



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/26/2018 **VisitType:** Monitoring Visit **Arrival:** 10:25 AM **Departure:** 12:15 PM

CCLC-2687

St. Matthew's Learning & Day Care Center

1401 Martin Luther King Blvd Savannah, GA 31415 Chatham County
(912) 234-4439 daycaresdirector@stmattsav.org

Regional Consultant

Sondra Paster

Phone: (478) 314-5803

Fax: (478) 314-5811

sondra.paster@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation		
04/26/2018	Monitoring Visit	Good Standing
11/29/2017	Licensing Study	Good Standing
02/20/2017	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Big Room	Two Year Olds and Three Year Olds and Four Year Olds	5	39	C	50	C	NA	NA	Free Play,Story,Outside,Centers
Total Capacity @35 sq. ft.: 50			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 39			Total Capacity @35 sq. ft.: 50			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PGD	39	C

Comments

Plan of Improvement: Developed This Date 04/26/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Cynthia Stephens, Program Official

Date

Sondra Paster, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

The consultant observed no hazardous or unsecured equipment on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **N/A**

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records **Met**

Correction Deadline: 12/1/2017

Corrected on 4/26/2018

The consultant observed work addresses to be present for parents for two children records that were previously reviewed.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that several areas of fencing along the front fence facing the road was not secure at the bottom, and an area behind the red seating was not secure posing entrapment hazards to children in care.

POI (Plan of Improvement)

The Center will train Staff to identify and report any fence hazards. The center will also secure the bottom fencing throughout the outdoor play area.

Correction Deadline: 4/26/2018**Recited on 4/26/2018****Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the first step from the bottom of the rope ladder was observed to have splitting wood which resulted in sharp edges being exposed to children. The consultant further observed the second step from the bottom of the ladder leading to the slide platform to have wood rotting, wood splitting and gaps where wood was missing on the wooden jungle gym.

POI (Plan of Improvement)

The Center will repair or replace the hazardous equipment.

Correction Deadline: 5/6/2018

Food Service

591-1-1-.18 Kitchen Operations**Met****Correction Deadline: 11/29/2017****Corrected on 4/26/2018**

The consultant observed foods to be labeled as required on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**N/A****Comment**

The center does not provide care to children that require diapering.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**N/A****Comment**

The director stated that no medication is administered at the center.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**N/A****Comment**

The center does not provide care to infants.

Staff Records

Records Reviewed: 7**Records with Missing/Incomplete Components: 1**

Staff # 1

Met

Date of Hire: 06/08/2011

Staff # 2

Met

Date of Hire: 08/08/2011

Staff # 3

Not Met

Date of Hire: 10/27/1979

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 4

Met

Date of Hire: 09/12/2016

Staff # 5

Met

Date of Hire: 08/22/2013

Staff # 6

Met

Date of Hire: 01/30/2017

Staff # 7

Met

Date of Hire: 10/16/2017

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Criminal records checks were observed to be complete.

Comment

Director provided one file for employee hired since last visit on November 29, 2017.

591-1-1-.33 Staff Training

Met

Correction Deadline: 12/29/2017

Corrected on 4/26/2018

The consultant observed health and safety to be completed by all staff employed on this date.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to meet applicable laws and regulations on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Technical Assistance

Correction Deadline: 11/29/2017

Corrected on 4/26/2018

The consultant observed ratios to be maintained on this date.

Technical Assistance

The consultant discussed with the director that a variance would need to be completed to house two-year-old children with three and four-year-olds in the same classroom. The center operates with one big room and does not have separate classrooms. The director will submit the variance no later than Monday, April 30, 2018.

Correction Deadline: 4/26/2018

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.