



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/16/2019    **VisitType:** Monitoring Visit    **Arrival:** 9:00 AM    **Departure:** 10:50 AM

**CCLC-27152**

**The Atlanta Academy**

2000 Holcomb Woods Pkwy Roswell, GA 30076 Fulton County  
 (678) 461-6102 cmccord@atlantaacademy.com

**Regional Consultant**

Emma Smith

Phone: (770) 357-5106

Fax: (770) 357-5107

emma.smith@dec.al.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
04/16/2019	Monitoring Visit	Good Standing
12/18/2018	Licensing Study	Good Standing
05/01/2018	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	H- Toddler Hall-1st Right		0	0	C	57	C	NA	NA	Not In Use
Main	I-Toddler Hall 3rd Right	Two Year Olds	2	13	C	18	C	NA	NA	Transitioning
Main	J-Toddler Hall Behind 3rd Right		0	0	C	22	C	NA	NA	Not In Use
Main	K- Toddler Hall Crib room	Infants and One Year Olds	2	8	C	9	C	NA	NA	Feeding,Floor Play,Clean Up
Main	L - Toddler Hall Nap room on right		0	0	C	5	C	NA	NA	Not In Use
Main	M - Kitchen		0	0	C	6	C	NA	NA	Not In Use
Main	Room 215	Five Year Olds	1	7	C	15	C	NA	NA	Snack
Main	Room 217	Four Year Olds	2	7	C	14	C	NA	NA	Transitioning
Main	Room 218	Four Year Olds	1	8	C	13	C	NA	NA	Transitioning
Main	Room 219	Three Year Olds and Four Year Olds	2	13	C	14	C	NA	NA	Transitioning
Main	Room 220	Three Year Olds and Four Year Olds	2	13	C	21	C	NA	NA	Snack
Main	Room 221	Four Year Olds	2	13	C	14	C	NA	NA	Snack
Main	Room 222	Six Year Olds and Over	1	11	C	23	C	NA	NA	Floor Play,Free Play

Total Capacity @35 sq. ft.: 231

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 93

Total Capacity @35 sq. ft.: 231

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	60	C
Main	Younger Playground	34	C

**Comments**

The purpose of this visit was to conduct a monitoring visit on this date.

The consultant provided the director a Professional Development Plan on this date for lead teacher in the progress of getting degree.

Plan of Improvement: Developed This Date 04/16/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

---

Carolyn McCord , Program Official

Date

---

Emma Smith, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 4/16/2019 **VisitType:** Monitoring Visit **Arrival:** 9:00 AM **Departure:** 10:50 AM

**CCLC-27152****The Atlanta Academy**

2000 Holcomb Woods Pkwy Roswell, GA 30076 Fulton County  
(678) 461-6102 cmccord@atlantaacademy.com

**Mailing Address**  
Same

**Regional Consultant**

Emma Smith

Phone: (770) 357-5106  
Fax: (770) 357-5107  
emma.smith@dec.al.gov

The following information is associated with a Monitoring Visit:

**Activities and Equipment****591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

A variety of equipment and toys were observed throughout the center.

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****Met****Comment**

Center does not provide swimming activities.

**Facility****591-1-1-.06 Bathrooms****Technical Assistance****Technical Assistance**

591-1-1-.06 - Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Comment**

Center appears clean and well maintained.

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that a hammer and measuring tape was observed in a drawer in room 218, adult scissors, a stapler, sharpie markers, and a tape dispenser were observed on a shelf in room 220, and staff purse was observed in an unlocked cabinet accessible to children on this date.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 4/16/2019**

**591-1-1-.26 Playgrounds(CR) Met**

**Comment**

Playground observed to be clean and in good repair. Consultant observed six inches of resilient surface around fall zones on this date.

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR) Met**

**Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR) Met**

**Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR) Met**

**Comment**

The Provider currently does not dispense/administer medication. Director stated that school nurse is who dispenses the medication on this date.

**Safety**

**591-1-1-.11 Discipline(CR) Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

**Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.36 Transportation(CR) Met**

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Technical Assistance**

**Comment**

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Technical Assistance**

591-1-1-.30(4) - Please ensure the storage of cots and mats allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding.

**Correction Deadline: 4/16/2019**

**Staff Records**

Staff # 1 Date of Hire: 08/01/2018	Met
Staff # 2 Date of Hire: 08/01/2016	Met
Staff # 3 Date of Hire: 08/01/2018	Met
Staff # 4 Date of Hire: 08/01/2018	Met
Staff # 5 Date of Hire: 08/01/2014	Met
Staff # 6 Date of Hire: 08/01/2016	Met
Staff # 7 Date of Hire: 08/27/2018	Met
Staff # 8 Date of Hire: 07/31/2017	Met
Staff # 9 Date of Hire: 08/12/2013	Met
Staff # 10 Date of Hire: 08/13/2012	Met
Staff # 11 Date of Hire: 08/13/2012	Met
Staff # 12 Date of Hire: 08/01/2016	Met
Staff # 13 Date of Hire: 08/13/2013	Met
Staff # 14 Date of Hire: 08/01/2018	Met
Staff # 15 Date of Hire: 08/16/2016	Met

**Records Reviewed: 18**

**Records with Missing/Incomplete Components: 0**

Staff # 16 Met  
Date of Hire: 10/01/2018

Staff # 17 Met  
Date of Hire: 08/01/2016

Staff # 18 Met  
Date of Hire: 09/01/2016

**Staff Credentials Reviewed: 18**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit on this date.

**Comment**

Criminal record checks were observed to be complete for all eighteen staff on this date.

**591-1-1-.31 Staff(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR) Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.