



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/27/2018 **VisitType:** Monitoring Visit

Arrival: 8:25 AM

Departure: 1:20 PM

CCLC-26514

MileStones Learning Center & Childcare

101 RiverStone Vista, Suite 112 Blue Ridge, GA 30513 Fannin County
 (706) 258-4188 jdavis@blueridgemilestones.com

Regional Consultant

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/27/2018	Monitoring Visit	Good Standing	
05/15/2018	Monitoring Visit	Good Standing	
12/28/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A		0	0	C	6	C	NA	NA	
Main	B	Infants	1	3	C	6	C	NA	NA	Floor Play
Main	C	Two Year Olds	1	6	C	26	C	NA	NA	Free Play
Main	D	One Year Olds	2	9	C	26	C	NA	NA	Circle Time
Main	E	Five Year Olds and Six Year Olds and Over	1	6	C	29	C	41	C	Art
Main	F	Three Year Olds and Four Year Olds	2	10	C	24	C	NA	NA	Centers

Total Capacity @35 sq. ft.: 117

Total Capacity @25 sq. ft.: 129

Total # Children this Date: 34

Total Capacity @35 sq. ft.: 117

Total Capacity @25 sq. ft.: 129

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	53	C

Comments

Follow up to the previous visit that was conducted on May 15, 2018 was completed on this date.

Plan of Improvement: Developed This Date 12/27/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Lisa Jarrett, Program Official

Date

Colleen Covey, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined by consultant's observation that in the three year old classroom seven lights were not working.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 12/27/2018

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined by consultant's observation that on the left slide playground the yellow slide had less than an inch of surfacing at the exit area.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 1/6/2019

Food Service

591-1-1-.18 Kitchen Operations**Met****Correction Deadline: 5/15/2018****Corrected on 12/27/2018****.18(12) - Only staff were observed in the kitchen on this date.**

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Technical Assistance****Technical Assistance**

591-1-1-.20 - Discussed proper medication documentation and procedures.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined by a review of paperwork that the Ford XLT E-350, had an expired inspection. The most recent vehicle inspection was completed on August 3, 2017.

POI (Plan of Improvement)

The Center will obtain the annual vehicle inspection.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 14

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 08/08/2011	
Staff # 2	Met
Date of Hire: 12/12/2017	
Staff # 3	Met
Date of Hire: 07/02/2013	
Staff # 4	Met
Date of Hire: 07/27/2017	
Staff # 5	Met
Date of Hire: 07/31/2017	
Staff # 6	Met
Date of Hire: 03/21/2018	
Staff # 7	Met
Date of Hire: 10/29/2018	
Staff # 8	Met
Date of Hire: 05/08/2018	
Staff # 9	Met
Date of Hire: 10/30/2017	
Staff # 10	Met
Date of Hire: 03/12/2018	
Staff # 11	Met
Date of Hire: 01/03/2012	
Staff # 12	Met
Date of Hire: 05/23/2018	

Records Reviewed: 14

Records with Missing/Incomplete Components: 0

Staff # 13 Met
Date of Hire: 09/08/2014

Staff # 14 Met
Date of Hire: 09/08/2014

Staff Credentials Reviewed: 14

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Director provided five files for employees hired since last visit. Satisfactory criminal record checks were observed for all fifteen staff members employed on this date.

591-1-1-.09 Criminal Records Check(CR) Met

Correction Deadline: 5/15/2018

Corrected on 12/27/2018

.09(1)(a) - Satisfactory criminal record checks were observed on this date.

591-1-1-.31 Staff(CR) Met

Correction Deadline: 5/15/2018

Corrected on 12/27/2018

.31(1)(a) - The Director was on site on this date and able to provide all required information.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed on this date.