



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/16/2019    **VisitType:** LS POI Follow Up    **Arrival:** 2:30 PM    **Departure:** 5:30 PM

**CCLC-24537**

**Noah's Ark Christian Academy**

199 Hiram-Douglasville Hwy Hiram, GA 30141 Paulding County  
 (678) 402-8765 naca@noahsark-christianacademy.com

**Regional Consultant**

Karyn Presley

Phone: (770) 342-7904

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karyn.presley@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/16/2019	LS POI Follow Up	Good Standing	
11/26/2018	Incident Investigation Closure	Good Standing	
11/07/2018	Incident Investigation & Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1st Left	Six Year Olds and Over	3	28	C	28	C	NA	NA	Outside, Free Play, Homework
Main	B-1st Right front	One Year Olds and Two Year Olds	1	9	C	15	C	NA	NA	Circle Time
Main	D-2nd Left Back	Four Year Olds and Five Year Olds	2	23	C	26	C	NA	NA	Outside
Main	E-2nd Right	Three Year Olds and Four Year Olds	2	14	C	16	C	NA	NA	Centers, Transitioning, Nap

Total Capacity @35 sq. ft.: 85

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 74

Total Capacity @35 sq. ft.: 85

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant/ Toddler	15	C
Main	Preschool-Large	127	C

**Comments**

Plan of Improvement: Developed This Date 01/16/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

Lindsay Childers, Program Official

Date

Karyn Presley, Consultant

Date



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### Findings Report

**Date:** 1/16/2019 **VisitType:** LS POI Follow Up **Arrival:** 2:30 PM **Departure:** 5:30 PM

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The following information is associated with a LS POI Follow Up:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

### Facility

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**591-1-1-.06 Bathrooms** **Met**

**Comment**

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

No hazards observed accessible to children on this date.

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**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Playground observed to be clean and in good repair.

**Food Service**

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**591-1-1-.15 Food Service & Nutrition** **Not Met**

**Finding**

591-1-1-.15(1) requires that meals and snacks are served, with serving sizes dependent upon the age of the child, that meet nutritional guidelines as established by the United States Department of Agriculture Child and Adult Care Food Program. Meals and snacks shall be varied daily, and additional servings of nutritious food shall be offered to children over and above the required daily minimum, if not contraindicated by special diets. It was determined based on consultant's observation the children were not served a vegetable during supper and were only served one small about 1/4 a cup of fruit, also staff stated that seconds were not available for children.

**POI (Plan of Improvement)**

Center Staff will prepare menus and/or serve foods that meet the USDA guidelines and will offer and serve seconds to children.

**Correction Deadline: 1/16/2019**

**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Documentation for medication dispensing observed complete.

**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures** **Technical Assistance**

**Technical Assistance**

591-1-1-.21(3) - Reminder about updated emergency plans and drills

**Correction Deadline: 1/21/2019**

**591-1-1-.11 Discipline(CR)**

Met

**Comment**

Age-appropriate discussion and/or redirection observed.

**591-1-1-.13 Field Trips(CR)**

Met

**Comment**

Center does not participate in field trips at this time.

**591-1-1-.36 Transportation(CR)**

Not Met

**Correction Deadline: 11/26/2018****Corrected on 1/16/2019****.36(10) - Previous citation was observed to be corrected in that no children were left on the vehicle during transportation on this date and facility is following plan of improvement to ensure this does not occur again.****Finding**

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on consultant's review of records that two required staff members did not have documentation of current transportation training on this date.

**POI (Plan of Improvement)**

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

**Correction Deadline: 1/26/2019****Finding**

591-1-1-.36(4)(f)1. requires that all transported children be secured in a child passenger restraining system or seat safety belt in accordance with current state and federal laws and regulations and according to manufacturer's directions. It was determined based on consultant's observation the facility had five expired carseats that are being used for transportation.

**POI (Plan of Improvement)**

The Center will ensure that manufacturer directions and state and federal laws are met when using child passenger restraining systems and seat safety belts.

**Correction Deadline: 1/17/2019****Correction Deadline: 11/26/2018****Corrected on 1/16/2019****.36(7)(c)2. - Previous citation was observed to be corrected in that consultant observed children to be documented on and off the vehicle on this date.****Correction Deadline: 11/26/2018****Corrected on 1/16/2019****.36(7)(d)1. - Previous citation was observed corrected in that the consultant observed a first check to be completed by the facility on this date. Consultant also observed complete transportation documentation of first checks on this date.****Correction Deadline: 11/26/2018**

Corrected on 1/16/2019

.36(7)(d)2. - Previous citation was observed to be corrected in that consultant observed a second check to be completed during PM transportation on this date. Consultant also observed complete documentation of second checks on this date.

## Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

**Comment**

Pleasant naptime environment observed.  
No infants kept

## Staff Records

**Records Reviewed: 21**

**Records with Missing/Incomplete Components: 6**

Staff # 1 Not Met

Date of Hire: 11/12/2018

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 2 Met

Date of Hire: 08/02/2018

Staff # 3 Met

Date of Hire: 10/15/2018

Staff # 4 Not Met

Date of Hire: 09/03/2018

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 5 Met

Date of Hire: 07/28/2018

Staff # 6 Met

Date of Hire: 09/06/2016

Staff # 7 Met

Date of Hire: 08/06/2018

Staff # 8 Met

Date of Hire: 10/09/2017

Staff # 9 Met

Date of Hire: 01/23/2017

Staff # 10 Met

Date of Hire: 08/23/2013

Staff # 11	Not Met
Date of Hire: 11/26/2018	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 12	Met
Date of Hire: 06/14/2018	
Staff # 13	Met
Date of Hire: 10/31/2011	
Staff # 14	Met
Date of Hire: 02/08/2008	
Staff # 15	Met
Date of Hire: 07/11/2016	
Staff # 16	Not Met
Date of Hire: 08/02/2017	
<u>"Missing/Incomplete Components"</u>	
.36(3)(a-b)-2 hrs. Transportation Training missing	
Staff # 17	Met
Date of Hire: 09/17/2018	
Staff # 18	Not Met
Date of Hire: 11/28/2018	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 19	Not Met
Date of Hire: 04/10/2017	
<u>"Missing/Incomplete Components"</u>	
.36(3)(a-b)-2 hrs. Transportation Training missing	
Staff # 20	Met
Date of Hire: 10/15/2018	
Staff # 21	Met
Date of Hire: 11/23/2015	

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**Staff Credentials Reviewed: 21**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Finding**

591-1-1-.09(1)(d) requires the Center to ensure that every Provisional Employee has a valid and current satisfactory Fingerprint Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center and must be supervised at all times by a Director or Employee with a valid and current satisfactory Comprehensive Records Check Determination. The Fingerprint Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Provisional Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Fingerprint Records Check Determination is required. It was determined based on consultant's review of records and staff statement three staff members did not have a records check determination prior to their hire dates. One staff member was hired on 11.12.18 but did not have a satisfactory fingerprint until 12.4.18 , another staff member was hired on 9.3.18 but not did have a satisfactory fingerprint until 12.11.18 and an additional staff member was hired 11.28.18 but did not have a satisfactory fingerprint until 12.4.18.

**POI (Plan of Improvement)**

The Center will ensure that every Provisional Employee has a valid and current satisfactory Fingerprint Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center and must be supervised at all times by a Director or Employee with a valid and current satisfactory Comprehensive Records Check Determination. The Fingerprint Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Provisional Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Fingerprint Records Check Determination is required.

**Correction Deadline: 1/16/2019**

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**591-1-1-.33 Staff Training****Met****Comment**

Discussed BFTS orientation for staff

**Correction Deadline: 6/22/2018****Corrected on 1/16/2019****.33(6) - Previous citation was observe to be corrected in that all staff had 10 hours of training in 2018.**

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**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Correction Deadline: 11/26/2018****Corrected on 1/16/2019****.32(7) - Previous citation was observed to be corrected in that proper supervision in regards to transportation was observed on this date. Consultant discussed active supervision with staff on this date.**