



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/13/2019 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 2:40 PM **Departure:** 6:25 PM

CCLC-2683

Gingerbread House Child Care Center

7227 Nashville Street Ringgold, GA 30736 Catoosa County
 (706) 935-9999 kidsprep@windstream.net

Regional Consultant

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@decals.ga.gov

Mailing Address
 Same

Quality Rated: ★

Compliance Zone Designation		
08/13/2019	Complaint Investigation & Monitoring Visit	Good Standing
08/13/2019	Complaint Closure	Good Standing
02/21/2019	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Kidz Biz	G-Kidz Biz	Four Year Olds and Five Year Olds	3	15	C	63	C	88	C	Centers
Total Capacity @35 sq. ft.: 63			Total Capacity @25 sq. ft.: 218							
Main	A-First Left Front	One Year Olds	1	8	C	15	C	NA	NA	Floor Play
Main	B-First Left Back	Infants and One Year Olds	2	10	C	11	C	NA	NA	Floor Play, Feeding
Main	C-First Right	Three Year Olds and Four Year Olds	1	14	C	26	C	37	C	Snack
Main	D-Rear Annex	Four Year Olds and Five Year Olds	2	24	C	47	C	66	C	Transitioning
Main	E-2nd Left	Two Year Olds	2	15	C	26	C	NA	NA	Free Play
Main	F-2nd Right	Three Year Olds	2	14	C	30	C	42	C	Transitioning
Total Capacity @35 sq. ft.: 155			Total Capacity @25 sq. ft.: 218							
Total # Children this Date: 100			Total Capacity @35 sq. ft.: 218			Total Capacity @25 sq. ft.: 218				

Building	Playground	Playground Occupancy	Playground Compliance

Comments

Follow up to the previous monitoring visit that was conducted on September 11, 2018 was completed on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Yvonne Cochran, Program Official

Date

Colleen Covey, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities **Met**

Correction Deadline: 9/11/2018

Corrected on 8/13/2019

.03(2) - Lesson plans were observed on this date.

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **N/A**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Correction Deadline: 9/11/2018

Corrected on 8/13/2019

.26(4) - The gap was observed to have been repaired.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Not Evaluated

Comment

The Director stated that no medication has been administered since the previous visit was conducted on September 11, 2018. (This rule was not evaluated on this date).

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Correction Deadline: 9/16/2018

Corrected on 8/13/2019

.21(3) - Paperwork observed showed that emergency drills were completed as required.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

Complete documentation of transportation observed.

Vehicle inspections were observed completed on December 27, 2018.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Finding

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined by consultant's observation that eight out of ten sheets were not tight fitting.

POI (Plan of Improvement)

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

Correction Deadline: 8/13/2019

Staff Records

Records Reviewed: 14

Records with Missing/Incomplete Components: 0

Staff # 1 Date of Hire: 08/06/2019	Met
Staff # 2 Date of Hire: 01/01/1985	Met
Staff # 3 Date of Hire: 06/11/2018	Met
Staff # 4 Date of Hire: 07/06/2018	Met
Staff # 5 Date of Hire: 04/16/2015	Met
Staff # 6 Date of Hire: 07/01/2015	Met
Staff # 7 Date of Hire: 01/01/2000	Met
Staff # 8 Date of Hire: 11/18/2013	Met
Staff # 9 Date of Hire: 08/05/2019	Met
Staff # 10 Date of Hire: 10/24/2018	Met
Staff # 11 Date of Hire: 04/24/2018	Met
Staff # 12 Date of Hire: 08/13/2024	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 13 Date of Hire: 03/28/2013	Met
Staff # 14 Date of Hire: 09/24/2008	Met

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined by a review of staff records that one new staff member had not completed their training in the required time.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 8/14/2019

Recited on 8/13/2019

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.