



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/4/2020 **VisitType:** Monitoring Visit **Arrival:** 9:30 AM **Departure:** 4:00 PM

CCLC-2787

Glynn Head Start

One Community Action Dr. Brunswick, GA 31520 Glynn County
 (912) 262-1400 ldavis@coastalgacaa.org

Regional Consultant

Jerica Davis

Phone: (478) 314-9452
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 jerica.davis@decals.ga.gov

Mailing Address

One Community Action Dr. - Suite D
 Brunswick, GA 31520

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/04/2020	Monitoring Visit	Good Standing	
09/10/2019	Licensing Study	Good Standing	
05/21/2019	Incident Investigation Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1	Three Year Olds and Four Year Olds and Five Year Olds	2	14	C	17	C	NA	NA	Circle Time
Main	10	Three Year Olds and Four Year Olds	2	12	C	17	C	NA	NA	Centers
Main	11	Three Year Olds and Four Year Olds	2	14	C	17	C	NA	NA	Centers
Main	12	Three Year Olds and Four Year Olds	2	15	C	17	C	NA	NA	Centers
Main	13	Three Year Olds and Four Year Olds and Five Year Olds	2	10	C	17	C	NA	NA	Circle Time
Main	14	Three Year Olds and Four Year Olds and Five Year Olds	2	14	C	17	C	NA	NA	Transitioning, Centers
Main	15	PreK	2	19	C	21	C	NA	NA	Art, Centers
Main	16	Three Year Olds and Four Year Olds	2	12	C	17	C	NA	NA	Art
Main	17	Three Year Olds and Four Year Olds and Five Year Olds	2	15	C	17	C	NA	NA	Circle Time
Main	18	Three Year Olds and Four Year Olds	2	16	C	17	C	NA	NA	Centers
Main	2	Three Year Olds and Four Year Olds	2	16	C	17	C	NA	NA	Centers
Main	3		0	0	C	17	C	NA	NA	

Main	4	Three Year Olds and Four Year Olds and Five Year Olds	2	15	C	17	C	NA	NA	Circle Time
Main	5	Three Year Olds and Four Year Olds and Five Year Olds	2	14	C	17	C	NA	NA	Transitioning
Main	6	PreK	2	17	C	23	C	NA	NA	Centers
Main	7	Three Year Olds and Four Year Olds and Five Year Olds	2	13	C	24	C	NA	NA	Centers
Main	8	PreK	2	14	C	23	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 312			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 230			Total Capacity @35 sq. ft.: 312			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playgrd - Main	228	C

Comments


The purpose of today's visit is to conduct a monitoring visit.

The center provides transportation and the vehicles and logs were inspected on this date. The consultant observed afternoon transportation at the facility.

The center is currently participating in the Quality Rated program and have earned a rating of one star.

Plan of Improvement: Developed This Date 03/04/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Lakeisha Davis, Program Official

Date

Jerica Davis, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

Please be mindful to keep items that pose a hazard inaccessible to children. Please ensure to keep items such as brooms, dust pans, and vacuums inaccessible to the children in care. Additionally, please ensure potting soil that is not in use is stored inaccessible to the children.

Technical Assistance

Please ensure the center and surrounding premises to be kept clean, free of debris and in good repair. Please ensure all toilets in the girls bathroom are in proper working order.

Correction Deadline: 3/4/2020

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on the observation that two of three brown picnic tables on the playground had several cracks in the tops posing a pinching hazard.

POI (Plan of Improvement)

Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 3/11/2020**Recited on 3/4/2020****Correction Deadline: 9/30/2019****Corrected on 3/4/2020**

.26(8) - This citation was observed to be corrected on this date. Appropriate resilient surfacing was observed in all fall zones.

Correction Deadline: 9/20/2019**Corrected on 3/4/2020**

.26(9) - This citation was observed to be corrected on this date. All playground hazards were observed to be repaired.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

No children enrolled who require diapering. Diapering procedures were discussed with the director on this date.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Correction Deadline: 9/20/2019**Corrected on 3/4/2020**

.36(3)(a-b) - This citation was observed to be corrected on this date.

Sleeping & Resting Equipment

Technical Assistance

Please ensure that cots are of sound construction and of sufficient size to accommodate comfortably the size and weight of the child; and that mats are in good repair, washable, covered with a waterproof material. Please inspect all cots for tearing to ensure they are in good repair and replace as needed.

Correction Deadline: 3/4/2020

Finding

591-1-1-.30(4). requires that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. It was determined based on the observation that the bedding was not stored separately to prevent them from touching in classrooms 11, 12, 13, 14, and 15.

POI (Plan of Improvement)

The Center will store cots and mats so children do not have access to them and they don't take up play space and will store them so each child's bedding is separate from the others.

Correction Deadline: 3/11/2020

Recited on 3/4/2020

Staff Records

Records Reviewed: 24

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 01/05/2015	
Staff # 2	Met
Date of Hire: 01/17/1973	
Staff # 3	Met
Date of Hire: 01/25/2018	
Staff # 4	Met
Date of Hire: 08/22/2019	
Staff # 5	Met
Date of Hire: 08/28/2017	
Staff # 6	Met
Date of Hire: 08/22/2016	
Staff # 7	Met
Date of Hire: 04/21/1998	
Staff # 8	Met

Date of Hire: 08/07/2016

Staff # 9 Met

Date of Hire: 01/02/2020

Staff # 10 Met

Date of Hire: 12/09/2019

Staff # 11 Met

Date of Hire: 08/02/2010

Staff # 12 Met

Date of Hire: 11/16/2017

Staff # 13 Met

Date of Hire: 08/08/1985

Staff # 14 Met

Date of Hire: 07/30/2019

Staff # 15 Met

Date of Hire: 07/28/2016

Staff # 16 Met

Date of Hire: 07/28/2014

Staff # 17 Met

Date of Hire: 02/17/2017

Staff # 18 Met

Date of Hire: 02/05/2018

Staff # 19 Met

Date of Hire: 11/30/2015

Staff # 20 Met

Date of Hire: 08/01/2017

Staff # 21 Met

Date of Hire: 08/05/2019

Staff # 22 Met

Date of Hire: 02/02/2015

Staff # 23 Met

Date of Hire: 08/07/1999

Staff # 24

Met

Date of Hire: 07/23/2018

Staff Credentials Reviewed: 10

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided six files for employees hired since the last visit.

Correction Deadline: 9/10/2019

Corrected on 3/4/2020

.09(1)(a) - This citation was observed to be corrected on this date.

Correction Deadline: 9/10/2019

Corrected on 3/4/2020

.09(1)(c) - This citation was observed to be corrected on this date.

591-1-1-.14 First Aid & CPR

Met

Correction Deadline: 10/17/2019

Corrected on 3/4/2020

.14(2) - This citation was observed to be corrected on this date.

591-1-1-.33 Staff Training

Met

Correction Deadline: 10/17/2019

Corrected on 3/4/2020

.33(3) - This citation was observed to be corrected on this date.

Correction Deadline: 10/17/2019

Corrected on 3/4/2020

.33(4) - This citation was observed to be corrected on this date.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.