



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/11/2021    **VisitType:** Licensing Study    **Arrival:** 8:35 AM    **Departure:** 9:35 AM

**CCLC-3045**

**Preston Ridge Montessori School**

3800 North Point Parkway Alpharetta, GA 30005 Fulton County  
 (770) 751-9510 7333@montessori.com

**Regional Consultant**

Emma Smith

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emma.smith@decal.ga.gov

**Mailing Address**

3800 North Point Pkwy  
 Alpharetta, GA 30005

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/11/2021	Licensing Study	Good Standing	
01/15/2021	Monitoring Visit	Good Standing	
08/12/2020	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Blue	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	17	C	27	C	NA	NA	Centers
Main	Green	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	15	C	38	C	NA	NA	Clean Up, Snack, Transitioning
Main	Red	One Year Olds and Two Year Olds and Six Year Olds and Over	2	13	C	27	C	NA	NA	Outside, Transitioning
Main	Yellow	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	12	C	24	C	NA	NA	Centers

Total Capacity @35 sq. ft.: 116

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 57

Total Capacity @35 sq. ft.: 116

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	160	C

### Comments

An Administrative Review was conducted on August 10, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on August 11, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Consultant discussed and provided flyer regarding the CCLC Virtual Core Rules Refresher Sessions, OLLI Beyond th Rules and Active Supervision trainings, and GA PDS information flyer on this date.

Consultant discussed that as of August 2, 2021, amendments will need to be submitted via DECAL Koala and also discussed COVID-19 reporting. Consultant provided link to the amendment webinar held July 22, 2021.

Consultant provided the director with the criminal records unit email and phone number for one staff member with a national satisfactory waiting for out of state results.

Plan of Improvement: Developed This Date 08/11/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Paola Arteaga, Program Official

Date

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Emma Smith, Consultant

Date



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### Findings Report

**Date:** 8/11/2021    **VisitType:** Licensing Study    **Arrival:** 8:35 AM    **Departure:** 9:35 AM

#### CCLC-3045

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

#### Comment

Center does not provide swimming activities.

### Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 1

Child # 1	Met
Child # 2	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Doctor, Clinic, Phone Numbers	
Child # 3	Met
Child # 4	Met
Child # 5	Met

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**591-1-1-.08 Children's Records****Technical Assistance****Technical Assistance**

591-1-1-.08(1) - Consultant discussed ensuring parent work telephone numbers and addresses and the name and telephone number of the child's primary source of health care are listed on children enrollment records.

**Correction Deadline: 8/11/2021**

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**Facility**

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Technical Assistance****Technical Assistance**

591-1-1-.25 - Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

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**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

591-1-1-.26 - Discussed maintenance of resilient surface. Please fluff and redistribute the mulch around the fall zones to ensure a minimum of six inches of resilient surface is maintained in all areas.

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

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**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****N/A****Comment**

The Provider currently does not dispense/administer medication.

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**Organization**

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**591-1-1-.16 Governing Body & License****Not Met****Finding**

591-1-1-.16(f) requires the Center to submit an application for an amended License at least 30 days prior to a change if there is a change in the name of the program or Center, changes in the ages of the children to be served, an increase in the regular hours of operation such that the Center would be providing evening or night-time care in addition to day-time care, changes in the services provided, or additions to or changes in the use of the building by the licensed Center. If an emergency situation arises which makes it impossible to give thirty (30) days' notice, the management of the Center shall notify the Department by telephone and shall submit an application for an amended License as soon as management becomes aware of the change that will be necessitated by the emergency situation. In no case, however, shall a new owner operate the Center without first securing a new License or Permit from the Department. It was determined during a virtual walk through of the facility that the center did not submit an application from an amendment prior to dividing the Green classroom in order to make the room smaller. The consultant observed a full wall divider half the green classroom on this date. The consultant observed the right half of the classroom to be in use and the left half of the classroom being used as a storage room. Consultant discussed the amendment process with the director on this date.

**POI (Plan of Improvement)**

An application for amendment and all necessary documentation will be submitted.

**Correction Deadline: 8/11/2021**

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Consultant observed and discussed emergency preparedness plans with the director on this date.

**Comment**

Program observed complete emergency drills on this date.

**591-1-1-.27 Posted Notices****Technical Assistance****Technical Assistance**

591-1-1-.27 - Discussed posted notices with the director on this date. Please make sure that all required signs are posted and up to date.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Technical Assistance****Technical Assistance**

591-1-1-.11 - A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through on this date. Regulations regarding proper discipline were discussed with the director and staff on this date.

**591-1-1-.36 Transportation(CR)****N/A****Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Correction Deadline: 1/15/2021**

Corrected on 8/11/2021

.30(4) - The previous citation was corrected on this date. During a virtual walk through of the program the consultant observed the mats to be kept stored without touching any other mats.

<b>Staff Records</b>
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**Records Reviewed: 14**

**Records with Missing/Incomplete Components: 0**

Staff # 1 Date of Hire: 07/22/2019	Met
Staff # 2 Date of Hire: 03/17/2016	Met
Staff # 3 Date of Hire: 06/17/2011	Met
Staff # 4 Date of Hire: 07/09/2021	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 5 Date of Hire: 06/04/2009	Met
Staff # 6	Met
Staff # 7 Date of Hire: 07/26/2018	Met
Staff # 8 Date of Hire: 07/17/2000	Met
Staff # 9 Date of Hire: 05/30/2021	Met
Staff # 10 Date of Hire: 07/06/2021	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 11 Date of Hire: 07/22/2021	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 12 Date of Hire: 08/01/2016	Met
Staff # 13 Date of Hire: 07/12/2021	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>

Staff # 14

Met

Date of Hire: 04/01/2016

**Staff Credentials Reviewed: 9**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided four files for employees hired since last visit.

**591-1-1-.14 First Aid & CPR Met**

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training Met**

**Comment**

Documentation observed of required staff training.

**591-1-1-.31 Staff(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR) Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.