



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/9/2018 **VisitType:** Monitoring Visit **Arrival:** 1:50 PM **Departure:** 3:40 PM

CCLC-2683

Gingerbread House Child Care Center

7227 Nashville Street Ringgold, GA 30736 Catoosa County
(706) 935-9999 kidsprep@windstream.net

Regional Consultant

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/09/2018	Monitoring Visit	Good Standing	
09/13/2017	Licensing Study	Good Standing	
02/23/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Kidz Biz	G-Kidz Biz	PreK	2	19	C	63	C	88	C	Snack
Total Capacity @35 sq. ft.: 63						Total Capacity @25 sq. ft.: 218				
Main	A-First Left Front	One Year Olds	1	8	C	15	C	NA	NA	Snack
Main	B-First Left Back	Infants	1	6	C	11	C	NA	NA	Nap,Feeding,Flo or Play
Main	C-First Right	Three Year Olds and Four Year Olds	1	15	C	26	C	37	C	Snack
Main	D-Rear Annex	Four Year Olds and Five Year Olds	2	25	C	47	C	66	C	Story
Main	E-2nd Left	Two Year Olds	2	18	C	26	C	NA	NA	Diapering,Free Play
Main	F-2nd Right	Three Year Olds	1	14	C	30	C	42	C	Snack
Total Capacity @35 sq. ft.: 155						Total Capacity @25 sq. ft.: 218				
Total # Children this Date: 105			Total Capacity @35 sq. ft.: 218			Total Capacity @25 sq. ft.: 218				

Building	Playground	Playground Occupancy	Playground Compliance

Comments

Follow up to the Licensing Study that was conducted on September 17, 2017 was completed on this date.

Plan of Improvement: Developed This Date 01/09/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Yvonne Cochran, Program Official

Date

Colleen Covey, Consultant

Date



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Findings Report

Date: 1/9/2018 **VisitType:** Monitoring Visit **Arrival:** 1:50 PM **Departure:** 3:40 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

All equipment was observed to be secure on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **N/A**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Hand washing requirements for diapering were discussed with the director on this date.

591-1-1-.17 Hygiene(CR)**Not Met****Finding**

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined by consultant's observation that children in the two year old classroom did not wash hands following diapering. Children in the first three and four year old classroom were observed to not wash hands prior to having snack.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 1/9/2018**Finding**

591-1-1-17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined by consultant's observation that staff in the two year old classroom did not wash their hands after diapering a child, prior to diapering another child.

POI (Plan of Improvement)

The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

Correction Deadline: 1/9/2018

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined by a review of paperwork that the vehicle inspections had recently expired for all three vehicles. Two expired on December 29, 2017, and one January 6, 2018.

POI (Plan of Improvement)

The Center will obtain the annual vehicle inspection. The Director will fax a copy of all three inspections when completed. They are scheduled for this week.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 14

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 08/31/2017	
Staff # 2	Met
Date of Hire: 01/16/2018	
Staff # 3	Met
Date of Hire: 01/01/2000	
Staff # 4	Met
Date of Hire: 09/24/2008	
Staff # 5	Met
Date of Hire: 11/18/2013	
Staff # 6	Met
Date of Hire: 07/01/2015	
Staff # 7	Met
Date of Hire: 05/31/2017	
Staff # 8	Met
Date of Hire: 11/16/2017	
Staff # 9	Met
Date of Hire: 01/20/1996	
Staff # 10	Met
Date of Hire: 03/28/2013	
Staff # 11	Met
Date of Hire: 05/20/1993	
Staff # 12	Met
Date of Hire: 09/28/2017	

Staff # 13 Met
Date of Hire: 01/01/1985

Staff # 14 Met
Date of Hire: 12/01/2015

Staff Credentials Reviewed: 14

591-1-1-.09 Criminal Records Check(CR) Met

Comment

Criminal records checks were observed to be complete for all fourteen staff employed on this date, which includes two new staff members hired since the previous visit on September 13, 2017.

591-1-1-.31 Staff(CR) Not Met

Finding

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined by a review of staff files that one lead teacher did not meet the education requirements.

POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 1/23/2018

Recited on 1/9/2018

Finding

591-1-1-.31(2)(b)3.(ii)(I)-(VIII) requires the Center develop a written plan for newly hired teacher's who do not possess the educational credential or degree listed in 591-1-1-.31(2)(b)2.(i) through (xiii). It was determined by a review of staff files that two lead teachers did not have a written education plan on file.

POI (Plan of Improvement)

The Center will develop a written plan for newly hired teacher's and ensure that the teacher's follow the plan.

Correction Deadline: 1/23/2018

Recited on 1/9/2018

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed on this date.