



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/24/2019 **VisitType:** Monitoring Visit **Arrival:** 9:50 AM **Departure:** 11:35 AM

CCLC-2400

Augusta Preparatory Day School Extendo

265 Flowing Wells Road Martinez, GA 30907 Columbia County
 (706) 434-4062 kenietha.mcrae@augustaprep.org

Regional Consultant

Melyn Smith

Phone: (706) 855-3455

Fax: (706) 434-7640

melyn.smith@decal.ga.gov

Mailing Address

265 Flowing Wells Road
 Martinez, GA

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/24/2019	Monitoring Visit	Good Standing	
10/18/2018	Licensing Study	Good Standing	
03/28/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left		0	0	C	19	C	NA	NA	
Main	1st Right	Three Year Olds and Four Year Olds	2	8	C	19	C	NA	NA	Outside
Main	2nd Left	Four Year Olds and Five Year Olds	3	14	C	24	C	NA	NA	Outside
Main	2nd Right	Three Year Olds	2	8	C	19	C	NA	NA	Centers
Main	Cafetorium		0	0	C	63	C	NA	NA	
Total Capacity @35 sq. ft.: 144			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 30			Total Capacity @35 sq. ft.: 144							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	160	C

Comments

Plan of Improvement: Developed This Date 04/24/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Kenietha McRae, Program Official

Date

Melyn Smith, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 10

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met
Child # 7	Met
Child # 8	Met

Child # 9

Met

Child # 10

Met

591-1-1-.08 Children's Records

Met

Correction Deadline: 10/24/2018**Corrected on 4/24/2019**

.08(1) - Previous citation corrected, based on review of records, in that ten of ten children's files reviewed contained all required information on this date.

Facility**591-1-1-.19 License Capacity(CR)**

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined, based on observation, that the following potential hazards were observed:

- 1st Right Classroom: Plastic bags were observed accessible to children on the floor and in a fabric bin near the teacher's desk on this date.
- 2nd Right Classroom: Three pair of pointed adult scissors and a tape dispenser with a sharp serrated edge were observed accessible to children on a low shelf on this date. Plastic bags were observed accessible to children on a table on this date.
- 2nd Right Classroom: Plastic bags were observed accessible to children near the teacher's desk on this date.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items. The Center will also remind staff to keep all closets closed and locked when not in use.

Correction Deadline: 4/24/2019**Recited on 4/24/2019****591-1-1-.26 Playgrounds(CR)**

Technical Assistance

Technical Assistance

591-1-1-.26(9) - The consultant discussed with the director either filling in the hole where children have dug in the dirt on the Main Playground or using other means to make the area more visible and noticeable to children on the playground to prevent tripping on this date.

Correction Deadline: 4/24/2019**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)**

N/A

Comment

The facility does not enroll diapered children at this time.

591-1-1-.17 Hygiene(CR)

Met

Comment

Please ensure lids remain on trash containing organic waste.

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

N/A

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 13

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 12/06/2018	
Staff # 2	Met
Date of Hire: 09/05/2012	
Staff # 3	Met
Date of Hire: 01/02/2019	
Staff # 4	Met
Date of Hire: 12/02/2018	
Staff # 5	Met
Date of Hire: 08/20/2018	
Staff # 6	Met
Date of Hire: 08/08/2018	
Staff # 7	Met
Date of Hire: 01/02/2018	

Records Reviewed: 13

Records with Missing/Incomplete Components: 0

Staff # 8 Date of Hire: 08/07/2017	Met
Staff # 9 Date of Hire: 08/11/2017	Met
Staff # 10 Date of Hire: 10/01/2017	Met
Staff # 11 Date of Hire: 08/11/2017	Met
Staff # 12 Date of Hire: 08/07/2018	Met
Staff # 13 Date of Hire: 01/01/2014	Met

Staff Credentials Reviewed: 13

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided three files for employees hired since last visit.

591-1-1-.24 Personnel Records Met

Correction Deadline: 10/19/2018

Corrected on 4/24/2019

.24(1) - Previous citation corrected, based on review of records, in that all personnel files contained all required information, include evidence of orientation, on this date.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.