



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/24/2019 **VisitType:** Licensing Study **Arrival:** 9:30 AM **Departure:** 11:45 AM

CCLC-23370

Ti Ti Lil Totz Academy II

5961 Pisgah Rd. Mableton, GA 30126 Cobb County
(770) 575-0130 taragrace06@yahoo.com

Regional Consultant

Alison Benson

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alison.benson@decals.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|-------------------|---------------|--|
| 04/24/2019 | Licensing Study | Good Standing | |
| 10/24/2018 | Complaint Closure | Good Standing | |
| 10/24/2018 | Monitoring Visit | Good Standing | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|-----------------------------|-------------|------------------------------------|-------|----------|-----------------------------|------------|--------------|------------|--------------|-----------|
| Main | A | One Year Olds | 1 | 8 | C | 13 | C | 18 | C | Lunch |
| Main | B 1-2yrs. | Two Year Olds | 1 | 8 | C | 11 | C | NA | NA | Free Play |
| Main | C Infants | Infants | 1 | 1 | C | 8 | C | NA | NA | Nap |
| Main | D | Three Year Olds and Four Year Olds | 1 | 13 | C | 16 | C | 23 | C | Clean Up |
| Total Capacity @35 sq. ft.: | | | 48 | | Total Capacity @25 sq. ft.: | | 65 | | | |
| Second Building | Second Back | Three Year Olds and Four Year Olds | 2 | 13 | C | 17 | C | 24 | C | TV |
| Total Capacity @35 sq. ft.: | | | 17 | | Total Capacity @25 sq. ft.: | | 65 | | | |
| Total # Children this Date: | | | 43 | | Total Capacity @35 sq. ft.: | | 65 | | | |
| | | | | | Total Capacity @25 sq. ft.: | | 65 | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main | Playground | 56 | C |

Comments

Fingerprint letters observed for all staff.

Plan of Improvement: Developed This Date 04/24/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Tara Grace, Program Official

Date

Alison Benson, Consultant

Date



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Findings Report

Date: 4/24/2019 **VisitType:** Licensing Study **Arrival:** 9:30 AM **Departure:** 11:45 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Comment

A variety of equipment and toys were observed throughout the center.

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation, paint was observed to be peeling from the walls in the back of classroom D, further, baseboards were observed to be chipped throughout the center.

POI (Plan of Improvement)

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

Correction Deadline: 5/8/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 4

Child # 1 Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing,.08(1)-Doctor, Clinic, Phone Numbers

Child # 2 Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing,.08(1)(a)-Work Address Missing

Child # 3 Met

Child # 4 Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing,.08(1)-Doctor, Clinic, Phone Numbers

Child # 5 Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on review of children's records, the following items were observed to be missing from records: 3 of 5 records did not include the release person's address, 2 of 5 did not include the phone number and/or address for doctor and 2 of 5 records did not include the parent(s) employer's address.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 5/8/2019

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation, the resilient surface beneath the school aged play set measured less than 1 inch when it should be six inches.

POI (Plan of Improvement)

Per owner/director- Due to weather, the delivery of mulch was pushed back. Ms. Grace stated that the school is on the schedule to receive mulch next week.

Correction Deadline: 5/8/2019

Recited on 4/24/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment
Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) Met

Comment
Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) N/A

Comment
The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR) Met

Comment
Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) N/A

Comment
Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) Not Met

Technical Assistance
591-1-1-.36 - Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

Comment
Complete documentation of transportation observed.

Finding
591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of paperwork, the director and other person responsible for transportation did not have evidence of transportation training on file.

POI (Plan of Improvement)
The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 5/8/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Staff stated proper SIDS and infant sleeping position.

Staff Records**Records Reviewed: 8****Records with Missing/Incomplete Components: 0**

| | |
|--------------------------|-----|
| Staff # 1 | Met |
| Date of Hire: 03/18/2019 | |
| Staff # 2 | Met |
| Date of Hire: 09/05/2016 | |
| Staff # 3 | Met |
| Staff # 4 | Met |
| Date of Hire: 03/20/2019 | |
| Staff # 5 | Met |
| Date of Hire: 11/01/2018 | |
| Staff # 6 | Met |
| Date of Hire: 04/01/2019 | |
| Staff # 7 | Met |
| Date of Hire: 04/09/2019 | |
| Staff # 8 | Met |
| Date of Hire: 06/20/2006 | |

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

Comment

Adequate supervision observed on this date.