



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/19/2020 **VisitType:** Licensing Study **Arrival:** 11:00 AM **Departure:** 12:30 PM

CCLC-25495

YMCA Paulding Early Learning Childhood Development Academy

55 Hiram Drive Hiram, GA 30141 Paulding County
 (678) 626-0500 Angelag@ymcaatlanta.org

Mailing Address
 Same

Regional Consultant

Stacy Whitten

Phone: (770) 405-7920

Fax: (404) 478-8021

stacy.whitten@dec.al.ga.gov

Joint with: Neli Todorova

Quality Rated: ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
05/19/2020	Licensing Study	Good Standing	
12/18/2019	Monitoring Visit	Good Standing	
05/29/2019	Licensing Study	Good Standing	
			Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
			Support - Program performance is demonstrating a need for improvement in meeting rules.
			Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	G-05- Prek 5		0	0	C	24	C	NA	NA	
Main	G-06 Prek 4		0	0	C	24	C	NA	NA	
Main	G-08 Prek 3		0	0	C	21	C	NA	NA	
Main	Rm # 101	Infants	1	3	C	17	C	NA	NA	Floor Play
Main	Rm #102	One Year Olds	2	3	C	16	C	NA	NA	Floor Play,Nap
Main	Rm #104	Two Year Olds	2	4	C	16	C	NA	NA	Transitioning,Floor Play
Main	Rm #106	One Year Olds	1	3	C	15	C	NA	NA	Lunch
Main	Rm #119	Two Year Olds	1	3	C	22	C	NA	NA	Lunch
Main	Rm#103		0	0	C	16	C	NA	NA	
Main	Rm#118 Prek 1	Three Year Olds	2	8	C	21	C	NA	NA	Lunch
Main	Rm#123		0	0	C	24	C	NA	NA	Lunch
Main	Rm. #122	Three Year Olds	2	5	C	23	C	NA	NA	Lunch
Main	Rm.#117	Three Year Olds	2	5	C	21	C	NA	NA	Lunch
Main	Rm.#120	Six Year Olds and Over	1	10	C	25	C	NA	NA	Outside
Main	Rm.#121-Prek 2	Six Year Olds and Over	1	10	C	24	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 309			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 54			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infants	7	C
Main	Preschool	70	C
Main	Toddlers	43	C

Comments

An Administrative Review was conducted on May 20, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on June 15, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 12, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Rachel Jones, Program Official

Date

Stacy Whitten, Consultant

Date

Neli Todorova, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Technical Assistance**

591-1-1-.15(1) - Consultant discussed menu requirements with the provider. Please ensure the menu meets the USDA guidelines.

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures. Provider stated there has not been any medication dispensed recently.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on May 12, 2020.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records**Records Reviewed: 19****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 01/04/2016	
 Staff # 2	 Met
Date of Hire: 11/18/2019	
 Staff # 3	 Met
Date of Hire: 11/18/2019	
 Staff # 4	 Met
Date of Hire: 08/15/2008	
 Staff # 5	 Met
Date of Hire: 07/16/2018	
 Staff # 6	 Met
Date of Hire: 07/27/2017	
 Staff # 7	 Met
Date of Hire: 06/01/2008	
 Staff # 8	 Met
Date of Hire: 07/29/2013	
 Staff # 9	 Met
Date of Hire: 12/10/2015	
 Staff # 10	 Met
Date of Hire: 01/21/2019	
 Staff # 11	 Met
Date of Hire: 05/03/2013	
 Staff # 12	 Met
Date of Hire: 02/17/2020	

Staff # 13	Met
Date of Hire: 05/23/2015	
Staff # 14	Met
Date of Hire: 11/04/2019	
Staff # 15	Met
Date of Hire: 08/11/2011	
Staff # 16	Met
Date of Hire: 05/03/2013	
Staff # 17	Met
Date of Hire: 07/23/2018	
Staff # 18	Met
Date of Hire: 07/31/2017	
Staff # 19	Met
Date of Hire: 02/11/2016	

Staff Credentials Reviewed: 17**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete. Consultant observed 27 staff files for employees, all staff employed had evidence of completed satisfactory comprehensive background checks on this date.

Comment

Director provided one file(s) for employees hired since last visit.

Correction Deadline: 12/18/2019

Corrected on 5/19/2020

.09(1)(j) - Correction of the previous citation in that consultant observed all staff to have evidence of completed satisfactory comprehensive background checks on this date, and all employees requiring portability were observed to be ported to the providers account on this date.

591-1-1-.33 Staff Training Met**Comment**

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Met**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.