



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/3/2017    **VisitType:** Licensing Study    **Arrival:** 9:30 AM    **Departure:** 12:00 PM

**CCLC-27152**

**The Atlanta Academy**

2000 Holcomb Woods Pkwy Roswell, GA 30076 Fulton County  
 (678) 461-6102 cmccord@atlantaacademy.com

**Regional Consultant**

Karyn Presley

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**Mailing Address**

Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/03/2017	Licensing Study	Good Standing	
05/23/2017	Monitoring Visit	Good Standing	
11/07/2016	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- Preschool hall 1st left		0	0	C	15	C	NA	NA	Not In Use
Main	B- Preschool hall 2nd left		0	0	C	14	C	NA	NA	Not In Use
Main	C- Preschool hall 3rd left	Three Year Olds and Four Year Olds	2	9	C	14	C	NA	NA	Transitioning
Main	D- Preschool Hall 4th Left	Three Year Olds and Four Year Olds	2	9	C	14	C	NA	NA	Snack
Main	E- Preschool Hall 1st Right - Pre K 4	Three Year Olds and Four Year Olds	2	12	C	21	C	NA	NA	Art
Main	F- Preschool Hall 2nd right - Pre K 4	Three Year Olds and Four Year Olds	2	15	C	23	C	NA	NA	Snack
Main	G - Discovery Room		0	0	C	13	C	NA	NA	Not In Use
Main	H- Toddler Hall 1st Right		0	0	C	57	C	NA	NA	Not In Use
Main	I-Toddler Hall 3rd Right	Two Year Olds	2	9	C	18	C	NA	NA	Centers
Main	J-Toddler Hall Behind 3rd Right	One Year Olds	3	4	C	22	C	NA	NA	Free Play,Nap
Main	K- Toddler Hall Crib room		0	0	C	9	C	NA	NA	Not In Use
Main	L - Toddler Hall Nap room on right		0	0	C	5	C	NA	NA	Not In Use
Main	M - Kitchen		0	0	C	6	C	NA	NA	Not In Use

Total Capacity @35 sq. ft.: 231

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 58

Total Capacity @35 sq. ft.: 231


Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	60	C
Main	Younger Playground	34	C

**Comments**

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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 Email: [QualityRated@dec.state.ga.us](mailto:QualityRated@dec.state.ga.us) or Call: 855-800-7747

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Carolyn McCord , Program Official

Date

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Karyn Presley, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Observed-Variety Throughout Center

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Parent Authorizations Obtained/Completed

### Facility

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed Capacity Routinely Met

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Reminder-Keep Hazards Inaccessible

**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Observation-Clean/Good Repair

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Discussed diaper pad on this date

**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Observed-Staff Remind Children Wash Hand

**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Observed-Complete Documentation for emergency medications

**Policies and Procedures**

**591-1-1-.21 Operational Policies & Procedures** **Met**

**Comment**

Discussed updated emergency plans and drills

**Correction Deadline: 10/8/2017**

**Safety**

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Observed-Positive Learning Environment

**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

No Routine Transportation Provided

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Discussed-SIDS/Infant Sleeping Position

**Staff Records**

**Records Reviewed: 13**

**Records with Missing/Incomplete Components: 0**

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Staff # 1 Date of Hire: 08/01/2016	Met
Staff # 2 Date of Hire: 08/01/2014	Met
Staff # 3 Date of Hire: 08/01/2016	Met
Staff # 4 Date of Hire: 07/31/2017	Met
Staff # 5 Date of Hire: 08/01/2017	Met
Staff # 6 Date of Hire: 08/12/2013	Met
Staff # 7 Date of Hire: 08/13/2012	Met
Staff # 8 Date of Hire: 08/13/2012	Met
Staff # 9 Date of Hire: 08/01/2016	Met
Staff # 10 Date of Hire: 08/13/2013	Met
Staff # 11 Date of Hire: 08/16/2016	Met
Staff # 12 Date of Hire: 08/01/2016	Met
Staff # 13 Date of Hire: 09/01/2016	Met

**Staff Credentials Reviewed: 13**

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**591-1-1-.09 Criminal Records Check(CR)**

**Met**

**Comment**

Criminal Records Check complete for all 13 staff on this date

**Comment**

Two new staff hired since last visit

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**591-1-1-.14 First Aid & CPR**

**Met**

**Comment**

Observed-100% Certified First Aid & CPR

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**591-1-1-.33 Staff Training**

**Met**

**Comment**

Health/Safety training was observed for all required staff  
2016 training was observed for all required staff

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Center staff were observed to comply with all applicable laws and regulations

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Discussed-Naptime Supervision