



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/15/2019    **VisitType:** Licensing Study    **Arrival:** 9:40 AM    **Departure:** 1:10 PM

**CCLC-26890**

**The Legacy Centre Preschool, Inc**

6035 Sandy Spring Circle Sandy Springs, GA 30328 Fulton County  
(404) 255-8583 legacyteacher@gmail.com

**Regional Consultant**

Toni Williams

Phone: (770) 302-7628

Fax: (770) 302-8357

toni.williams@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/15/2019	Licensing Study	Good Standing	
11/28/2018	Monitoring Visit	Good Standing	
06/12/2018	POI Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Rear Right	Pre-K	2	12	C	16	C	NA	NA	Transitioning
Main	A: Left	Two Year Olds	3	16	C	20	C	NA	NA	Transitioning
Main	B: Right	Three Year Olds	2	20	C	20	C	NA	NA	Transitioning
Main	C: Rear Left	One Year Olds and Two Year Olds	2	10	C	19	C	NA	NA	Transitioning

Total Capacity @35 sq. ft.: 75

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 58

Total Capacity @35 sq. ft.: 75

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	B: Front	20	C

**Comments**

Plan of Improvement: Developed This Date 01/15/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

S Gordon, Program Official

Date

Toni Williams, Consultant

Date



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### Findings Report

**Date:** 1/15/2019 **VisitType:** Licensing Study **Arrival:** 9:40 AM **Departure:** 1:10 PM

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The following information is associated with a Licensing Study:

**Activities and Equipment****591-1-1-.03 Activities****Not Met****Finding**

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on Consultant's observation that 3 out of 4 classrooms did not have lesson plans accessible.

**POI (Plan of Improvement)**

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

**Correction Deadline: 1/15/2019**

**591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****N/A****Comment**

Center does not provide swimming activities.

**Facility****591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based upon consultants observation that in the one and two year old room there was an unlocked storage cabinet next to the table and chairs that contained paint and bubbles accessible to the children. In the the three and four year old room there was a broom and dust pan in the bathroom accessible to the children. In the Pre-K room there was a broom and dust pan in the bathroom and accessible to the children and also in the two year old room there was a broom and dust pan in the bathroom as well as a broken storage next to the sink that exposed plastic bags and was accessible to the children.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 1/17/2019**

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**591-1-1-.26 Playgrounds(CR)****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on consultants observation that the black fencing on the playground in the back of the building was detached from the post at the top causing a possible entrapment. The fencing that connects the two playgrounds to each other is detached from the post causing a possible entrapment. On the front playground the sixth panel section on the right hand side is detached at the bottom from each side of the fence and needs repairing.

**POI (Plan of Improvement)**

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

**Correction Deadline: 1/15/2019****Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined base on the consultants observation that on the front playground by the red pole there was a tire that was split in two places. Also on that same playground there is a blue, orange and beige box full of debris that needs to be cleaned out.

**POI (Plan of Improvement)**

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

**Correction Deadline: 1/25/2019****Technical Assistance**

The Consultant discussed with the Provider the need to re-fluff the resilient surfacing on her front playground.

**Correction Deadline: 1/25/2019**

<b>Food Service</b>
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**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures****Technical Assistance****Technical Assistance**

The Consultant discussed with the Provider the importance of completing the required drills as directed.

**Correction Deadline: 1/20/2019**

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Please be mindful of voice tone in redirecting children.

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**591-1-1-.36 Transportation(CR)****N/A****Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed there were no infants in attendance on this visit.

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**Staff Records**

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**Records Reviewed: 15****Records with Missing/Incomplete Components: 1**

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Staff # 1

Met

Date of Hire: 06/26/2018

Staff # 2

Met

Date of Hire: 04/21/2015

**Records Reviewed: 15****Records with Missing/Incomplete Components: 1**

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Staff # 3 Date of Hire: 08/04/2018	Met
Staff # 4 Date of Hire: 10/10/2018	Met
Staff # 5 Date of Hire: 01/09/2019	Met
Staff # 6 Date of Hire: 12/10/2018	Met
Staff # 7 Date of Hire: 05/06/2014 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	Not Met
Staff # 8 Date of Hire: 01/02/2019	Met
Staff # 9 Date of Hire: 06/24/2015	Met
Staff # 10 Date of Hire: 08/19/2014	Met
Staff # 11 Date of Hire: 08/04/2017	Met
Staff # 12 Date of Hire: 07/11/2016	Met
Staff # 13 Date of Hire: 01/02/2019	Met
Staff # 14 Date of Hire: 12/15/2008	Met
Staff # 15 Date of Hire: 07/30/2018	Met

**Staff Credentials Reviewed: 15**

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**Technical Assistance**

The Consultant observed that one staff member did not have a comprehensive background check but did have a national satisfactory check on file. The Consultant was advised and observed that the staff member is in the classroom with a staff member who does have a comprehensive background check. The Consultant discussed the importance of having every staff member comprehensive background check on file.

**Correction Deadline: 1/15/2019**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.