



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/15/2021 **VisitType:** Monitoring Visit **Arrival:** 10:00 AM **Departure:** 2:15 PM

CCLC-2787

Glynn Head Start

One Community Action Dr. Brunswick, GA 31520 Glynn County
 (912) 262-1400 mnorman@coastalgacaa.org

Regional Consultant

Jerica Davis

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 jerica.davis@decals.ga.gov

Mailing Address

One Community Action Dr. - Suite D
 Brunswick, GA 31520

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/15/2021	Monitoring Visit	Good Standing	
10/15/2020	Licensing Study	Good Standing	
03/09/2020	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1	Three Year Olds	1	4	C	17	C	NA	NA	Centers
Main	10	Three Year Olds and Four Year Olds	1	4	C	17	C	NA	NA	Outside
Main	11		0	0	C	17	C	NA	NA	
Main	12	Three Year Olds and Four Year Olds	1	3	C	17	C	NA	NA	Outside
Main	13	Three Year Olds and Four Year Olds	1	4	C	17	C	NA	NA	Outside
Main	14		0	0	C	17	C	NA	NA	
Main	15	PreK	2	5	C	21	C	NA	NA	Outside
Main	16	Three Year Olds	1	1	C	17	C	NA	NA	Outside
Main	17	Four Year Olds	1	3	C	17	C	NA	NA	Centers
Main	18	Three Year Olds and Four Year Olds	1	3	C	17	C	NA	NA	Outside
Main	2		0	0	C	17	C	NA	NA	
Main	3		0	0	C	17	C	NA	NA	
Main	4	Three Year Olds and Four Year Olds	1	4	C	17	C	NA	NA	Circle Time
Main	5	Three Year Olds and Four Year Olds	1	7	C	17	C	NA	NA	Outside
Main	6	PreK	2	7	C	23	C	NA	NA	Outside, Transitioning
Main	7	Three Year Olds and Four Year Olds	1	3	C	24	C	NA	NA	Centers

Main	8	0	0	C	23	C	NA	NA
Total Capacity @35 sq. ft.: 312				Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 48		Total Capacity @35 sq. ft.: 312			Total Capacity @25 sq. ft.: 0			

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playgrd - Main	228	C


Comments

The purpose of today's visit is to conduct a Monitoring Visit.

The center provides routine transportation and the vehicle and logs were inspected on this date.

Plan of Improvement: Developed This Date 03/15/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with 1/2 inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Michelle Baccus-Norman, Program Official

Date

Jerica Davis, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Technical Assistance**

Technical Assistance

Please be mindful to keep items that pose a hazard inaccessible to children. Please ensure to keep items such as brooms, dust pans, and vacuums inaccessible to the children in care. Additionally, please ensure hand sanitizer is store inaccessible to children.

Correction Deadline: 10/15/2020

Corrected on 3/15/2021

.25(8) - This citation was observed to be corrected on this date. The fish tank that posed a fall hazard has been removed and the cords near the computer desk have been secured.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Diapering and hand washing requirements for diapering were discussed with the director on this date.

591-1-1-.17 Hygiene(CR) Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) Met

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR) Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) Met

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats and sheets was discussed with the director on this date.

Staff Records

Records Reviewed: 31

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 01/05/2015

Staff # 2 Met

Date of Hire: 01/17/1983

Staff # 3 Met

Date of Hire: 10/24/2019

Staff # 4 Met

Date of Hire: 01/25/2018

Staff # 5 Met

Date of Hire: 08/22/2019

Staff # 6 Met

Date of Hire: 08/28/2017

Staff # 7 Met

Date of Hire: 08/22/2016

Staff # 8 Met

Date of Hire: 04/21/1998

Staff # 9 Met

Date of Hire: 01/15/2021

Staff # 10 Met

Date of Hire: 08/07/2016

Staff # 11 Met

Date of Hire: 02/23/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 12 Met

Date of Hire: 01/02/2020

Staff # 13 Met

Date of Hire: 12/09/2019

Staff # 14 Met

Date of Hire: 08/02/2010

Staff # 15 Met

Date of Hire: 09/02/2020

Staff # 16 Met

Date of Hire: 11/16/2017

Staff # 17 Met

Date of Hire: 02/09/2011

Staff # 18 Met

Date of Hire: 08/08/1985

Staff # 19 Met

Date of Hire: 07/30/2019

Staff # 20 Met

Date of Hire: 10/12/2020

Staff # 21 Met

Records Reviewed: 31**Records with Missing/Incomplete Components: 0**

Date of Hire: 07/28/2016

Staff # 22 Met

Date of Hire: 07/28/2014

Staff # 23 Met

Date of Hire: 02/17/2017

Staff # 24 Met

Date of Hire: 02/05/2018

Staff # 25 Met

Date of Hire: 10/16/2020

Staff # 26 Met

Date of Hire: 11/30/2015

Staff # 27 Met

Date of Hire: 08/01/2017

Staff # 28 Met

Date of Hire: 08/05/2019

Staff # 29 Met

Date of Hire: 02/02/2015

Staff # 30 Met

Date of Hire: 08/07/1999

Staff # 31 Met

Date of Hire: 07/23/2018

Staff Credentials Reviewed: 10**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided three file(s) for employees hired since last visit.

591-1-1-.31 Staff(CR) Met**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during the Monitoring Visit conducted on this date. The program was in compliance with the Executive Order issued on February 15, 2021.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.