



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/18/2019 **VisitType:** Monitoring Visit

Arrival: 11:40 AM

Departure: 3:40 PM

CCLC-25495

YMCA Paulding Early Learning Childhood Development Academy

55 Hiram Drive Hiram, GA 30141 Paulding County
 (678) 626-0500 Angelag@ymcaatlanta.org

Mailing Address
 Same

Regional Consultant

Karyn Presley

Phone: (770) 342-7904

Fax: (678) 891-5958

karyn.presley@dec.al.ga.gov

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/18/2019	Monitoring Visit	Good Standing	
05/29/2019	Licensing Study	Good Standing	
11/20/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	G-05- Prek 5	PreK	2	20	C	24	C	NA	NA	Transitioning, Nap
Main	G-06 Prek 4	PreK	2	19	C	24	C	NA	NA	Transitioning, Nap
Main	G-08 Prek 3	PreK	2	13	C	21	C	NA	NA	Lunch
Main	Rm # 101	Infants	1	5	C	17	C	NA	NA	Nap
Main	Rm #102	One Year Olds	2	10	C	16	C	NA	NA	Nap, Transitioning
Main	Rm #104	Two Year Olds	2	8	C	16	C	NA	NA	Nap
Main	Rm #106	One Year Olds and Two Year Olds	2	8	C	15	C	NA	NA	Nap
Main	Rm #119	PreK	2	14	C	22	C	NA	NA	Transitioning
Main	Rm#103	Two Year Olds and Three Year Olds	2	11	C	16	C	NA	NA	Nap
Main	Rm#118 Prek 1	PreK	2	18	C	21	C	NA	NA	Circle Time
Main	Rm#123	Three Year Olds and Four Year Olds	1	13	C	24	C	NA	NA	Nap
Main	Rm. #122	Three Year Olds and Four Year Olds	1	12	C	23	C	NA	NA	Nap
Main	Rm.#117	Three Year Olds and Four Year Olds	2	19	C	21	C	NA	NA	Transitioning, Nap
Main	Rm.#120	Two Year Olds	1	7	C	25	C	NA	NA	Nap

Main	Rm.#121-Prek 2	PreK	2	20	C	24	C	NA	NA	Lunch
Total Capacity @35 sq. ft.: 309					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 197					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infants	7	C
Main	Preschool	70	C
Main	Toddlers	43	C

Comments

Plan of Improvement: Developed This Date 12/18/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Rachel Jones, Program Official

Date

Karyn Presley, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 5/29/2019

Corrected on 12/18/2019

.25(13) - Previous citation was observed to be corrected in that no hazards were observed in the classrooms

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)	Met
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Comment

Documentation for medication dispensing observed complete.

Correction Deadline: 5/29/2019

Corrected on 12/18/2019

.20(4) - Previous citation was observed to be corrected in that no medication was found accessible to children.

	Safety
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591-1-1-.11 Discipline(CR)	Met
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Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)	Met
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Comment

Center does not provide routine transportation.

	Sleeping & Resting Equipment
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591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

Pleasant naptime environment observed.

	Staff Records
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Records Reviewed: 25

Records with Missing/Incomplete Components: 2

Staff # 1	Met
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Date of Hire: 01/04/2016

Staff # 2	Met
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Date of Hire: 11/18/2019

Staff # 3	Met
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Date of Hire: 11/18/2019

Staff # 4	Met
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Date of Hire: 08/15/2008

Staff # 5	Met
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Date of Hire: 07/16/2018

Staff # 6 Met

Date of Hire: 07/27/2017

Staff # 7 Met

Date of Hire: 06/01/2008

Staff # 8 Not Met

Date of Hire: 10/01/2019

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 9 Met

Date of Hire: 07/28/2018

Staff # 10 Met

Date of Hire: 07/29/2013

Staff # 11 Met

Date of Hire: 10/22/2019

Staff # 12 Met

Date of Hire: 12/10/2015

Staff # 13 Met

Date of Hire: 01/21/2019

Staff # 14 Met

Date of Hire: 05/03/2013

Staff # 15 Met

Date of Hire: 07/29/2019

Staff # 16 Met

Date of Hire: 05/23/2015

Staff # 17 Met

Date of Hire: 11/04/2019

Staff # 18 Met

Date of Hire: 08/11/2011

Staff # 19 Met

Date of Hire: 05/03/2013

Staff # 20	Met
Date of Hire: 08/11/2014	
Staff # 21	Met
Date of Hire: 07/23/2018	
Staff # 22	Met
Date of Hire: 07/31/2017	
Staff # 23	Not Met
Date of Hire: 12/02/2019	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 24	Met
Date of Hire: 02/04/2019	
Staff # 25	Met
Date of Hire: 02/11/2016	

Staff Credentials Reviewed: 17

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Not Met
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Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on review of records that two staff members who have satisfactory fingerprints were not ported into decal koala on this date.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure CRC rules are maintained.

Correction Deadline: 12/18/2019

591-1-1-.31 Staff(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.