



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/21/2019    **VisitType:** Monitoring Visit    **Arrival:** 3:35 PM    **Departure:** 6:00 PM

**CCLC-2683**

**Gingerbread House Child Care Center**

7227 Nashville Street Ringgold, GA 30736 Catoosa County  
 (706) 935-9999 kidsprep@windstream.net

**Regional Consultant**

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@decals.ga.gov

**Mailing Address**

Same

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/21/2019	Monitoring Visit	Good Standing	
09/11/2018	Licensing Study	Good Standing	
01/09/2018	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Kidz Biz	G-Kidz Biz		0	0	C	63	C	88	C	
			Total Capacity @35 sq. ft.: 63			Total Capacity @25 sq. ft.: 218				
Main	A-First Left Front	One Year Olds	1	7	C	15	C	NA	NA	Floor Play
Main	B-First Left Back	Infants and One Year Olds	1	5	C	11	C	NA	NA	Feeding,Nap,Floor Play
Main	C-First Right	Three Year Olds and Four Year Olds	1	10	C	26	C	37	C	Diapering,TV
Main	D-Rear Annex	Four Year Olds and Five Year Olds	2	26	C	47	C	66	C	Centers
Main	E-2nd Left	Two Year Olds	1	9	C	26	C	NA	NA	Free Play
Main	F-2nd Right	Three Year Olds	2	19	C	30	C	42	C	Diapering,Free Play
			Total Capacity @35 sq. ft.: 155			Total Capacity @25 sq. ft.: 218				
Total # Children this Date: 76			Total Capacity @35 sq. ft.: 218			Total Capacity @25 sq. ft.: 218				

Building	Playground	Playground Occupancy	Playground Compliance

### **Comments**

Follow up to the previous Licensing Study that was conducted on September 11, 2018 was completed on this date.

You are strongly encouraged to register and attend the criminal record check webinar that is listed below.

Wednesday, February 27, 2019

12:30 p.m. to 1:30 p.m.

Link to register- <https://attendee.gotowebinar.com/register/5051620808705398274>

Plan of Improvement: Developed This Date 02/21/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Yvonne Cochran, Program Official

Date

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Colleen Covey, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **N/A**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Playground observed to be clean and in good repair.

### Health and Hygiene

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**591-1-1-.10 Diapering Areas & Practices(CR)****Not Met****Finding**

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined by consultant's observation that in the 2R, three year old classroom, the changing table was not cleaned in between two children's diaper changes.

**POI (Plan of Improvement)**

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

**Correction Deadline: 2/21/2019**

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****Not Evaluated****Comment**

The Director stated that no medication has been administered since the previous visit was conducted on September 11, 2018.

<b>Policies and Procedures</b>
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**591-1-1-.21 Operational Policies & Procedures****Met****Correction Deadline: 9/16/2018****Corrected on 2/21/2019****.21(3) - Drills were observed completed as required.**

<b>Safety</b>
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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Not Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Vehicle inspections were observed as follows:

Bus #3, 2002 Chevrolet 3500 Van, Tag- LW1156-December 27, 2018

Bus #2, 2002 Chevrolet 3500, Tag-LW1158-December 28, 2018

Bus #1 2002 Chevrolet 3500, Tag-LW1157-December 27, 2018.

**Finding**

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined by a review of paperwork that on Thursday, February 21, 2019, twelve children, being transported from Ringgold Elementary were loaded however documentation did not show they were unloaded from the vehicle.

**POI (Plan of Improvement)**

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

**Correction Deadline: 2/22/2019**

<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Comment**

Discussed SIDS and infant sleeping position.

<b>Staff Records</b>
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**Records Reviewed: 17**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 08/08/2018	
Staff # 2	Met
Date of Hire: 02/14/2019	
Staff # 3	Met
Date of Hire: 01/01/2000	
Staff # 4	Met
Date of Hire: 05/29/2018	
Staff # 5	Met
Date of Hire: 05/29/2018	
Staff # 6	Met
Date of Hire: 09/24/2008	
Staff # 7	Met
Date of Hire: 04/24/2018	
Staff # 8	Met
Date of Hire: 11/18/2013	
Staff # 9	Met
Date of Hire: 07/01/2015	
Staff # 10	Met
Date of Hire: 03/28/2013	
Staff # 11	Met
Date of Hire: 02/11/2019	

**Records Reviewed: 17**

**Records with Missing/Incomplete Components: 0**

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Staff # 12	Met
Date of Hire: 01/01/1985	
Staff # 13	Met
Date of Hire: 04/16/2015	
Staff # 14	Met
Date of Hire: 08/01/2018	
Staff # 15	Met
Date of Hire: 04/11/2018	
Staff # 16	Met
Date of Hire: 09/20/2018	
Staff # 17	Met
Date of Hire: 07/06/2018	

**Staff Credentials Reviewed: 17**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Director provided two files for employees hired since last visit on September 11, 2018.

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date.