



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/10/2018    **VisitType:** Complaint Investigation & Monitoring Visit    **Arrival:** 10:40 AM    **Departure:** 1:45 PM

**CCLC-256**

**Yvette's Little World Day Care Center**

105 Fannin St. LaGrange, GA 30240 Troup County  
 (706) 884-2901 ywoodard72@yahoo.com

**Regional Consultant**

Laura Swann

Phone: (706) 855-3454

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**Mailing Address**  
 Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>		
09/10/2018	Complaint Investigation & Monitoring Visit	Good Standing
04/26/2018	Monitoring Visit	Good Standing
03/15/2018	Complaint Closure	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg. II	Pre K - Left side		0	0	C	24	C	NA	NA	
Bldg. II	Pre-K - Right Side	PreK	2	19	C	26	C	NA	NA	Outside, Transitioning
Total Capacity @35 sq. ft.: 50			Total Capacity @25 sq. ft.: 163							
Main Bldg.	Downstairs-Back	One Year Olds	1	8	C	22	C	NA	NA	Circle Time, Transitioning, Outside
Main Bldg.	Downstairs-Front	Two Year Olds	2	12	C	20	C	NA	NA	Circle Time
Main Bldg.	Front Left	Infants and One Year Olds	1	6	C	12	C	16	C	Nap, Floor Play
Main Bldg.	Front Mid		0	0	C	21	C	30	C	
Main Bldg.	Right Side	Three Year Olds	1	14	C	26	C	37	C	Centers
Main Bldg.	Upstairs		0	0	C	12	C	16	C	
Total Capacity @35 sq. ft.: 113			Total Capacity @25 sq. ft.: 163							
Total # Children this Date: 59		Total Capacity @35 sq. ft.: 163				Total Capacity @25 sq. ft.: 163				

Building	Playground	Playground Occupancy	Playground Compliance
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**Comments**

Plan of Improvement: Developed This Date 09/10/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Yvette Woodard, Program Official

Date

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Laura Swann, Consultant

Date



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### Findings Report

**Date:** 9/10/2018 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 10:40 AM **Departure:** 1:45 PM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Center appears clean and well maintained.

**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the following was present on the playgrounds:

**Building II**

Tree roots were present in front of the ramp leading to the playground posing a tripping hazard.

Trash (glass bottles, plastic bottles and paper) was present along the left and backside of the metal fence.

Black landscaping mat was in front of the white landscaping pipe.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards. The center will spray paint the tree roots, remove the trash and cover the black landscaping mat.

**Correction Deadline: 9/12/2018**

**Recited on 9/10/2018**

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR) Met**

**Comment**

Proper diapering procedures observed.

**591-1-1-.17 Hygiene(CR) Met**

**Comment**

Staff were observed to remind children to wash hands.

**591-1-1-.20 Medications(CR) Met**

**Comment**

No medications administered. Discussed proper medication documentation and procedures.

**Safety**

**591-1-1-.05 Animals Met**

**Correction Deadline: 5/26/2018**

**Corrected on 9/10/2018**

**.05(3) - Correction observed on this date. Dog had current vaccinations on file.**

**591-1-1-.11 Discipline(CR) Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.36 Transportation(CR) Met**

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met**

**Comment**

Pleasant naptime environment observed.

**Staff Records**

**Records Reviewed: 9**

**Records with Missing/Incomplete Components: 1**

Staff # 1 Met  
Date of Hire: 09/06/1995

Staff # 2 Met  
Date of Hire: 03/09/2010

**Records Reviewed: 9****Records with Missing/Incomplete Components: 1**

Staff # 3 Date of Hire: 09/18/2017	Met
Staff # 4 Date of Hire: 08/30/1995	Met
Staff # 5 Date of Hire: 08/13/2018	Met
Staff # 6 Date of Hire: 12/04/2017	Met
Staff # 7 Date of Hire: 02/12/2018	Met
Staff # 8 Date of Hire: 02/05/2017 <u>"Missing/Incomplete Components"</u> .33(3)-Health & Safety Certificate,.09-Criminal Records Check Missing	Not Met
Staff # 9 Date of Hire: 04/30/1985	Met

**Staff Credentials Reviewed: 9****591-1-1-.09 Criminal Records Check(CR)****Not Met****Finding**

591-1-1-.09(1)(i) requires that if the Center accept a satisfactory determination letter issued by the Department for a potential Director or Employee as evidence of that individual's Satisfactory Records Check Determination, the Records Check Clearance Date must be within the preceding 12 months from the hire date, and the Center does not know or reasonably should not know that the individual's satisfactory status has not changed. It was determined based on a review of records that a staff member hire February 5, 2017, had a criminal records check dated March 7, 2014, the portability for this record check expired March 7, 2015. The staff should have had an updated background checked completed upon hire.

**POI (Plan of Improvement)**

The Center will ensure that each potential Employee bringing a satisfactory determination letter issued by the Department has a Satisfactory Records Check Determination that is dated within the preceding 12 months from the hire date. The Center will not employ individual's whose satisfactory status has changed. The staff will have fingerprints completed again. Consultant left a one day letter.

**Correction Deadline: 9/10/2018****591-1-1-.33 Staff Training****Not Met**

**Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that one staff hired February 5, 2017, had not completed the required six hour health and safety training within 90 days of employment.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 10/10/2018**

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.