



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/28/2017 **VisitType:** Licensing Study

Arrival: 12:20 PM

Departure: 5:45 PM

CCLC-26514

MileStones Learning Center & Childcare

101 RiverStone Vista, Suite 112 Blue Ridge, GA 30513 Fannin County
(706) 258-4188 jdavis@blueridgemilestones.com

Regional Consultant

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/28/2017	Licensing Study	Good Standing	
09/29/2017	Complaint Closure	Good Standing	
09/06/2017	Complaint Investigation & Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A		0	0	C	6	C	NA	NA	
Main	B	Infants	2	4	C	6	C	NA	NA	Nap, Floor Play
Main	C	Two Year Olds	2	12	C	26	C	NA	NA	Nap
Main	D	One Year Olds	2	6	C	26	C	NA	NA	Nap
Main	E	Three Year Olds and Four Year Olds	2	10	C	29	C	41	C	Nap
Main	F	Four Year Olds and Six Year Olds and Over	1	12	C	24	C	NA	NA	Free Play

Total Capacity @35 sq. ft.: 117

Total Capacity @25 sq. ft.: 129

Total # Children this Date: 44

Total Capacity @35 sq. ft.: 117

Total Capacity @25 sq. ft.: 129

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	53	C

Comments

Follow up to the previous visit that was conducted on Septmeber 6, 2017 was completed on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Lisa Jarrett, Program Official

Date

Colleen Covey, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08 - Discussed children's file requirements.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **N/A**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

Comment

Discussed SIDS and infant sleeping position.

Staff Records**Records Reviewed: 17****Records with Missing/Incomplete Components: 0**

Staff # 1 Date of Hire: 08/08/2011	Met
Staff # 2 Date of Hire: 05/03/2017	Met
Staff # 3 Date of Hire: 12/12/2017	Met
Staff # 4 Date of Hire: 02/16/2017	Met
Staff # 5 Date of Hire: 07/02/2013	Met
Staff # 6 Date of Hire: 03/15/2016	Met
Staff # 7 Date of Hire: 07/27/2017	Met
Staff # 8 Date of Hire: 07/31/2017	Met
Staff # 9 Date of Hire: 10/02/2017	Met
Staff # 10	Met
Staff # 11 Date of Hire: 09/30/2016	Met
Staff # 12 Date of Hire: 10/30/2017	Met
Staff # 13 Date of Hire: 11/07/2017	Met
Staff # 14 Date of Hire: 01/03/2012	Met

Records Reviewed: 17

Records with Missing/Incomplete Components: 0

Staff # 15 Met
Date of Hire: 03/15/2012

Staff # 16 Met
Date of Hire: 12/01/2016

Staff # 17 Met
Date of Hire: 09/08/2014

Staff Credentials Reviewed: 17

591-1-1-.09 Criminal Records Check(CR) Met

Comment

Criminal records checks were observed to be complete for all seventeen staff employed on this date, including seven new staff members that were hired since the previous visit was conducted on September 6, 2017.

591-1-1-.14 First Aid & CPR Technical Assistance

Technical Assistance

591-1-1-.14 - Discussed CPR and First Aid requirements.

591-1-1-.33 Staff Training Met

Comment

Discussed training requirements with staff.

591-1-1-.31 Staff(CR) Met

Correction Deadline: 12/30/2016

Corrected on 12/28/2017

.31(2)(b) - New staff have been hired and have time to complete their credential.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed on this date.