



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/16/2021 **VisitType:** Licensing Study **Arrival:** 9:00 AM **Departure:** 11:00 AM

CCLC-2683

Gingerbread House Child Care Center

7227 Nashville Street Ringgold, GA 30736 Catoosa County
 (706) 935-9999 kidsprep@windstream.net

Regional Consultant

Neli Todorova

Phone: (770) 359-5167
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 neli.todorova@decal.ga.gov

Mailing Address
 Same

Joint with: Stephanie Clark

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/16/2021	Licensing Study	Good Standing	
01/27/2021	Licensing Study	Good Standing	
07/15/2020	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Kidz Biz	G-Kidz Biz	PreK	2	17	C	63	C	88	C	Outside
			Total Capacity @35 sq. ft.: 63			Total Capacity @25 sq. ft.: 218				
Main	A-First Left Front	One Year Olds	1	8	C	15	C	NA	NA	Diapering,Free Play
Main	B-First Left Back	Infants	2	7	C	11	C	NA	NA	Diapering,Free Play,Nap
Main	C-First Right	Three Year Olds and Four Year Olds	1	13	C	26	C	37	C	Circle Time
Main	D-Rear Annex	Four Year Olds	1	16	C	47	C	66	C	Circle Time
Main	E-2nd Left	Two Year Olds	1	10	C	26	C	NA	NA	Outside
Main	F-2nd Right	Two Year Olds and Three Year Olds	1	10	C	30	C	42	C	Transitioning
			Total Capacity @35 sq. ft.: 155			Total Capacity @25 sq. ft.: 218				
Total # Children this Date: 81			Total Capacity @35 sq. ft.: 218			Total Capacity @25 sq. ft.: 218				

Building	Playground	Playground Occupancy	Playground Compliance

Comments

An Administrative Review was conducted on September 13, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on September 16, 2021 with the Provider. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: Developed This Date 09/16/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Yvonne Cochran, Program Official

Date

Neli Todorova, Consultant

Date

Stephanie Clark, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities**Technical Assistance****Technical Assistance**

591-1-1-.03(2) - Discussed with the Director to ensure that all classrooms have current lesson plans available.

Correction Deadline: 9/16/2021

591-1-1-.12 Equipment & Toys(CR)**Met****Comment**

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

Technical Assistance

591-1-1-.08(1) - Discussed with the provider to update the enrollment form to include all required fields such as emergency Medical authorization, emergency contacts, special accommodations, special needs.

Consultant provided a copy of the sample enrollment form from the agency web site that the provider can use as is or add their logo.

Correction Deadline: 9/16/2021

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Comment**

Playground observed to be clean and in good repair.

Please ensure to monitor the playground areas for the following hazards: - Normal wear and tear of playground equipment and toys. Potential entrapment hazards in the fence surrounding the playground area. Biting and/or stinging insects (i.e. ants, bees, etc.). Loose and/or weak tree branches surrounding the playground area. Standing water in and around playground equipment after inclement weather.

Technical Assistance

591-1-1-.26(8) - Consultant was not able to measure the fall zones for the swings due to the visit being virtual.

Consultant discussed with the provider to make sure that the fall zones are as required for the swings. Fall (use) zone for regular swings is determined by measuring length of the swing chain and adding seven feet. Fall zones must extend in front and in back of the stationary swing.

The program is using artificial turf that was professionally installed and per the provider the resiliency is 16 inches and not just the required six (6).

Correction Deadline: 9/26/2021

Food Service

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018:

3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decals.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

591-1-1-.18 Kitchen Operations**Technical Assistance****Comment**

Kitchen appears clean and well organized.

Technical Assistance

591-1-1-.18(5) - Please ensure that the temperature in the freezer measures at or below 0 degrees Fahrenheit at all times.

Correction Deadline: 9/16/2021

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Technical Assistance****Comment**

Staff state proper knowledge of diapering procedures.

Technical Assistance

591-1-1-.10(1) - Consultant discussed with the provider that until exhausts are installed in rooms A-First Left Front and F-2nd Right, the windows need to be open during diapering.

Correction Deadline: 9/16/2021

Correction Deadline: 2/21/2019

Corrected on 9/16/2021

.10(4) - The citation is from 2019 and was previously corrected but is appearing again to be corrected in this visit.

591-1-1-.17 Hygiene(CR)**Technical Assistance****Comment**

Staff were observed to remind children to wash hands.

Correction Deadline: 2/17/2020

Corrected on 9/16/2021

.17(7) - Previous citation corrected on this date as consultant observed that there was water running from all faucets in the building. The temperature of the water could not be determined since the visit was virtual.

Technical Assistance

591-1-1-.17(7) - Discussed with the provider that individual washcloths and wipes are to be used only when the infant is too heavy to hold or cannot stand safely and for children with special needs.

Correction Deadline: 9/16/2021

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Technical Assistance****Technical Assistance**

591-1-1-.21(1)(p) - Discussed with the provider to ensure that the Emergency Plans addresses all required topics. Consultant provided a copy of a Sample Emergency Preparedness Plan on this date.

Correction Deadline: 9/21/2021

Comment

Program observed complete emergency drills

591-1-1-.27 Posted Notices**Met****Comment**

Observed all required posted notices.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date. Tag Numbers are LW 1158; LW 1157 and LW 1156, 2002 Chevy 3500 Mini school busses.

Comment

Please include vehicle Tag Number on transportation checklist.

Comment

The vehicles had an approved fire extinguisher and first aid kit on this date. Please ensure that the first aid kits are checked on a regular basis and missing and/or expired items are replaced as needed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 15**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 08/27/2019

Records Reviewed: 15

Records with Missing/Incomplete Components: 0

Staff # 2 Date of Hire: 08/02/2019	Met
Staff # 3 Date of Hire: 03/29/2021	Met
Staff # 4 Date of Hire: 01/01/1985	Met
Staff # 5 Date of Hire: 07/14/2020	Met
Staff # 6 Date of Hire: 07/06/2018	Met
Staff # 7 Date of Hire: 12/01/2020	Met
Staff # 8 Date of Hire: 12/13/2016	Met
Staff # 9 Date of Hire: 08/14/2000	Met
Staff # 10 Date of Hire: 08/23/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 11 Date of Hire: 09/07/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 12 Date of Hire: 11/18/2013	Met
Staff # 13 Date of Hire: 08/26/2013	Met
Staff # 14 Date of Hire: 11/14/2019	Met
Staff # 15 Date of Hire: 09/24/2008	Met

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided three files for employees hired since last visit.

Comment

Please ensure that applicants/staff are listing exact dates (including month/day/year) on 10 year work history form in order to determine any breaks in service from the child care industry.

591-1-1-.14 First Aid & CPR**Met****Comment**

Complete first aid kits observed in center.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

Comment

Please replace/add missing/expired item(s) in first aid kit(s).

591-1-1-.33 Staff Training**Technical Assistance****Comment**

Documentation of required staff training for 2020 was observed at previous Licensing Visit on January 27, 2021. The provider has until December 31, 2021 to complete the required training for 2021.

Technical Assistance

591-1-1-.33(4) - Please ensure that the Director completes two (2) additional hours in Food Preparation, service, nutrition, etc. for a total of four (4) hours of training.

Correction Deadline: 10/16/2021

591-1-1-.31 Staff(CR)**Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months. A signed Professional Development Plan is to be kept in each staff file and be available for review by the Department.

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.