



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/23/2019 **VisitType:** Licensing Study **Arrival:** 10:50 AM **Departure:** 2:20 PM

CCLC-26284

Primrose School of Gainesville

2171 Sandridge Court Gainesville, GA 30501 Hall County
(770) 297-9977 office@primrosegainesville.com

Regional Consultant

Malissa Champion

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malissa.champion@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/23/2019	Licensing Study	Good Standing	
01/28/2019	Incident Investigation & Follow Up	Good Standing	
10/24/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left	One Year Olds and Two Year Olds	2	11	C	14	C	NA	NA	Music
Main	1st Right	Infants and One Year Olds	2	7	C	10	C	NA	NA	Floor Play, Diapering, Free Play
Main	2nd Left	Two Year Olds	2	12	C	18	C	NA	NA	Outside
Main	2nd Right	Infants	2	8	C	11	C	NA	NA	Floor Play, Diapering, Free Play, Feeding
Main	3rd Left Front	Two Year Olds	2	9	C	22	C	NA	NA	Story
Main	3rd Left rear	Three Year Olds	2	20	C	22	C	NA	NA	Story
Main	4th Left front	Three Year Olds and Four Year Olds	2	17	C	23	C	NA	NA	Centers
Main	4th Left rear		0	0	C	22	C	NA	NA	
Main	5th Left		0	0	C	20	C	NA	NA	
Main	6th Left	Four Year Olds and Five Year Olds	2	15	C	21	C	NA	NA	Story
Total Capacity @35 sq. ft.: 183						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 99			Total Capacity @35 sq. ft.: 183			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	1st Left	59	C
Main	2nd Left	87	C

Main	Rear and Right Rear	109	C
Main	Right Front	11	C
Main	Right Front and Side Patch	10	C

Comments

The purpose of this visit was to conduct a licensing study and to follow up on the previous visit conducted on October 24, 2018.

Plan of Improvement: Developed This Date 04/23/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Sandra Marvin, Program Official

Date

Malissa Champion, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms**Not Met****Finding**

591-1-1-.06(1) requires the center to provide a specified minimum number of flush toilets and hand washing sinks with running water for the use of all children, at least one flush toilet for children being potty-trained and to not substitute nursery potty chairs for a required flush toilet. It was determined based on observation that one toilet in classroom 2nd Left was not in working order on this date.

POI (Plan of Improvement)

The center will add the required number of flush toilets and/or sinks or decrease the licensed capacity.

Correction Deadline: 5/23/2019

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that there was approximately a half to one inch of resilient surface surrounding the fall zones on the following playgrounds:

- Playground 2nd Left: fall zones surrounding swings and the playground equipment piece
- Playground Rear: fall zones surrounding playground equipment piece.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 5/3/2019

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting **Met**

Comment

Thank you for reporting as required.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR) **Met**

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 30

Records with Missing/Incomplete Components: 0

Staff # 1 Met
Date of Hire: 09/10/2018

Staff # 2 Met
Date of Hire: 12/17/2018

Staff # 3 Date of Hire: 02/08/2019	Met
Staff # 4 Date of Hire: 01/18/2002	Met
Staff # 5 Date of Hire: 11/20/2018	Met
Staff # 6 Date of Hire: 08/22/2018	Met
Staff # 7 Date of Hire: 08/20/2018	Met
Staff # 8 Date of Hire: 09/24/2018	Met
Staff # 9 Date of Hire: 08/25/2014	Met
Staff # 10 Date of Hire: 02/13/2013	Met
Staff # 11 Date of Hire: 12/14/2017	Met
Staff # 12 Date of Hire: 07/23/2001	Met
Staff # 13 Date of Hire: 09/25/2018	Met
Staff # 14 Date of Hire: 04/22/2019	Met
Staff # 15 Date of Hire: 05/14/2018	Met
Staff # 16 Date of Hire: 01/21/2019	Met
Staff # 17 Date of Hire: 08/01/2018	Met

Records Reviewed: 30

Records with Missing/Incomplete Components: 0

Staff # 18 Date of Hire: 03/09/2017	Met
Staff # 19 Date of Hire: 03/08/2019	Met
Staff # 20 Date of Hire: 10/30/2017	Met
Staff # 21 Date of Hire: 05/14/2018	Met
Staff # 22 Date of Hire: 02/08/2019	Met
Staff # 23 Date of Hire: 01/23/2006	Met
Staff # 24 Date of Hire: 11/15/2016	Met
Staff # 25 Date of Hire: 07/31/2018	Met
Staff # 26 Date of Hire: 08/08/2017	Met
Staff # 27 Date of Hire: 08/08/2017	Met
Staff # 28 Date of Hire: 11/19/2018	Met
Staff # 29 Date of Hire: 09/28/2018	Met
Staff # 30 Date of Hire: 03/26/2019	Met

Staff Credentials Reviewed: 30

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided 11 files for employees hired since last visit on October 24, 2018.

591-1-1-.14 First Aid & CPR

Met

Comment

Complete first aid kits observed in center and on vehicles.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training

Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.