



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/13/2017 **VisitType:** Licensing Study **Arrival:** 10:50 AM **Departure:** 2:35 PM

CCLC-2683

Gingerbread House Child Care Center

7227 Nashville Street Ringgold, GA 30736 Catoosa County
(706) 935-9999 kidsprep@windstream.net

Regional Consultant

Colleen Covey

Phone: (706) 256-7245

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colleen.covey@decals.ga.gov

Mailing Address

Same

Compliance Zone Designation		
09/13/2017	Licensing Study	Good Standing
02/23/2017	Monitoring Visit	Good Standing
08/22/2016	Complaint Closure	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Kidz Biz	G-Kidz Biz	PreK	2	21	C	63	C	88	C	Centers
Total Capacity @35 sq. ft.:			63			Total Capacity @25 sq. ft.: 218				
Main	A-First Left Front	One Year Olds	1	8	C	15	C	NA	NA	Lunch
Main	B-First Left Back	Infants	1	6	C	11	C	NA	NA	Feeding,Floor Play,Nap
Main	C-First Right	Three Year Olds and Four Year Olds	1	15	C	26	C	37	C	Lunch
Main	D-Rear Annex	Four Year Olds and Five Year Olds	2	19	C	47	C	66	C	Centers
Main	E-2nd Left	Two Year Olds	1	10	C	26	C	NA	NA	Lunch
Main	F-2nd Right	Three Year Olds	1	15	C	30	C	42	C	Lunch
Total Capacity @35 sq. ft.:			155			Total Capacity @25 sq. ft.: 218				
Total # Children this Date: 94			Total Capacity @35 sq. ft.: 218			Total Capacity @25 sq. ft.: 218				

Building	Playground	Playground Occupancy	Playground Compliance

Comments

Follow up to the previous Monitoring Visit that was conducted on February 23, 2017 was completed on this date.

Plan of Improvement: Developed This Date 09/13/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Yvonne Cochran, Program Official

Date

Colleen Covey, Consultant

Date



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Findings Report

Date: 9/13/2017 **VisitType:** Licensing Study **Arrival:** 10:50 AM **Departure:** 2:35 PM

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The following information is associated with a Licensing Study:

Activities and Equipment**591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

All equipment was observed to be secure on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**N/A****Comment**

No Swimming Activities Provided

Children's Records**Records Reviewed: 5****Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records**Met****Comment**

Observed-Records Complete/Well Organized

Facility

591-1-1-.06 Bathrooms **Met**

Correction Deadline: 8/24/2016

Corrected on 9/13/2017

.06(4) - The exhaust fan was observed to be working.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Correction Deadline: 7/25/2016

Corrected on 9/13/2017

.25(3) - Lights were repaired, covered, and ceiling fans clean on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Observation-Clean/Good Repair

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Menu Meets USDA Guidelines

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen Appears Clean/Well Organized

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR) **Met**

Correction Deadline: 7/25/2016

Corrected on 9/13/2017

.17(7)(a-d) - Proper handwashing was observed on this date.

591-1-1-.20 Medications(CR) **Not Evaluated**

Comment

The Director stated that no medication has been administered since the previous visit was conducted on February 23, 2017. This rule was not evaluated on this date.

Safety

591-1-1-.05 Animals **N/A**

Comment

No Animals Kept

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR) **Met**

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR) **Met**

Comment

Observed-Complete Documentation

Transportation training, CPR, First Aid, and Driver's licenses were observed for all driver's and responsible persons.

Annual vehicle inspections were observed complete as follows:

Vehicle #1-Tag LW1157, December 29, 2016

Vehicle #2-Tag-LW1158, December 29, 2016

Vehicle #3-Tag-LW1156, January 06, 2017

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Observed-Pleasant Naptime Environment

Staff Records

Records Reviewed: 14

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 08/31/2017	
Staff # 2	Met
Date of Hire: 01/16/2018	
Staff # 3	Met
Date of Hire: 01/01/2000	
Staff # 4	Met
Date of Hire: 09/24/2008	
Staff # 5	Met
Date of Hire: 11/18/2013	
Staff # 6	Met
Date of Hire: 07/01/2015	
Staff # 7	Met
Date of Hire: 05/31/2017	
Staff # 8	Met
Date of Hire: 01/20/1996	

Records Reviewed: 14

Records with Missing/Incomplete Components: 0

Staff # 9 Date of Hire: 03/28/2013	Met
Staff # 10 Date of Hire: 05/20/1993	Met
Staff # 11 Date of Hire: 01/20/2017	Met
Staff # 12 Date of Hire: 01/01/1985	Met
Staff # 13 Date of Hire: 12/01/2015	Met
Staff # 14 Date of Hire: 03/29/2017	Met

Staff Credentials Reviewed: 14

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal Records Check complete for all fourteen staff employed on this date, which includes three that were added since the previous visit.

591-1-1-.14 First Aid & CPR **Met**

Comment

Observed-100% Certified First Aid & CPR

591-1-1-.33 Staff Training **Met**

Comment

Observed - Documentation Of Training

Comment

Health/Safety training was observed completed as required.

591-1-1-.31 Staff(CR) **Not Met**

Finding

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined by a review of staff files that one lead teacher did not meet the education requirements.

POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 9/27/2017

Recited on 9/13/2017

Finding

591-1-1-.31(2)(b)3.(ii)(I)-(VIII) requires the Center develop a written plan for newly hired teacher's who do not possess the educational credential or degree listed in 591-1-1-.31(2)(b)2.(i) through (xiii). It was determined by a review of staff files that three lead teachers did not have a written education plan on file.

POI (Plan of Improvement)

The Center will develop a written plan for newly hired teacher's and ensure that the teacher's follow the plan.

Correction Deadline: 9/27/2017

Recited on 9/13/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR) **Met**

Comment

Observed-Adequate Supervision