



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/17/2019    **VisitType:** Licensing Study    **Arrival:** 9:00 AM    **Departure:** 2:35 PM

**CCLC-23646**

**StoneBridge Early Learning Center**

243 Summerlin Blvd. Newnan, GA 30265 Coweta County  
 (770) 253-8104 cindy.gibbons@stonebridge-elc.com

**Regional Consultant**

Laura Swann

Phone: (706) 855-3454

Fax: (706) 434-7641

laura.swann@decal.ga.gov

Joint with: Chilon Martin

**Mailing Address**

Same

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/17/2019	Licensing Study	Good Standing	
11/06/2018	Monitoring Visit	Good Standing	
04/03/2018	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	#12 (pre-K)	PreK	2	20	C	21	C	29	C	Centers
Main	7 Pre-K	Three Year Olds and Four Year Olds	2	14	C	21	C	30	C	Centers
Main	A(#11) Infant	Infants and One Year Olds	3	11	C	13	C	NA	NA	Floor Play, Nap
Main	B (10)	One Year Olds	2	14	C	18	C	NA	NA	Outside
Main	C (9) 3 year old	Three Year Olds	1	13	C	16	C	NA	NA	Outside
Main	D (8) 4 year old	Three Year Olds and Four Year Olds	1	14	C	20	C	NA	NA	Centers
Main	G (6) School-age	PreK	2	18	C	24	C	34	C	Centers
Main	H(5) School-age	PreK	2	20	C	26	C	36	C	Centers
Main	I (4) 3 year old	Three Year Olds	1	13	C	15	C	NA	NA	Centers
Main	J (3) older 2 years	Two Year Olds	3	16	C	21	C	NA	NA	Centers, Art
Main	K (2) 2 years	One Year Olds and Two Year Olds	2	18	C	22	C	NA	NA	Outside
Main	L (1) Infant	Infants	2	9	C	13	C	NA	NA	Floor Play, Diapering

Total Capacity @35 sq. ft.: 230

Total Capacity @25 sq. ft.: 267

Total # Children this Date: 180

Total Capacity @35 sq. ft.: 230

Total Capacity @25 sq. ft.: 267


Building	Playground	Playground Occupancy	Playground Compliance
Main	PG B School-age	72	C
Main	PG C Two	19	C

Main	PG D infants	9	C
Main	PGA Toddler	57	C

**Comments**

Plan of Improvement: Developed This Date 04/17/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Tamara Harmon, Program Official

Date

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Laura Swann, Consultant

Date

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Chilon Martin, Consultant

Date



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### Findings Report

**Date:** 4/17/2019    **VisitType:** Licensing Study    **Arrival:** 9:00 AM    **Departure:** 2:35 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Technical Assistance**

**Technical Assistance**

591-1-1-.08(1) - Please ensure enrollment forms are filled out completely.

**Correction Deadline: 4/17/2019**

**591-1-1-.06 Bathrooms****Met****Comment**

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Technical Assistance**

591-1-1-.25(11) - Please monitor the rugs to ensure the edges are smooth without fraying posing a tripping hazard.

**Correction Deadline: 5/17/2019**

**Technical Assistance**

591-1-1-.25(13) - Please ensure hazardous items are inaccessible to children (staplers, staples, white-out and tape dispensers).

**Correction Deadline: 4/17/2019**

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that in classroom J on the cabinet below the diaper changing table paint was peeling off two drawers and two doors.

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

**Correction Deadline: 4/24/2019**

**591-1-1-.26 Playgrounds(CR)****Not Met****Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the following hazards were present:

School age playground B

The yellow school bus had a nail head exposed.

The black landscaping edger had an exposed nail head.

Twos playground C

The paint and play had an exposed nail head.

The xylophone had an exposed nail head.

The boat had an exposed nail head.

**POI (Plan of Improvement)**

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters. The center will ensure nails are flush with the equipment.

**Correction Deadline: 4/27/2019**

## Food Service

### 591-1-1-.15 Food Service & Nutrition

Met

#### Comment

Please ensure that infant feeding forms are updated regularly.

### 591-1-1-.18 Kitchen Operations

Met

#### Comment

Kitchen appears clean and well organized.

#### Comment

Please ensure that all food items are stored in airtight containers.

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

Proper diapering procedures observed.

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Proper hand washing observed throughout the center.

### 591-1-1-.20 Medications(CR)

Met

#### Comment

Discussed proper medication documentation and procedures.

## Policies and Procedures

### 591-1-1-.27 Posted Notices

Met

#### Comment

Observed all required posted notices.

## Safety

### 591-1-1-.05 Animals

Met

#### Comment

Animals maintained clean and appropriately caged.

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Staff were observed to maintain a positive learning environment on this date.

### 591-1-1-.13 Field Trips(CR)

Met

#### Comment

Center does not participate in field trips at this time.

### 591-1-1-.36 Transportation(CR)

Not Met

#### Comment

Paperwork was discussed with the director. Please ensure all forms are filled out completely.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

**Finding**

591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined based on observation that the following hazards were present:

Bus ending in tag # 7894 had "Lysol" wipes and "Glade" air freshener in the center console.

Bus ending in tag # 1100 had "Lysol" wipes in the center console.

All items were accessible to children and had the warning label "Keep out of Reach of Children".

**POI (Plan of Improvement)**

The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

**Correction Deadline: 4/18/2019**

<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Technical Assistance**

**Comment**

Pleasant naptime environment observed.

**Technical Assistance**

591-1-1-.30(1)(b)1 - Please ensure mats are in good repair with no foam exposed repair or replace when needed.

**Correction Deadline: 4/17/2019**

<b>Staff Records</b>
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**Records Reviewed: 42**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 08/05/2014	
 Staff # 2	 Met
Date of Hire: 04/22/2018	
 Staff # 3	 Met
Date of Hire: 03/21/2018	
 Staff # 4	 Met
Date of Hire: 08/09/2010	
 Staff # 5	 Met
Date of Hire: 08/19/2016	
 Staff # 6	 Met
Date of Hire: 03/24/2016	
 Staff # 7	 Met
Date of Hire: 10/13/2017	

Staff # 8 Date of Hire: 01/19/2017	Met
Staff # 9 Date of Hire: 08/20/2018	Met
Staff # 10 Date of Hire: 01/08/2018	Met
Staff # 11 Date of Hire: 10/15/2007	Met
Staff # 12 Date of Hire: 10/13/2015	Met
Staff # 13 Date of Hire: 08/15/2014	Met
Staff # 14 Date of Hire: 07/28/2016	Met
Staff # 15 Date of Hire: 03/23/2016	Met
Staff # 16 Date of Hire: 03/12/2019	Met
Staff # 17 Date of Hire: 09/03/2015	Met
Staff # 18 Date of Hire: 07/31/2018	Met
Staff # 19 Date of Hire: 06/15/2017	Met
Staff # 20 Date of Hire: 02/27/2015	Met
Staff # 21 Date of Hire: 10/22/2018	Met
Staff # 22 Date of Hire: 02/23/2015	Met

Staff # 23 Date of Hire: 08/10/2012	Met
Staff # 24 Date of Hire: 03/11/2019	Met
Staff # 25 Date of Hire: 10/23/2015	Met
Staff # 26 Date of Hire: 02/10/2016	Met
Staff # 27 Date of Hire: 09/13/2018	Met
Staff # 28 Date of Hire: 09/13/2018	Met
Staff # 29 Date of Hire: 12/18/2017	Met
Staff # 30 Date of Hire: 08/13/2018	Met
Staff # 31 Date of Hire: 07/30/2016	Met
Staff # 32 Date of Hire: 11/18/2015	Met
Staff # 33 Date of Hire: 03/01/2016	Met
Staff # 34 Date of Hire: 08/03/2017	Met
Staff # 35 Date of Hire: 04/01/2019	Met
Staff # 36 Date of Hire: 05/29/2018	Met
Staff # 37 Date of Hire: 07/16/2018	Met

**Records Reviewed: 42**

**Records with Missing/Incomplete Components: 0**

Staff # 38 Date of Hire: 10/11/2018	Met
Staff # 39 Date of Hire: 10/15/2007	Met
Staff # 40 Date of Hire: 04/24/2015	Met
Staff # 41 Date of Hire: 10/31/2016	Met
Staff # 42 Date of Hire: 03/23/2016	Met

**Staff Credentials Reviewed: 42**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

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**591-1-1-.14 First Aid & CPR Met**

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

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**591-1-1-.31 Staff(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR) Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.