



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/3/2019 **VisitType:** Licensing Study **Arrival:** 9:30 AM **Departure:** 2:30 PM

CCLC-28269

Tabula Rasa The Language Academy

5855 Riverside Drive Atlanta, GA 30327 Fulton County
 (404) 408-0827 besa@trlanguages.com

Mailing Address

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Regional Consultant

Octavia Humphrey

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Joint with: Michelle Smith

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/03/2019	Licensing Study	Good Standing	
10/15/2018	Monitoring Visit	Good Standing	
05/09/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	Room A	One Year Olds	3	12	C	14	C	NA	NA	Snack	
Main	Room B-2yrs	Two Year Olds	3	11	C	18	C	NA	NA	Circle Time	
Main	Room C-3yrs	Three Year Olds	2	11	C	18	C	NA	NA	Music	
Main	Room D-3yrs	Infants	2	7	C	15	C	NA	NA	Floor Play	
Main	Room G-Infants		0	0	C	10	C	NA	NA		
Total Capacity @35 sq. ft.: 75						Total Capacity @25 sq. ft.: 0					
Main Ground Floor	Room E-4yrs	Three Year Olds and Four Year Olds	2	10	C	14	C	NA	NA	Circle Time	
Main Ground Floor	Room F-3yrs	Four Year Olds	2	11	C	17	C	NA	NA	Circle Time	
Total Capacity @35 sq. ft.: 31						Total Capacity @25 sq. ft.: 0					
Modular	Room A-4 Years	Four Year Olds and Five Year Olds	2	8	C	12	C	NA	NA	Centers	
Modular	Room B-5 Years		0	0	C	12	C	NA	NA	Not In Use	
Total Capacity @35 sq. ft.: 24						Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 70		Total Capacity @35 sq. ft.: 130			Total Capacity @25 sq. ft.: 0						

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	20	C
Main	Playground B	74	C


Comments

The purpose of today's visit was to conduct a licensing study and to follow-up from the previous visit on October 15, 2018,

Consultant discussed with Provider about Comprehensive Satisfactory Background Record's check on this date.

Plan of Improvement: Developed This Date 01/03/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



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Findings Report

Date: 1/3/2019 **VisitType:** Licensing Study **Arrival:** 9:30 AM **Departure:** 2:30 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

Consultant observed equipment and furniture to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Provider stated that center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Consultant discussed with Staff in classrooms B-2yrs and C-3yrs to please secure cleaning tools (i.e., broom, plunger) out of reach of children.

Comment

Consultant observed bathrooms to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Technical Assistance

591-1-1-.25(13) - Consultant discussed with staff in classroom A to store potentially hazardous equipment, materials and supplies in a locked area inaccessible to children

Correction Deadline: 1/3/2019

Finding

591-1-1-.25(8) requires protective caps on all unused electrical outlets within children's reach and requires that electrical outlets in use be made inaccessible to children. It was determined based on Consultant observation that Classroom Modular B-5 Years had five electrical outlets accessible to children without protective caps.

POI (Plan of Improvement)

The Center will train Staff to check outlets and replace protective caps when needed and identify and monitor how outlets in use are inaccessible to children.

Correction Deadline: 1/3/2019

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground not observed on this date due to inclement weather.

Food Service**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Consultant observed the center menu to meet USDA guidelines.

591-1-1-.18 Kitchen Operations**Technical Assistance****Technical Assistance**

591-1-1-.18(8) - Consultant discussed with kitchen staff to ensure containers for food storage other than the original container or package in which the food was obtained shall be impervious and non-absorbent, have tight-fitting lids or covers and labeled as to contents.

Correction Deadline: 1/3/2019

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Consultant observed staff to state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Consultant observed proper hand washing throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Consultant observed documentation for medication dispensing to be complete on this date.

Safety**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Provider stated that the center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

On this date, Consultant observed eight (8) of eight (8) cribs used for sleeping and resting, to meet Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials International (ASTM) safety standards. Consultant also discussed all Infant Safe Sleeping and Resting requirements with Infant staff.

Staff Records

Records Reviewed: 23**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 06/02/2015	
Staff # 2	Met
Date of Hire: 08/22/2014	
Staff # 3	Met
Date of Hire: 12/07/2018	
Staff # 4	Met
Date of Hire: 09/01/2016	
Staff # 5	Met
Date of Hire: 01/01/2001	
Staff # 6	Met
Date of Hire: 03/21/2018	
Staff # 7	Met
Date of Hire: 11/13/2015	
Staff # 8	Met
Date of Hire: 10/15/2018	
Staff # 9	Met
Date of Hire: 12/10/2018	
Staff # 10	Met

Records Reviewed: 23

Records with Missing/Incomplete Components: 0

Date of Hire: 08/26/2017

Staff # 11 Met

Date of Hire: 01/01/2012

Staff # 12 Met

Date of Hire: 06/05/2015

Staff # 13 Met

Date of Hire: 09/12/2017

Staff # 14 Met

Date of Hire: 11/19/2018

Staff # 15 Met

Date of Hire: 07/11/2016

Staff # 16 Met

Date of Hire: 10/20/2015

Staff # 17 Met

Date of Hire: 08/27/2014

Staff # 18 Met

Date of Hire: 06/22/2017

Staff # 19 Met

Date of Hire: 03/12/2015

Staff # 20 Met

Date of Hire: 12/01/2018

Staff # 21 Met

Date of Hire: 05/21/2016

Staff # 22 Met

Date of Hire: 07/30/2012

Staff # 23 Met

Date of Hire: 02/11/2017

Staff Credentials Reviewed: 23

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on the review of staff records that one of twenty three staff members did not meet the portability requirements.

POI (Plan of Improvement)

The Center will ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed.

Correction Deadline: 1/3/2019

591-1-1-.14 First Aid & CPR **Met**

Comment

Consultant observed evidence of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training **Met**

Comment

Observed twenty three staff documentation of required 10 hour training for 2018.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Consultant observed staff to provide direct supervision and be attentive to children's needs.

591-1-1-.32 Supervision(CR) **Met**

Comment

Consultant observed Staff to provide direct supervision and to be attentive to children's needs.