



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/29/2018 **VisitType:** Licensing Study **Arrival:** 10:20 AM **Departure:** 2:00 PM

CCLC-24470

Gateway Academy & Childcare Center

745 Six Flags Dr. Austell, GA 30168 Cobb County
 (770) 948-7201 helengwude@yahoo.com

Regional Consultant

Alison Benson
 Phone: (866) 369-6921
 Fax: (866) 370-1204
 alison.benson@dec.al.gov

Mailing Address

1147 lakefield walk
 marietta, GA 30064

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/29/2018	Licensing Study	Good Standing	
11/22/2017	Complaint Closure	Good Standing	
10/12/2017	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-first left	Infants	1	4	C	12	C	NA	NA	Nap,Floor Play
Main	B Second Left	Infants and One Year Olds	2	7	C	12	C	NA	NA	Floor Play
Main	C-3 year old (3rd left)	PreK	2	18	C	23	C	NA	NA	Centers
Main	E (first right)	One Year Olds and Two Year Olds	2	12	C	20	C	NA	NA	Lunch
Main	Fdownstairs (3rd right)	PreK	2	18	C	14	NC	NA	NA	Free Play
Main	G downstairs second right	PreK	1	14	C	18	C	NA	NA	Free Play
Main	H (dwnsrs first right)	PreK	2	18	C	19	C	NA	NA	Outside
Main	I dwnstrs first left	PreK	2	18	C	20	C	NA	NA	Centers
Main	J downstairs 2nd left	Three Year Olds	1	10	C	25	C	NA	NA	Free Play
Main	Room D (second right)	Two Year Olds	2	17	C	20	C	NA	NA	Transitioning,Clean Up

Total Capacity @35 sq. ft.: 183

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 136

Total Capacity @35 sq. ft.: 183

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant Playground	7	C
Main	Middle Toddler Playground	15	C

Comments

Fingerprint letters observed for all staff.

Plan of Improvement: Developed This Date 03/29/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)


Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Olawunmi Alao, Program Official

Date

Alison Benson, Consultant

Date



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Findings Report

Date: 3/29/2018 **VisitType:** Licensing Study

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Departure: 2:00 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Correction Deadline: 10/12/2017

Corrected on 3/29/2018

.03(9) - Previous citation discussed with director on this date.

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Per director, the center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 2

Child # 1

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing,.08(3)-Address of Release Person Missing

Child # 2

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing

Child # 3

Met

Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on review of children's records, two of five children's records did not include the work address of parent(s) and one of five children's records did not include the address of the release person.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 4/12/2018

Evening Care

591-1-1-.32 Staffing/Supervision(CR)

N/A

Comment

No evening care hours provided

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25 - Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Not Met

Technical Assistance

591-1-1-.26 - Discussed maintenance of resilient surface. Please fluff and redistribute.

Correction Deadline: 10/26/2017

Corrected on 3/29/2018

.26(4) - The fence was observed to be in good repair on this date.

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that the resilient surface measured three inches under the yellow slide located on the Right Older Playground when it should be measured six inches.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 4/12/2018

Food Service

591-1-1-.15 Food Service & Nutrition**Not Met****Finding**

591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined based on observation that two infant feeding plans were posted in classroom A dated December 2017.

POI (Plan of Improvement)

The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis that will include center staff involved with enrollment and those working in the infant classrooms.

Correction Deadline: 4/12/2018

Finding

591-1-1-.15(7) prohibits the serving of peanuts, hotdogs, raw carrots, popcorn, fish with bones, and grapes to children under three years of age. Children older than three (3) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking. Foods and drinks with little or no nutritional value, i.e., sweets, soft drinks, etc. shall be served only on special occasions and only in addition to the required nutritious meals and snacks. Powdered nonfat dry milk shall only be used for cooking purposes. It was determined based on observation as well as a the posted menu, children under the age of three were being served corn dogs for lunch on March 29, 2018.

POI (Plan of Improvement)

The Center will train Staff and monitor food served to children to ensure that the food does not present a choking hazard. The Center will not serve food and drinks with little or no nutritional value except for special occasions and in addition to the required nutritious meals and snacks. The Center will limit the use of powdered nonfat dry milk for cooking only.

Correction Deadline: 4/12/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

Per documentation, emergency drills are being conducted regularly as required.

Correction Deadline: 4/3/2018

591-1-1-.29 Required Reporting**Met****Correction Deadline: 10/12/2017****Corrected on 3/29/2018****.29(3) - Policies and procedures regarding required reporting discussed with director on this date.**

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Per director, the center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Not Met****Finding**

591-1-1-.30(4). requires that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. It was determined based on observation, mats were stored with sheets on them, touching one another. Per staff statement, the sheets are washed after naptime on Thursday of each week.

POI (Plan of Improvement)

The Center will store cots and mats so children do not have access to them and they don't take up play space and will store them so each child's bedding is separate from the others.

Correction Deadline: 4/12/2018

Staff Records

Staff # 1 Date of Hire: 08/29/2006	Met
Staff # 2 Date of Hire: 09/19/2016	Met
Staff # 3 Date of Hire: 09/12/2011	Met
Staff # 4 Date of Hire: 07/27/2015	Met
Staff # 5 Date of Hire: 08/11/2008	Met
Staff # 6 Date of Hire: 10/17/2016	Met
Staff # 7	Met
Staff # 8 Date of Hire: 04/16/2015	Met
Staff # 9 Date of Hire: 03/31/2014	Met
Staff # 10 Date of Hire: 08/03/2017	Met
Staff # 11 Date of Hire: 04/08/2008	Met
Staff # 12 Date of Hire: 10/21/2016	Met
Staff # 13 Date of Hire: 07/20/2017	Met
Staff # 14 Date of Hire: 01/01/2001	Met
Staff # 15 Date of Hire: 04/05/2013	Met
Staff # 16	Met

Records Reviewed: 19

Records with Missing/Incomplete Components: 0

Date of Hire: 07/27/2015

Staff # 17

Met

Date of Hire: 07/06/2017

Staff # 18

Met

Date of Hire: 07/25/2016

Staff # 19

Met

Date of Hire: 11/21/2016

Staff Credentials Reviewed: 19

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR

Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training

Not Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)

Met

Comment

Lead staff credentials observed.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Correction Deadline: 10/12/2017

Corrected on 3/29/2018

.32(7) - Disuccsed previous citation with director on this date regarding supervision.