



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/6/2018    **VisitType:** Monitoring Visit    **Arrival:** 10:10 AM    **Departure:** 12:10 PM

**CCLC-24470**

**Gateway Academy & Childcare Center**

745 Six Flags Dr. Austell, GA 30168 Cobb County  
 (770) 948-7201 helengwude@yahoo.com

**Regional Consultant**

Alison Benson

Phone: (866) 369-6921

Fax: (866) 370-1204

alison.benson@dec.al.gov

**Mailing Address**

1147 lakefield walk  
 marietta, GA 30064

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
09/06/2018	Monitoring Visit	Good Standing
03/29/2018	Licensing Study	Good Standing
11/22/2017	Complaint Closure	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-first left	One Year Olds	2	11	C	12	C	NA	NA	Lunch
Main	B Second Left	Infants	2	6	C	12	C	NA	NA	Nap,Floor Play
Main	C-3 year old (3rd left)	PreK	2	19	C	23	C	NA	NA	Centers
Main	E (first right)	One Year Olds	2	10	C	20	C	NA	NA	Diapering
Main	Fdownstairs (3rd right)		0	0	C	14	C	NA	NA	
Main	G downstairs second right	PreK	10	14	C	18	C	NA	NA	Centers
Main	H (dwnsrs first right)	PreK	2	21	C	19	NC	NA	NA	Circle Time
Main	I dwnstrs first left		0	0	C	20	C	NA	NA	Not In Use
Main	J downstairs 2nd left	PreK	2	17	C	25	C	NA	NA	Centers
Main	Room D (second right)	Three Year Olds	2	16	C	20	C	NA	NA	Centers

Total Capacity @35 sq. ft.: 183

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 114

Total Capacity @35 sq. ft.: 183

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant Playground	7	C
Main	Middle Toddler Playground	15	C
Main	Right Older Playground	35	C

**Comments**

Director provided three files for employees hired since last visit.

Plan of Improvement: Developed This Date 09/06/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

---

Olawunmi Alao, Program Official

Date

---

Alison Benson, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 9/6/2018    **VisitType:** Monitoring Visit    **Arrival:** 10:10 AM    **Departure:** 12:10 PM

**CCLC-24470****Gateway Academy & Childcare Center**

745 Six Flags Dr. Austell, GA 30168 Cobb County  
(770) 948-7201 helengwude@yahoo.com

**Mailing Address**

1147 lakefield walk  
marietta, GA 30064

**Regional Consultant**

Alison Benson

Phone: (866) 369-6921

Fax: (866) 370-1204

alison.benson@dec.al.ga.gov

The following information is associated with a Monitoring Visit:

**Activities and Equipment****591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****N/A****Comment**

Center does not provide swimming activities.

**Children's Records****Records Reviewed: 3****Records with Missing/Incomplete Components: 2**

Child # 1

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing,.08(3)-Address of Release Person Missing,.08(1)-Doctor, Clinic, Phone Numbers

Child # 2

Met

Child # 3

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing

**Finding**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on review of children's records, two of three children's records did not include the work address of parent(s), one of three children's records did not include the address for release person(s) and one of five children's records did not include the phone number and address for the child's doctor..

**POI (Plan of Improvement)**

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

**Correction Deadline: 9/20/2018****Recited on 9/6/2018**

<b>Facility</b>
-----------------

---

**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

---

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Technical Assistance****Technical Assistance**

591-1-1-.25 - Please be mindful to keep items that pose a hazard inaccessible to children.

---

**591-1-1-.26 Playgrounds(CR)****Not Met****Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that the resilient surface measured three inches under all fall zones throughout the outside playground.

**POI (Plan of Improvement)**

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

**Correction Deadline: 9/20/2018****Recited on 9/6/2018**

<b>Food Service</b>
---------------------

---

**591-1-1-.15 Food Service & Nutrition****Met****Correction Deadline: 4/12/2018**

Corrected on 9/6/2018  
.15(2) - Feeding plans have been observed to be current.  
Correction Deadline: 4/12/2018

Corrected on 9/6/2018  
.15(7) - This citation has been corrected.

## Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

**Comment**  
Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) Met

**Comment**  
Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) Met

**Comment**  
Documentation for medication dispensing observed complete.

## Safety

591-1-1-.11 Discipline(CR) Met

**Comment**  
Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) Met

**Comment**  
Complete documentation of transportation observed.

## Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Correction Deadline: 4/12/2018

Corrected on 9/6/2018  
.30(4) - This citation has been corrected.

## Staff Records

Records Reviewed: 18

Records with Missing/Incomplete Components: 0

Staff # 1 Met  
Date of Hire: 08/29/2006

Staff # 2 Met  
Date of Hire: 09/19/2016

Staff # 3 Met  
Date of Hire: 09/12/2011

Staff # 4 Date of Hire: 07/27/2015	Met
Staff # 5 Date of Hire: 08/11/2008	Met
Staff # 6	Met
Staff # 7 Date of Hire: 04/16/2015	Met
Staff # 8 Date of Hire: 03/31/2014	Met
Staff # 9 Date of Hire: 04/08/2008	Met
Staff # 10 Date of Hire: 07/20/2018	Met
Staff # 11 Date of Hire: 10/21/2016	Met
Staff # 12 Date of Hire: 06/20/2018	Met
Staff # 13 Date of Hire: 07/20/2017	Met
Staff # 14 Date of Hire: 06/29/2019	Met
Staff # 15 Date of Hire: 01/01/2001	Met
Staff # 16 Date of Hire: 04/05/2013	Met
Staff # 17 Date of Hire: 07/27/2015	Met
Staff # 18 Date of Hire: 07/25/2016	Met

---

**Staff Credentials Reviewed: 18**

---

**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**

Director provided three files for employees hired since last visit.

---

**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
---------------------------------

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

---

**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date.