



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/9/2021      **VisitType:** Monitoring Visit      **Arrival:** 10:00 AM      **Departure:** 11:30 AM

**CCLC-26284**

**Primrose School of Gainesville**

2171 Sandridge Court Gainesville, GA 30501 Hall County  
 (770) 297-9977 office@primrosegainesville.com

**Regional Consultant**

Margarita Collier

Phone: (770) 342-7934  
 Fax: (678) 891-5989  
 margarita.collier@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
02/09/2021	Monitoring Visit	Good Standing
08/26/2020	Licensing Study	Good Standing
02/19/2020	Incident Investigation Closure	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left	One Year Olds	3	8	C	14	C	NA	NA	Outside
Main	1st Right	Infants	2	7	C	10	C	NA	NA	Free Play, Floor Play
Main	2nd Left	Two Year Olds	2	14	C	18	C	NA	NA	Transitioning, Centers
Main	2nd Right	Infants	2	5	C	11	C	NA	NA	Floor Play, Free Play
Main	3rd Left Front		0	0	C	22	C	NA	NA	Not In Use
Main	3rd Left rear		0	0	C	22	C	NA	NA	Not In Use
Main	4th Left front	Three Year Olds	2	8	C	23	C	NA	NA	Centers
Main	4th Left rear	Three Year Olds and Four Year Olds	2	14	C	22	C	NA	NA	Outside
Main	5th Left	PreK	2	16	C	20	C	NA	NA	Transitioning, Outside
Main	6th Left	PreK	2	8	C	21	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 183					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 80			Total Capacity @35 sq. ft.: 183			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	1st Left	59	C
Main	2nd Left	87	C


Main	Rear and Right Rear	109	C
Main	Right Front	11	C
Main	Right Front and Side Patch	10	C

**Comments**

A virtual visit was completed on February 9, 2021. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Sandra Marvin, Program Official

Date

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Margarita Collier, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Center appears clean and well maintained.

**591-1-1-.26 Playgrounds(CR)**

**Technical Assistance**

**Technical Assistance**

Please ensure to monitor the playground areas for the following hazards:

- Normal wear and tear of playground equipment and toys.
- Potential entrapment hazards in the fence surrounding the playground area.
- Biting and/or stinging insects (i.e. ants, bees, etc.)
- Loose and/or weak tree branches surrounding the playground area.
- Standing water in and around playground equipment after inclement weather.
- Repluff resilient surface as needed.

### Health and Hygiene

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The Provider currently does not dispense/administer medication.

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**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

A virtual visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the director on this date.

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Complete documentation of transportation observed.

**Comment**

The consultant observed the following vehicles to have evidence of a current vehicle inspection report on file:

- Vehicle tag #8108C3 - Expires August 25, 2021

- Vehicle tag #A2K 5237 - Expires June 26, 2021

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

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**Staff Records**

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**Records Reviewed: 26**

**Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 01/25/2021

Staff # 2 Met

Date of Hire: 08/01/2018

Staff # 3 Met

Date of Hire: 12/21/2020

Staff # 4 Met

Date of Hire: 07/30/2020

Staff # 5 Met

Date of Hire: 07/08/2020

Staff # 6 Met

Date of Hire: 01/09/2020

Staff # 7 Met

Date of Hire: 01/18/2002

Staff # 8 Met

Date of Hire: 07/23/2001

Staff # 9 Met

Date of Hire: 10/30/2017

Staff # 10 Met

Date of Hire: 06/11/2020

Staff # 11 Met

Date of Hire: 08/26/2020

Staff # 12 Met

Date of Hire: 09/24/2018

Staff # 13 Met

Date of Hire: 11/23/2006

Staff # 14 Met

Date of Hire: 09/16/2020

Staff # 15 Met

Date of Hire: 02/10/2020

Staff # 16 Met

Date of Hire: 01/12/2021

Staff # 17 Met

Date of Hire: 04/09/2019

Staff # 18 Met

Date of Hire: 08/05/2020

Staff # 19 Met

Date of Hire: 01/13/2021

Staff # 20 Met

Date of Hire: 07/13/2020

Staff # 21 Date of Hire: 12/28/2020	Met
Staff # 22 Date of Hire: 02/13/2013	Met
Staff # 23 Date of Hire: 10/19/2020	Met
Staff # 24 Date of Hire: 08/22/2017	Met
Staff # 25 Date of Hire: 09/26/2020	Met
Staff # 26 Date of Hire: 09/15/2020	Met

**Staff Credentials Reviewed: 10**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Technical Assistance**

**Comment**

Criminal record checks were observed to be complete.

**Technical Assistance**

The consultant discussed the following information regarding criminal record checks with the director:

- Monitor the expiration dates of all staff members', therapist, independent contractors, and/or volunteers criminal record check letters.
- Submit a portability request via DECAL KOALA for newly hired staff members, therapist, independent contractors, and/or volunteers that have a previous satisfactory comprehensive criminal record check letter issued by the department.
- Ensure that all newly hired staff members, therapist, independent contractors, and/or volunteers have evidence of a satisfactory comprehensive criminal record check letter prior to providing services to children present for care.
- Ensure that all newly hired, seasonal staff members, therapist, independent contractors, and/or volunteers with a six-month break of employment from child care submit an updated criminal record check application and complete the fingerprinting process prior to rendering services for child care services.

**Comment**

The director provided 10 files for staff members hired since the previous visit was conducted on August 26, 2020. The consultant observed 10 of 10 newly hired staff members to have evidence of a satisfactory comprehensive criminal record check determination letter on file.

**591-1-1-.31 Staff(CR) Met**

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020. Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Technical Assistance****Technical Assistance**

The consultant discussed staff being attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.