



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/6/2020    **VisitType:** POI Follow Up    **Arrival:** 11:40 AM    **Departure:** 5:30 PM

**CCLC-30918**

**Rosebud Child Development Center**

550 Grayson Pkwy. Grayson, GA 30017 Gwinnett County  
(678) 694-1679 rosebudcdc@gmail.com

**Regional Consultant**

Dianne Clarke

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dianne.clarke@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/06/2020	POI Follow Up	Good Standing	
12/13/2019	Incident Investigation Closure	Good Standing	
12/02/2019	Incident Investigation/Licensing Study	Support	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1 LFT	Two Year Olds and Three Year Olds and Four Year Olds	1	10	C	28	C	NA	NA	Nap
Main	1R	Infants	1	5	C	16	C	NA	NA	Nap
Main	2 LFT	PreK	2	18	C	25	C	NA	NA	Transitioning, Lunch
Main	2nd R	One Year Olds	2	9	C	18	C	NA	NA	Nap
Main	3rd R	Two Year Olds	2	13	C	16	C	NA	NA	Nap
Main	Middle		0	0	C	18	C	NA	NA	
Total Capacity @35 sq. ft.: 121						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 55			Total Capacity @35 sq. ft.: 121			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A Infant	25	C
Main	B School-Age	86	C
Main	Pre-school	49	C

**Comments**

Please be sure to review the rules and regulations for updates.  
Please ensure that all staff are electronically ported prior to being present at the center.

Plan of Improvement: Developed This Date 01/06/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Sharon Gray, Program Official

Date

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Dianne Clarke, Consultant

Date



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### Findings Report

**Date:** 1/6/2020    **VisitType:** POI Follow Up    **Arrival:** 11:40 AM    **Departure:** 5:30 PM

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The following information is associated with a POI Follow Up:

**Children's Records**

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**591-1-1-.08 Children's Records**

**Not Met**

**Finding**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that three children did not have their enrollment information complete. Child #1 was missing their father's work address and child #5 was missing their mother's work address.

**POI (Plan of Improvement)**

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed. Child #5 is no longer enrolled since the last visit.

**Correction Deadline: 1/6/2020**

**Recited on 1/6/2020**

**Facility**

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**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Correction Deadline: 12/2/2019**

Corrected on 1/6/2020

.25(13) - The previous citation was observed to be corrected in that the plunger was removed.

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 12/9/2019

Corrected on 1/6/2020

.26(4) - The previous citation was observed to be corrected. The provider will ensure that the fence is monitored for hazards.

Correction Deadline: 12/6/2019

Corrected on 1/6/2020

.26(9) - The previous citation was observed to be corrected in that dirt was added to fill in the areas where it was washed away.

## Policies and Procedures

591-1-1-.27 Posted Notices

Met

Correction Deadline: 12/2/2019

Corrected on 1/6/2020

.27 - The previous citation was observed to be corrected in that the plans were observed to be posted.

## Safety

591-1-1-.11 Discipline(CR)

Met

Correction Deadline: 12/13/2019

Corrected on 1/6/2020

.11(2) - The previous citation was observed to be corrected in that appropriate discipline was observed throughout.

591-1-1-.36 Transportation(CR)

Not Met

Correction Deadline: 12/12/2019

Corrected on 1/6/2020

.36(3)(a-b) - The previous citation was observed to be corrected in that the training was observed to be completed.

Correction Deadline: 12/7/2019

Corrected on 1/6/2020

.36(4)(a) - The previous citation was observed to be corrected in that the annual inspection was observed to be completed.

Correction Deadline: 12/9/2019

Corrected on 1/6/2020

.36(4)(b) - The previous citation was observed to be corrected in that the seats were observed to be taped.

Correction Deadline: 12/9/2019

Corrected on 1/6/2020

.36(4)(c) - The previous citation was observed to be corrected in that the fire extinguishers were checked in December 2019.

**Finding**

591-1-1-.36(6) requires written Parental authorization for routine transportation provided by or on behalf of the Center. Written authorization must include the routine pick-up location, routine pick-up time, routine delivery location, routine delivery times and the name of any person authorized to receive the child. It was determined based on a review of records that one child being transported did not have evidence of their transportation form and was being transported during the week of January 6, 2020 and three children were missing their routine pick up and delivery times.

**POI (Plan of Improvement)**

The Center will obtain the required written parental authorization.

**Correction Deadline: 1/7/2020**

**Recited on 1/6/2020**

**Finding**

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on a review of records that seven children did not have evidence of their physician's information completed and three were missing their medical emergency forms.

**POI (Plan of Improvement)**

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

**Correction Deadline: 1/7/2020**

**Recited on 1/6/2020**

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met**

**Correction Deadline: 12/9/2019**

**Corrected on 1/6/2020**

**.30(1)(a)2 - The previous citation was observed to be corrected in that mats were observed to be replaced for cribs that were in use. Discussed with the assistant director regarding removing torn mats from cribs which are not in use.**

**Staff Records**

**Records Reviewed: 6 Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 01/24/2019	
Staff # 2	Met
Date of Hire: 07/30/2015	
Staff # 3	Met
Date of Hire: 01/17/2018	

**Records Reviewed: 6**

**Records with Missing/Incomplete Components: 0**

Staff # 4 Met  
Date of Hire: 07/24/2014

Staff # 5 Met  
Date of Hire: 10/21/2019

Staff # 6 Met

**Staff Credentials Reviewed: 8**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Correction Deadline: 1/6/2020**

**Corrected on 1/6/2020**

**.09(1)(j) - The previous citation was observed to be corrected in that the comprehensive background checks were observed for the previously cited staff and the newly hired staff since the last visit.**

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**591-1-1-.14 First Aid & CPR Met**

**Correction Deadline: 1/1/2020**

**Corrected on 1/6/2020**

**.14(2) - The previous citation was observed to be corrected in that all eligible staff had current evidence of CPR and First Aid Training including the two staff that were previously cited.**

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**591-1-1-.24 Personnel Records Met**

**Correction Deadline: 12/7/2019**

**Corrected on 1/6/2020**

**.24(1) - The previous citation was observe to be corrected in that all newly hired staff has a file.**

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**591-1-1-.33 Staff Training Not Met**

**Finding**

591-1-1-.33(1) requires all Employees and Provisional Employees to receive Initial Center orientation prior to assignment to children or task. It was determined based on a review of records that two new staff #4 and #14 did not have evidence of orientation completed.

**POI (Plan of Improvement)**

The Center will develop and provide orientation for all new Staff prior to their staff's assignment to children or task.

**Correction Deadline: 1/7/2020**

**Recited on 1/6/2020**

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**591-1-1-.31 Staff(CR) Met**

**Correction Deadline: 1/17/2020**

**Corrected on 1/6/2020**

**.31(2)(b)2. - The previous citation was observed to be corrected. Discussed with the assistant director regarding the center hiring new lead teachers for the classrooms ensuing that new lead teachers have evidence of credential or evidence of enrollment in an education credential and/or a completed professional learning plan on file at the time of hire. The assistant director stated that there is a new staff hired to begin on January 13, 2020 to fill the lead teacher role in the classroom and will enroll in an education credential course.**

**Staffing and Supervision**

**Finding**

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based on observation that two two-year-olds were in the classroom with children three and older in the 1L classroom. There were two two-year-olds, six three-year-olds and two four-year-olds with one staff.

**POI (Plan of Improvement)**

The Center will maintain separation of these children under three years old.

**Correction Deadline: 1/6/2020**