



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/12/2017 **VisitType:** Monitoring Visit

Arrival: 8:35 AM

Departure: 11:00 AM

CCLC-2519

Sugarloaf Montessori School

2270 Meadow Church Road Duluth, GA 30097 Gwinnett County
 (678) 473-0079 MWHALEY@MONTESSORI.COM

Regional Consultant

Tamra Thomas

Phone: (770) 405-7962

Fax: (404) 591-6172

tamra.thomas@dec.al.ga.gov

Mailing Address

Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/12/2017	Monitoring Visit	Good Standing	
03/30/2017	Monitoring Visit	Good Standing	
09/09/2016	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Left Hall-front	One Year Olds and Two Year Olds	2	5	C	26	C	NA	NA	Free Play, Transitioning
Main	B-left hall-rear		0	0	C	27	C	NA	NA	
Main	C-right hall-1R	Three Year Olds and Four Year Olds and Five Year Olds	2	12	C	27	C	NA	NA	Circle Time
Main	D-right hall-2R	Three Year Olds and Four Year Olds and Five Year Olds	2	18	C	27	C	NA	NA	Centers
Main	E-right hall-1L	Five Year Olds and Six Year Olds and Over	1	7	C	27	C	NA	NA	Centers
Main	F-right hall-2L	Two Year Olds and Three Year Olds	2	20	C	27	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 156			Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Fire Marshall Limitations					
Total # Children this Date: 62			Total Capacity @35 sq. ft.: 156		Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	192	C

Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Michelle Whaley, Program Official

Date

Tamra Thomas, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-Center Clean/Well Maintained

591-1-1-.26 Playgrounds(CR)

Met

Comment

Observation-Clean/Good Repair

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)	Met
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Comment

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR)	Met
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Comment

Observed-Complete Documentation

	Safety
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591-1-1-.11 Discipline(CR)	Met
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Comment

Observed-Positive Learning Environment

591-1-1-.36 Transportation(CR)	Met
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Comment

No Routine Transportation Provided

	Sleeping & Resting Equipment
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591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Not Met
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Finding

591-1-1-.30(4). requires that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. It was determined based on observation classroom A-left hall, 1R, 2R and 2L blankets were stored hanging over each cot touching each other.

POI (Plan of Improvement)

The Center will store cots and mats so children do not have access to them and they don't take up play space and will store them so each child's bedding is separate from the others.

Correction Deadline: 10/12/2017

	Staff Records
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Records Reviewed: 16	Records with Missing/Incomplete Components: 0
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Staff # 1	Met
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Date of Hire: 07/28/2017

Staff # 2	Met
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Date of Hire: 01/09/2017

Staff # 3	Met
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Date of Hire: 01/03/2017

Staff # 4	Met
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Date of Hire: 04/26/1999

Records Reviewed: 16**Records with Missing/Incomplete Components: 0**

Staff # 5 Date of Hire: 09/27/2006	Met
Staff # 6 Date of Hire: 02/13/2017	Met
Staff # 7 Date of Hire: 10/08/2014	Met
Staff # 8 Date of Hire: 08/28/2013	Met
Staff # 9 Date of Hire: 09/05/2013	Met
Staff # 10	Met
Staff # 11 Date of Hire: 12/17/2007	Met
Staff # 12	Met
Staff # 13 Date of Hire: 05/18/2015	Met
Staff # 14 Date of Hire: 06/18/2013	Met
Staff # 15 Date of Hire: 07/29/2013	Met
Staff # 16 Date of Hire: 03/10/2006	Met

Staff Credentials Reviewed: 16

591-1-1-.09 Criminal Records Check(CR)	Met
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Comment

Criminal Records Check complete

591-1-1-.31 Staff(CR)	Met
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Comment

The provider has a Lead Teacher with the required credential to each classroom.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)**Met****Comment**

Observed-Appropriate Staff:Child Ratios