



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/12/2019 **VisitType:** Incident Investigation/Licensing Study **Arrival:** 10:15 AM **Departure:** 5:00 PM

CCLC-25431

Bright Generations Downtown

300 Central Park Place Atlanta, GA 30312 Fulton County
 (404) 506-1808 michele.cole-jones@brighthorizons.com

Regional Consultant

Lajuana Williams

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Mailing Address

300 Central Park Place NE
 Atlanta, GA 30312

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/12/2019	Incident Investigation/Licensing Study	Good Standing	
08/12/2019	Incident Investigation Closure	Good Standing	
06/04/2019	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	104- Infant	Infants	2	6	C	12	C	NA	NA	Diapering, Nap, Floor Play
Main	107- infant	Infants	2	7	C	14	C	NA	NA	Floor Play
Main	204- 2 years	Two Year Olds	1	9	C	15	C	NA	NA	Nap
Main	209 1 year	Two Year Olds	1	9	C	15	C	NA	NA	Nap
Main	211 1-2 years	One Year Olds	2	8	C	13	C	NA	NA	Nap
Main	216 1-2 years	One Year Olds	2	8	C	14	C	NA	NA	Nap
Main	221 3-4 years	Three Year Olds	1	8	C	25	C	NA	NA	Nap
Main	224 3-4 years	Three Year Olds	1	14	C	25	C	NA	NA	Nap
Main	228 4-5 years	Four Year Olds	1	18	C	34	C	NA	NA	Nap
Main	233 5- 12 years		0	0	C	25	C	NA	NA	Not In Use

Total Capacity @35 sq. ft.: 192

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 87

Total Capacity @35 sq. ft.: 192

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	B 1-2 years	43	C
Main	PGR A 6wk- 14 mo	17	C
Main	PGR C 4+	125	C

Comments

Plan of Improvement: Developed This Date 08/12/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Michele Jones, Program Official

Date

Lajuana Williams, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable. Please ensure small fish tanks are secured.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records**Technical Assistance****Technical Assistance**

591-1-1-.08(1) - Please ensure for all authorized release persons please also maintain their relationship to the parent or guardian, i.e. maternal or paternal grandmother, etc.

Correction Deadline: 8/12/2019

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Comment**

No hazards observed accessible to children on this date.

Technical Assistance

591-1-1-.25(11) - Please ensure the floor tiles on the second floor near room 223 are flush to the ground.

Correction Deadline: 9/11/2019**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

Food Service

591-1-1-.18 Kitchen Operations**Met****Comment**

Please ensure that all food items are stored in airtight containers.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Technical Assistance****Comment**

Please document N/A or none if no adverse reaction is observed.

Technical Assistance

591-1-1-.20(5) - Please ensure any unused medicine is returned to the parent/guardian or discarded.

Correction Deadline: 8/12/2019

Policies and Procedures

591-1-1-.29 Required Reporting**Met****Comment**

Thank you for reporting as required.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation. A field trip from June 26, 2019 was observed to be complete.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 20**Records with Missing/Incomplete Components: 5**

Staff # 1

Not Met

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 2

Met

Date of Hire: 07/25/2016

Staff # 3

Met

Date of Hire: 06/25/2019

Staff # 4

Met

Date of Hire: 01/10/2018

Staff # 5

Met

Date of Hire: 07/20/2018

Staff # 6

Met

Date of Hire: 02/04/2019

Staff # 7	Met
Date of Hire: 09/08/2015	
Staff # 8	Not Met
Date of Hire: 09/05/2017	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing,.33(4)-1st Yr. Training 2 Hrs. (Abuse) Missing,.33(4)-1st Yr. Training 4 Hrs. Missing	
Staff # 9	Met
Date of Hire: 04/14/2008	
Staff # 10	Not Met
Date of Hire: 07/22/2001	
<u>"Missing/Incomplete Components"</u>	
.33(4)-1st Yr. Training 2 Hrs. (Abuse) Missing,.33(4)-1st Yr. Training 4 Hrs. Missing	
Staff # 11	Met
Date of Hire: 01/02/2003	
Staff # 12	Not Met
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 13	Met
Date of Hire: 03/13/2019	
Staff # 14	Met
Date of Hire: 11/26/2018	
Staff # 15	Met
Date of Hire: 10/30/2015	
Staff # 16	Met
Date of Hire: 07/11/2019	
Staff # 17	Met
Staff # 18	Met
Staff # 19	Met
Date of Hire: 09/21/2016	
Staff # 20	Not Met
Date of Hire: 06/25/2018	

"Missing/Incomplete Components"

.33(4)-1st Yr. Training 4 Hrs. Missing

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on observation of staff records that portability requests for four substitute staff with comprehensive criminal records were not submitted for four substitute staff. The hire dates or date staff were first on site could not be determined.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will maintain a record of the first date a substitute staff is site. The center will ensure only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will review the CRC rules.

Correction Deadline: 8/12/2019

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(4) requires all Staff who provide any direct care to children, except independent contractors, Students-in-Training and volunteers, to obtain ten (10) clock hours of training or instruction in child care issues from an accredited school or Department-approved source. At least six (6) of the clock hours must be divided as follows: four (4) clock hours of training in any of the following topics: disease control, cleanliness, basic hygiene, illness detection, illness disposition and childhood injury control and two (2) clock hours of training in identifying, reporting and meeting the needs of abused, neglected or deprived children. It was determined based on the observation of staff files that six staff was missing evidence of complete first year training.

POI (Plan of Improvement)

The Center will plan and schedule training and follow up to ensure that direct care Staff complete the required hours of training in the required subjects.

Correction Deadline: 9/11/2019

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

The following information is associated with a Incident Investigation Visit:

Staffing and Supervision

591-1-1-.32 Supervision(CR)

Met

Correction Deadline: 6/4/2019

Corrected on 8/12/2019

.32(7) - Previous cite corrected. Direct supervision observed this date.