



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/15/2018 **VisitType:** Licensing Study **Arrival:** 10:40 AM **Departure:** 2:35 PM

CCLC-26100

First Baptist Church Children's Learning Center

311 N. Thornton Ave. Dalton, GA 30720 Whitfield County
 (706) 226-3906 bdedmon@fbcdalton.org

Regional Consultant

Colleen Covey

Phone: (706) 256-7245
 Fax: (706) 256-7244
 colleen.covey@decals.ga.gov

Mailing Address
 PO Box 827
 Dalton, GA 30722

Quality Rated:

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|-----------------------------------|---------------|--|
| 05/15/2018 | Licensing Study | Good Standing | |
| 12/07/2017 | Complaint Investigation Follow Up | Good Standing | |
| 12/07/2017 | Complaint Closure | Good Standing | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes | |
|---------------------------------|-----------------|-----------------------------------|-------|----------|------|---------------------------------|--------------|------------|--------------|-------------------------------|--|
| Main | 101 | Two Year Olds | 2 | 8 | C | 11 | C | NA | NA | Lunch | |
| Main | 102 | One Year Olds | 2 | 8 | C | 8 | C | NA | NA | Circle Time | |
| Main | 103 | Two Year Olds | 2 | 8 | C | 10 | C | NA | NA | Lunch | |
| Main | 110 | Three Year Olds | 2 | 13 | C | 14 | C | NA | NA | Centers | |
| Main | 113 | | 0 | 0 | C | 13 | C | NA | NA | | |
| Main | 115 | Four Year Olds | 2 | 10 | C | 17 | C | NA | NA | Transitioning | |
| Main | 116 | Three Year Olds | 2 | 13 | C | 18 | C | NA | NA | Transitioning | |
| Main | 117 | Four Year Olds and Five Year Olds | 2 | 12 | C | 18 | C | NA | NA | Circle Time | |
| Main | 118 | Three Year Olds | 2 | 7 | C | 16 | C | NA | NA | Transitioning | |
| Main | Upstairs-Room A | | 0 | 0 | C | 14 | C | NA | NA | | |
| Main | Upstairs-Room B | | 0 | 0 | C | 15 | C | NA | NA | | |
| Total Capacity @35 sq. ft.: 154 | | | | | | Total Capacity @25 sq. ft.: 0 | | | | | |
| Total # Children this Date: 79 | | | | | | Total Capacity @35 sq. ft.: 154 | | | | Total Capacity @25 sq. ft.: 0 | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|--------------------|----------------------|-----------------------|
| Main | Playground | 88 | C |
| Main | Toddler Playground | 15 | C |

Comments

Discussed September 30, 2018 criminal record check requirements.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Brenda Dedmon, Program Official

Date

Colleen Covey, Consultant

Date



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Findings Report

Date: 5/15/2018 **VisitType:** Licensing Study

Arrival: 10:40 AM

Departure: 2:35 PM

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The following information is associated with a Licensing Study:

| |
|---------------------------------|
| Activities and Equipment |
|---------------------------------|

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

| |
|---------------------------|
| Children's Records |
|---------------------------|

Records Reviewed: 5**Records with Missing/Incomplete Components: 0**

| | |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

| |
|-----------------|
| Facility |
|-----------------|

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

| |
|---------------------|
| Food Service |
|---------------------|

591-1-1-.15 Food Service & Nutrition**Met****Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat

alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://dec.al.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

591-1-1-.18 Kitchen Operations**Met****Comment**

Meals are provided by the church.

| |
|---------------------------|
| Health and Hygiene |
|---------------------------|

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.05 Animals

N/A

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

N/A

Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)

N/A

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 23

Records with Missing/Incomplete Components: 8

Staff # 1

Met

Date of Hire: 01/03/2018

Staff # 2

Met

Date of Hire: 08/04/2014

Staff # 3

Met

Date of Hire: 09/01/1999

Staff # 4

Not Met

Date of Hire: 08/11/2011

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 5

Met

Date of Hire: 08/08/2016

Staff # 6

Met

Date of Hire: 08/01/2013

Staff # 7

Not Met

Date of Hire: 07/24/2017

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 8

Met

Date of Hire: 12/01/2010

Staff # 9

Met

Date of Hire: 07/25/2016

Staff # 10

Met

Date of Hire: 08/01/2007

Staff # 11

Not Met

Date of Hire: 09/16/2019

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 12

Met

Date of Hire: 08/03/2009

Staff # 13

Met

Date of Hire: 08/08/2016

Staff # 14

Met

Date of Hire: 07/27/2015

Staff # 15

Not Met

Date of Hire: 08/01/2012

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 16

Met

Date of Hire: 01/09/2017

Staff # 17

Not Met

Date of Hire: 07/24/2017

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 18

Not Met

Date of Hire: 02/23/2016

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 19 Met
 Date of Hire: 08/12/2013

Staff # 20 Not Met
 Date of Hire: 09/01/2011

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 21 Met
 Date of Hire: 07/24/2017

Staff # 22 Met
 Date of Hire: 09/16/2019

Staff # 23 Not Met
 Date of Hire: 07/03/2017

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff Credentials Reviewed: 23

591-1-1-.09 Criminal Records Check(CR) Met

Comment

Criminal records checks were observed to be complete for all twenty three staff members employed on this date.

591-1-1-.14 First Aid & CPR Not Met

Finding

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined by a review of staff files that the Director's CPR and First Aid training had expired.

POI (Plan of Improvement)

The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

Correction Deadline: 6/14/2018

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined that five staff members did not complete CPR and First Aid by the deadline.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 6/14/2018

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined by a review of staff files that two staff members did not have evidence of the health and safety training.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 6/14/2018

591-1-1-.31 Staff(CR)

Not Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Finding

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined that six lead teacher's did not have the required credential.

POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 5/15/2018

| |
|---------------------------------|
| Staffing and Supervision |
|---------------------------------|

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.