents of their right to review a copy of the Center's most recent licensure evaluation report upon request to the Center Director. The Center shall provide any Parent with a copy of this evaluation report upon request. It was determined based on observation that the visitor statement, parents have the right, updated communicable disease, updated emergency plan, no smoking sign, parental access and emergency numbers was not posted in the designated area for public viewing near the front entrance as required.

POI (Plan of Improvement)

The Center will post the notices as required and ensure they remain posted.

Correction Deadline: 11/29/2019

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**Not Met****Finding**

591-1-1-.13(6) requires Center Staff to have emergency medical information on each child who goes on a field trip that includes allergies, special medical needs and conditions, current prescribed medications required to be taken on a daily basis for a chronic condition, the name and phone number of the child's doctor, the local medical facility the Center uses in the area where the Center is located, and the telephone numbers where the parent can be reached. The emergency medical information shall be left at the Center as well as taken on the trip in the possession of the adult in charge of the trip. It was determined based on the observation and review of field trip logs and documentation that on July 31, 2019 twelve children was transported from Blackshear Presbyterian Church Child Care located at 432 Main Street, Blackshear, Georgia to Tindalls Workshop located at 106 Yeomans Street, Blackshear, Georgia and back with no emergency medical information immediately available to the staff providing watchful oversight. Additionally, on August 6, 2019 thirteen children was transported from Blackshear Presbyterian Church Child Care located at 432 Main Street, Blackshear, Georgia to Harbor View Nursing Home located at 221 E. Carter Avenue, Blackshear, Georgia and back with no emergency medical information immediately available to the staff providing watchful oversight.

POI (Plan of Improvement)

Center Staff will review emergency medical information for each child who goes on a field trip and obtain any missing information. The Center will ensure that this information is in the possession of both the Center and the required adult on the trip.

Correction Deadline: 11/29/2019

Finding

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on observation and review of records that no proof of a current annual vehicle inspection could be provided.

POI (Plan of Improvement)

The Center will obtain the annual vehicle inspection.

Correction Deadline: 11/29/2019

Finding

591-1-1-.36(4)(f)2. requires that no vehicle shall exceed the manufacturer's rated seating capacity and that proof of the seating capacity is maintained on file. It was determined based on observation and review of transportation logs that on August 6, 2019 thirteen children was transported from Blackshear Presbyterian Church Childcare located at 432 Main Street, Blackshear, Georgia to Harvor View Nursing Home located at 221 E. Carter Avenue Blackshear, Georgia on a eleven passenger van. Additionally, on July 31, 2019 twelve children was transported from Blackshear Presbyterian Church Childcare located at 432 Main Street, Blackshear, Georgia to 106 Yeomans Street Blackshear, Georgia on a eleven passenger van.

POI (Plan of Improvement)

The manufacturer's rated seating capacity will not be exceeded and a copy of the manufacturer's seating capacity will be maintained on file at all times.

Correction Deadline: 11/29/2019

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on observation and review of transportation logs that on August 6, 2019 twelve children was transported from Blackshear Presbyterian Church Childcare located at 432 Main Street, Blackshear, Georgia to Harbor View Nursing Home located at 221 E. Carter Avenue, Blackshear, Georgia and no arrival and departure times was documented. Additionally, on July 31, 2019 thirteen children was transported form Blackshear Presbyterian Church Childcare located at 432 Main Street, Blackshear, Georgia to 106 Yeomans Street Blackshear, Georgia and no arrival and departure times was documented.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 11/29/2019

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on observation and review of transportation logs that on August 6, 2019 thirteen children was transported from Blackshear Presbyterian Church Childcare located at 432 Main Street, Blackshear, Georgia to Harvor View Nursing Home located at 221 E. Carter Avenue Blackshear, Georgia and no designated staff conducted a second vehicle check as required. Additionally, on July 31, 2019 twelve children was transported from Blackshear Presbyterian Church Childcare located at 432 Main Street, Blackshear, Georgia to 106 Yeomans Street Blackshear, Georgia and no designated staff conducted a second vehicle check as required.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 11/29/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Finding

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on observation that four of five crib sheets was not tight fitting. Additionally, two staff stated the infant sheets are changed once a week and not daily or more often as needed as required.

POI (Plan of Improvement)

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

Correction Deadline: 11/19/2019

Staff Records

Records Reviewed: 7

Records with Missing/Incomplete Components: 1

Staff # 1	Met
Date of Hire: 09/15/2008	
Staff # 2	Met
Date of Hire: 04/29/2019	
Staff # 3	Met
Date of Hire: 04/19/2011	
Staff # 4	Met
Date of Hire: 04/05/2019	
Staff # 5	Not Met
Date of Hire: 11/11/2019	
<u>"Missing/Incomplete Components"</u>	
.24(1)-Evidence of Orientation Missing	
Staff # 6	Met
Date of Hire: 08/16/2019	
Staff # 7	Met

Date of Hire: 11/04/2015

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Not Met

Finding

591-1-1-.33(1) requires all Employees and Provisional Employees to receive Initial Center orientation prior to assignment to children or task. It was determined based on observation that two staff members had not completed orientation training as required.

POI (Plan of Improvement)

The Center will develop and provide orientation for all new Staff prior to their staff's assignment to children or task.

Correction Deadline: 11/29/2019

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed on this date.