



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/27/2018 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 12:10 PM **Departure:** 3:15 PM

CCLC-24859

Greene County Head Start

502 MLK Drive Greensboro, GA 30642 Greene County
 (706) 453-4964 carlam@ecdcllc.org

Regional Consultant

Valarie Musselwhite

Phone: (770) 357-9988

Fax: (678) 302-2440

valarie.musselwhite@decal.ga.gov

Mailing Address

569 Martin Luther King Jr. Dr. NW
 Atlanta, GA 30314

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/27/2018	Complaint Closure	Good Standing	
08/27/2018	Complaint Investigation & Monitoring Visit	Good Standing	
08/22/2018	Incident Investigation & Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A LS1L		0	0	C	20	C	NA	NA	
Main	B LS2R	Three Year Olds	2	16	C	26	C	NA	NA	Nap
Main	C LS2R	Three Year Olds	2	13	C	20	C	NA	NA	Nap
Main	D LS1R	Three Year Olds	2	17	C	26	C	NA	NA	Nap
Main	E RS1R	One Year Olds	2	7	C	8	C	NA	NA	Nap
Main	F RS2R	Two Year Olds	4	6	C	12	C	NA	NA	Nap
Main	G RS3R	One Year Olds and Two Year Olds	2	5	C	9	C	NA	NA	Nap
Main	H RS END	Infants and One Year Olds	2	5	C	8	C	NA	NA	Nap
Total Capacity @35 sq. ft.:			129			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 69			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Large	210	C
Main	Small	30	C

Comments

Consultant and director discussed upcoming criminal record check changes and the amendment process.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Felicia Callaway, Program Official

Date

Valarie Musselwhite, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep gloves and garbage bags inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Technical Assistance

Comment

Staff stated proper knowledge of diapering procedures.

Technical Assistance

591-1-1-.10(3) - Please submit an amendment for non-diapering rooms that are being used for diapering.

Correction Deadline: 8/27/2018**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**N/A****Comment**

The center currently does not dispense or administer medication.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

Staff Records**Records Reviewed: 24****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 11/01/2007	
Staff # 2	Met
Date of Hire: 04/01/2009	
Staff # 3	Met
Date of Hire: 01/05/2018	
Staff # 4	Met
Date of Hire: 05/13/2016	
Staff # 5	Met
Date of Hire: 01/03/2013	
Staff # 6	Met
Date of Hire: 11/01/2007	

Staff # 7 Date of Hire: 01/01/2010	Met
Staff # 8 Date of Hire: 11/04/2013	Met
Staff # 9 Date of Hire: 11/04/2013	Met
Staff # 10 Date of Hire: 12/01/2015	Met
Staff # 11 Date of Hire: 07/28/2010	Met
Staff # 12 Date of Hire: 03/14/1972	Met
Staff # 13 Date of Hire: 04/16/2012	Met
Staff # 14 Date of Hire: 07/30/2010	Met
Staff # 15 Date of Hire: 04/04/2016	Met
Staff # 16 Date of Hire: 09/23/2014	Met
Staff # 17 Date of Hire: 04/01/2009	Met
Staff # 18 Date of Hire: 02/11/2011	Met
Staff # 19 Date of Hire: 08/07/2017	Met
Staff # 20 Date of Hire: 08/07/2014	Met
Staff # 21 Date of Hire: 08/07/2014	Met

Records Reviewed: 24

Records with Missing/Incomplete Components: 0

Staff # 22 Met
Date of Hire: 07/30/2010

Staff # 23 Met
Date of Hire: 08/01/2018

Staff # 24 Met
Date of Hire: 08/09/2013

Staff Credentials Reviewed: 24

591-1-1-.09 Criminal Records Check(CR) Met

Comment

Criminal records checks were observed to be complete. Consultant and Director discussed upcoming rules and regulations beginning October 1, 2018. Consultant and Director discussed using the portability tool for all staff through Childcare Careers.

591-1-1-.31 Staff(CR) Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed on this date.