



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/17/2020 **VisitType:** Monitoring Visit

Arrival: 9:45 AM

Departure: 12:00 PM

CCLC-25495

YMCA Paulding Early Learning Childhood Development Academy

55 Hiram Drive Hiram, GA 30141 Paulding County
 (678) 626-0500 RachelS@ymcaatlanta.org

Mailing Address
 Same

Regional Consultant

Jennifer Bailey

Phone: (770) 357-7024

Fax: (770) 357-7023

jennifer.bailey@decal.ga.gov

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/17/2020	Monitoring Visit	Good Standing	
05/19/2020	Licensing Study	Good Standing	
12/18/2019	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	G-05- Prek 5	PreK	2	16	C	24	C	NA	NA	Art
Main	G-06 Prek 4	PreK	2	18	C	24	C	NA	NA	Circle Time
Main	G-08 Prek 3	PreK	3	16	C	21	C	NA	NA	Centers
Main	Rm # 101	Infants	2	5	C	17	C	NA	NA	Circle Time
Main	Rm #102	One Year Olds	1	5	C	16	C	NA	NA	Story
Main	Rm #104	Two Year Olds	2	11	C	16	C	NA	NA	Outside
Main	Rm #106	One Year Olds	1	6	C	15	C	NA	NA	Floor Play
Main	Rm #119	Two Year Olds	2	8	C	22	C	NA	NA	Outside
Main	Rm#103	Two Year Olds	2	7	C	16	C	NA	NA	Outside
Main	Rm#118 Prek 1		0	0	C	21	C	NA	NA	Not In Use
Main	Rm#123	PreK	2	13	C	24	C	NA	NA	Outside
Main	Rm. #122	Three Year Olds and Four Year Olds	2	13	C	23	C	NA	NA	Transitioning, Story
Main	Rm.#117	Three Year Olds	2	14	C	21	C	NA	NA	Story
Main	Rm.#120	PreK	2	13	C	25	C	NA	NA	Outside
Main	Rm.#121-Prek 2	PreK	2	16	C	24	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 309			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 161			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infants	7	C
Main	Preschool	70	C
Main	Toddlers	43	C

Comments

A virtual inspection was conducted on November 17, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: Developed This Date 11/17/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Rachel Singer-Jones, Program Official

Date

Jennifer Bailey, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed during a virtual walk through on this date.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Hand washing and sanitizing requirements for diapering discussed. Observed diaper changing tables to meet requirements.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Discussed handwashing with staff who stated proper knowledge.

591-1-1-.20 Medications(CR)	Met
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Comment

Documentation for medication dispensing observed complete. Proper medication storage also observed.

	Safety
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591-1-1-.11 Discipline(CR)	Met
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Comment

Staff were observed to maintain a positive learning environment on this date. Staff stated redirection is used.

591-1-1-.36 Transportation(CR)	N/A
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Comment

Center does not provide routine transportation.

	Sleeping & Resting Equipment
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591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

Discussed SIDS and infant sleeping position.

	Staff Records
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Records Reviewed: 38	Records with Missing/Incomplete Components: 1
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Staff # 1	Met
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Date of Hire: 01/04/2016

Staff # 2	Met
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Date of Hire: 12/07/2016

Staff # 3	Met
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Date of Hire: 07/27/2015

Staff # 4	Met
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Date of Hire: 11/18/2019

Staff # 5	Met
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Date of Hire: 11/18/2019

Staff # 6	Met
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Date of Hire: 08/18/2020

Staff # 7 Met

Date of Hire: 08/15/2008

Staff # 8 Met

Date of Hire: 07/16/2018

Staff # 9 Met

Date of Hire: 07/27/2017

Staff # 10 Met

Date of Hire: 10/19/2020

Staff # 11 Met

Date of Hire: 06/02/2010

Staff # 12 Met

Date of Hire: 06/01/2008

Staff # 13 Met

Staff # 14 Met

Date of Hire: 08/10/2015

Staff # 15 Met

Date of Hire: 07/28/2018

Staff # 16 Met

Date of Hire: 07/29/2013

Staff # 17 Met

Date of Hire: 10/22/2019

Staff # 18 Met

Date of Hire: 12/10/2015

Staff # 19 Met

Date of Hire: 01/21/2019

Staff # 20 Met

Staff # 21 Met

Date of Hire: 08/31/2020

Staff # 22 Met

Date of Hire: 05/03/2013

Staff # 23 Met

Date of Hire: 02/17/2020

Staff # 24 Met

Date of Hire: 08/08/2013

Staff # 25 Met

Date of Hire: 07/29/2019

Staff # 26 Not Met

Date of Hire: 10/12/2020

"Missing/Incomplete Components"

.09-Criminal Records Check Dissatisfied

Staff # 27 Met

Date of Hire: 05/23/2015

Staff # 28 Met

Staff # 29 Met

Date of Hire: 11/04/2019

Staff # 30 Met

Date of Hire: 08/11/2011

Staff # 31 Met

Date of Hire: 05/03/2013

Staff # 32 Met

Date of Hire: 08/11/2014

Staff # 33 Met

Date of Hire: 10/03/2016

Staff # 34 Met

Date of Hire: 07/23/2018

Staff # 35 Met

Date of Hire: 07/31/2017

Staff # 36 Met

Date of Hire: 02/04/2019

Staff # 37 Met

Staff # 38

Met

Date of Hire: 02/11/2016

Staff Credentials Reviewed: 17**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Finding**

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on a review of records that staff #28 was hired on October 12, 2020 with a comprehensive satisfactory records check determination that was not ported electronically to the Center until November 17, 2020.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will review staff records to ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will review staff records and review the videos to ensure CRC rules are maintained.

Correction Deadline: 11/17/2020**Technical Assistance**

Discussed criminal record check rules regarding rehiring staff and lapses in employment with the Director on this date.

Correction Deadline: 11/17/2020**591-1-1-.31 Staff(CR)****Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020.

Correction Deadline: 11/17/2020**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.