



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/21/2018 **VisitType:** Licensing Study

Arrival: 3:00 PM

Departure: 4:30 PM

CCLC-2393

First Baptist Church Weekday

164 Dalton Street Ellijay, GA 30540 Gilmer County
 (706) 276-6500 weekday@fbcellijay.com

Regional Consultant

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@dec.al.gov

Mailing Address

164 Dalton St
 Ellijay, GA 30540

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/21/2018	Licensing Study	Good Standing	
07/26/2018	Incident Investigation & Follow Up	Good Standing	
07/26/2018	Incident Investigation Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	F-12 (School Age)		0	0	C	13	C	18	C	
Main	F-14 (School-Age)		0	0	C	13	C	NA	NA	
Main	Room 101 Main Hall 4th Right	One Year Olds and Two Year Olds	2	6	C	16	C	NA	NA	Free Play
Main	Room 103 Main Hall 3rd Right	Three Year Olds	2	4	C	16	C	NA	NA	Centers
Main	Room 106 Main Hall 2nd Right	Three Year Olds and Four Year Olds	2	11	C	20	C	28	C	Snack
Main	Room 107-Main Hall 1st Right	Infants and One Year Olds	3	5	C	16	C	NA	NA	Feeding, Floor Play
Main	Room 113 Back Hall 1st Right		0	0	C	16	C	NA	NA	
Main	Room 117 Back Hall 2nd Right		0	0	C	15	C	NA	NA	
Main	Room 120 Back Hall 1st Left		0	0	C	12	C	NA	NA	
Total Capacity @35 sq. ft.: 137						Total Capacity @25 sq. ft.: 150				
Total # Children this Date: 26			Total Capacity @35 sq. ft.: 137			Total Capacity @25 sq. ft.: 150				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant/Toddler Playground Right Side	19	C

Main	Older Playground-Left Side	29	C
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Comments

Follow up to the previous visit that was conducted on July 26, 2018 was completed on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Marcie Penland, Program Official

Date

Colleen Covey, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

The center does not have a kitchen. Meals are provided by the church.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.05 Animals **N/A**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

Correction Deadline: 9/24/2018

Corrected on 12/21/2018

.11(2) - Proper redirection was observed on this date.

591-1-1-.13 Field Trips(CR)

N/A

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

N/A

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 18**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 05/15/2018	
Staff # 2	Met
Date of Hire: 05/02/2016	
Staff # 3	Met
Date of Hire: 11/02/2016	
Staff # 4	Met
Date of Hire: 09/01/2006	
Staff # 5	Met
Date of Hire: 08/06/2018	
Staff # 6	Met
Date of Hire: 10/02/2017	
Staff # 7	Met
Date of Hire: 11/28/2017	
Staff # 8	Met
Date of Hire: 11/02/2016	
Staff # 9	Met
Date of Hire: 01/29/2018	
Staff # 10	Met
Date of Hire: 01/01/1999	
Staff # 11	Met

Records Reviewed: 18**Records with Missing/Incomplete Components: 0**

Date of Hire: 11/02/2016

Staff # 12 Met

Date of Hire: 11/01/1983

Staff # 13 Met

Date of Hire: 08/22/2018

Staff # 14 Met

Date of Hire: 01/30/2018

Staff # 15 Met

Date of Hire: 07/18/2018

Staff # 16 Met

Date of Hire: 01/01/1999

Staff # 17 Met

Date of Hire: 03/18/2016

Staff # 18 Met

Date of Hire: 01/01/1999

Staff Credentials Reviewed: 18**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Director provided one file for employees hired since last visit. Satisfactory criminal record checks were observed for all eighteen staff members employed on this date.

591-1-1-.14 First Aid & CPR Met**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met**Comment**

Documentation observed of required staff training for the 2017 year.

591-1-1-.31 Staff(CR) Met**Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met****Comment**

Center observed to maintain appropriate staff:child ratios.

Comment

Adequate supervision observed on this date.