



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/22/2019 **VisitType:** Licensing Study **Arrival:** 9:00 AM **Departure:** 12:00 PM

CCLC-25516

Discovery Point #61

2250 Ebenezer Rd. SW Conyers, GA 30094 Rockdale County
 (770) 918-1888 dp61@discoverypoint.com

Regional Consultant

Ashley Cunningham

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Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/22/2019	Licensing Study	Good Standing	
12/18/2018	Monitoring Visit	Good Standing	
03/28/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A/ 1L Infant	Infants and One Year Olds	2	10	C	21	C	NA	NA	Floor Play, Feeding	
Main	B 2L/ 1 years	One Year Olds	2	11	C	16	C	NA	NA	Centers	
Main	C 3L Toddlers	One Year Olds and Two Year Olds	2	12	C	20	C	NA	NA	Centers	
Main	E 1R 2 Year old	Two Year Olds	4	18	C	22	C	NA	NA	Transitioning	
Main	F/ 2R / Preschool	Three Year Olds	2	18	C	24	C	NA	NA	Centers	
Main	G 3R/ Preschool	Three Year Olds and Four Year Olds	2	16	C	26	C	NA	NA	Centers	
Main	H 4 R Prek	PreK	2	20	C	27	C	NA	NA	Centers	
Main	I School Age		0	0	C	36	C	NA	NA		
Total Capacity @35 sq. ft.: 192						Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 105						Total Capacity @35 sq. ft.: 192					Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	C Preschoolers	70	C
Main	Playground 6 wk -35	24	C
Main	Playground School Age	84	C

Comments

Plan of Improvement: Developed This Date 05/22/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Beverly Johnson, Program Official

Date

Ashley Cunningham, Consultant

Date



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Findings Report

Date: 5/22/2019 **VisitType:** Licensing Study **Arrival:** 9:00 AM **Departure:** 12:00 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

Finding

591-1-1-.08(1)(b) requires Center Staff to maintain a file for each child that includes parental authorizations, including, but not limited to, written authorization for the Center to obtain emergency medical care for the child when the Parent is not available. It was determined based on a review of children records that five children did not have written authorization for the Center to obtain emergency medical care for the child when the Parent is not available.

POI (Plan of Improvement)

The Center will develop and follow a system to place and maintain all types of parental authorizations in these files.

Correction Deadline: 5/22/2019

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Technical Assistance**

591-1-1-.25 - Please be mindful to keep items that pose a hazard inaccessible to children. The consultant observed plastic bags throughout some of the classrooms. The center will ensure to remove the bags.

Comment

Center appears clean and well maintained.

Correction Deadline: 1/17/2019**Corrected on 5/22/2019**

.25(11) - Previous citation observed to be corrected in that the frayed carpet was taped. Center will re-apply tape as needed.

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Comment**

Playground observed to be clean and in good repair.

Technical Assistance

591-1-1-.26(4) - The back fencing on playground C had two small hole at the bottom. It was not an entrapment hazard but it needs to be repaired to prevent a possible entrapment hazard.

Correction Deadline: 5/22/2019

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed and discussed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Not Met

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of the emergency drill forms for 2018 /2019 that there was no documentation to show that lock down drills and a review of the emergency plans had been conducted every six months.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 5/27/2019

Safety

591-1-1-.05 Animals

N/A

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Met

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

Comment

Discussed SIDS and infant sleeping position.

Staff Records**Records Reviewed: 24****Records with Missing/Incomplete Components: 2**

Staff # 1 Date of Hire: 09/17/2018	Met
Staff # 2 Date of Hire: 06/02/2008	Met
Staff # 3 Date of Hire: 03/11/2019	Met
Staff # 4 Date of Hire: 05/07/2018	Met
Staff # 5 Date of Hire: 03/19/2019	Met
Staff # 6 Date of Hire: 06/02/2008	Met
Staff # 7 Date of Hire: 03/08/2016	Met
Staff # 8 Date of Hire: 03/11/2018	Met
Staff # 9 Date of Hire: 03/19/2018	Met
Staff # 10 Date of Hire: 05/15/2019	Met
Staff # 11 Date of Hire: 02/11/2019	Met
Staff # 12 Date of Hire: 01/01/2019	Met
Staff # 13 Date of Hire: 09/06/2016	Met
Staff # 14	Not Met

Records Reviewed: 24**Records with Missing/Incomplete Components: 2**

Date of Hire: 08/29/2016

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.

Staff # 15

Met

Date of Hire: 02/19/2019

Staff # 16

Met

Date of Hire: 01/14/2019

Staff # 17

Met

Date of Hire: 08/31/2016

Staff # 18

Met

Date of Hire: 08/08/2018

Staff # 19

Met

Date of Hire: 11/15/2017

Staff # 20

Met

Date of Hire: 01/05/2016

Staff # 21

Met

Date of Hire: 03/19/2019

Staff # 22

Met

Date of Hire: 07/23/2018

Staff # 23

Met

Date of Hire: 12/14/2018

Staff # 24

Not Met

Date of Hire: 06/02/2008

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.

Staff Credentials Reviewed: 24**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.33 Staff Training**Technical Assistance****Technical Assistance**

591-1-1-.33(5) - Please ensure that the cook and director obtain two more hours of food prep training. The consultant only observed two hours for each.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.