



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/15/2020 **VisitType:** Licensing Study

Arrival: 8:30 AM

Departure: 3:15 PM

CCLC-2787

Glynn Head Start

One Community Action Dr. Brunswick, GA 31520 Glynn County
 (912) 262-1400 mnorman@coastalgacaa.org

Regional Consultant

Jerica Davis

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Mailing Address

One Community Action Dr. - Suite D
 Brunswick, GA 31520

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/15/2020	Licensing Study	Good Standing	
03/09/2020	Complaint Closure	Good Standing	
03/09/2020	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1	Three Year Olds and Four Year Olds	2	13	C	17	C	NA	NA	Transitioning
Main	10		0	0	C	17	C	NA	NA	
Main	11		0	0	C	17	C	NA	NA	
Main	12	Three Year Olds and Four Year Olds	2	13	C	17	C	NA	NA	Circle Time
Main	13		0	0	C	17	C	NA	NA	
Main	14		0	0	C	17	C	NA	NA	
Main	15	PreK	2	18	C	21	C	NA	NA	Centers
Main	16	Three Year Olds and Four Year Olds	2	10	C	17	C	NA	NA	Centers
Main	17	Three Year Olds and Four Year Olds	2	10	C	17	C	NA	NA	Centers
Main	18	Three Year Olds and Four Year Olds	2	11	C	17	C	NA	NA	Snack
Main	2		0	0	C	17	C	NA	NA	
Main	3		0	0	C	17	C	NA	NA	
Main	4	Three Year Olds and Four Year Olds	2	10	C	17	C	NA	NA	Story
Main	5	Three Year Olds and Four Year Olds	2	9	C	17	C	NA	NA	Centers,Outside
Main	6	PreK	2	18	C	23	C	NA	NA	Outside
Main	7	Three Year Olds and Four Year Olds	2	12	C	24	C	NA	NA	Centers

Main	8	PreK	2	15	NC	23	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 312					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 139			Total Capacity @35 sq. ft.: 312			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playgrd - Main	228	C

Comments


The purpose of today's visit is to conduct a Licensing Study.

The center provides routine transportation and the buses and logs were inspected on this date.

The center is currently participating in the Quality Rated program and has earned a rating of one star.

Plan of Improvement: Developed This Date 10/15/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decgal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decgal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decgal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Michelle Norman, Program Official

Date

Jerica Davis, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 11

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met
Child # 7	Met
Child # 8	Met

Child # 9	Met
Child # 10	Met
Child # 11	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(8) requires protective caps on all unused electrical outlets within children's reach and requires that electrical outlets in use be made inaccessible to children. It was determined based on observation that a fish tank cord was observed hanging down from a tall cubby shelf accessible to the children that posed a potential fall hazard in classroom one. Additionally, several cords and a surge protector was observed in classroom 15 near the computer desk posing a potential trip hazard.

POI (Plan of Improvement)

The Center will train Staff to check outlets and replace protective caps when needed and identify and monitor how outlets in use are inaccessible to children.

Correction Deadline: 10/15/2020

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 3/11/2020

Corrected on 10/15/2020

.26(6) - This citation was observed to be corrected on this date. The broken tables have been removed.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Most enrolled children use the toilet. A changing table is available for any diapered children.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Correction Deadline: 3/11/2020****Corrected on 10/15/2020****.30(4) - This citation was observed to be corrected on this date.****Staff Records**

Records Reviewed: 39**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 09/17/2020	
Staff # 2	Met
Date of Hire: 01/05/2015	
Staff # 3	Met
Date of Hire: 01/17/1983	
Staff # 4	Met
Date of Hire: 08/21/2012	
Staff # 5	Met
Date of Hire: 01/25/2018	
Staff # 6	Met
Date of Hire: 08/22/2019	
Staff # 7	Met
Date of Hire: 02/25/2020	
Staff # 8	Met

Date of Hire: 08/28/2017

Staff # 9 Met

Date of Hire: 09/26/2016

Staff # 10 Met

Date of Hire: 11/28/2018

Staff # 11 Met

Date of Hire: 08/22/2016

Staff # 12 Met

Date of Hire: 04/21/1998

Staff # 13 Met

Date of Hire: 09/08/2016

Staff # 14 Met

Date of Hire: 07/18/2019

Staff # 15 Met

Date of Hire: 03/18/2019

Staff # 16 Met

Date of Hire: 08/07/2016

Staff # 17 Met

Date of Hire: 01/02/2020

Staff # 18 Met

Date of Hire: 12/09/2019

Staff # 19 Met

Date of Hire: 12/04/2019

Staff # 20 Met

Date of Hire: 08/02/2010

Staff # 21 Met

Date of Hire: 09/02/2020

Staff # 22 Met

Date of Hire: 11/16/2017

Staff # 23 Met

Date of Hire: 02/09/2011

Staff # 24 Date of Hire: 08/08/1985	Met
Staff # 25 Date of Hire: 07/30/2019	Met
Staff # 26 Date of Hire: 08/19/2013	Met
Staff # 27 Date of Hire: 12/04/2017	Met
Staff # 28 Date of Hire: 07/28/2016	Met
Staff # 29 Date of Hire: 07/28/2014	Met
Staff # 30 Date of Hire: 02/17/2017	Met
Staff # 31 Date of Hire: 02/05/2018	Met
Staff # 32 Date of Hire: 11/30/2015	Met
Staff # 33 Date of Hire: 08/01/2017	Met
Staff # 34 Date of Hire: 08/05/2019	Met
Staff # 35 Date of Hire: 02/02/2015	Met
Staff # 36 Date of Hire: 08/07/1999	Met
Staff # 37 Date of Hire: 09/24/2020	Met
Staff # 38 Date of Hire: 07/23/2018	Met

Staff # 39

Met

Date of Hire: 03/27/2017

Staff Credentials Reviewed: 10

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.