



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/21/2017 **VisitType:** Licensing Study **Arrival:** 7:35 AM **Departure:** 1:30 PM

CCLC-2282

The Starting Point Day Care

1929 Skidaway Road Savannah, GA 31404 Chatham County
 (912) 236-7373 lindasmart47@yahoo.com

Regional Consultant

Stacey Foston

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stacey.foston@decal.ga.gov

Mailing Address

Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/21/2017	Licensing Study	Good Standing	
02/21/2017	Monitoring Visit	Good Standing	
09/20/2016	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Back		0	0	C	9	C	NA	NA	
Main	end left	Three Year Olds and Four Year Olds	1	10	C	12	C	NA	NA	Music,TV,Free Play
Main	Middle front		0	0	C	5	C	NA	NA	
Main	middle rear infant	Infants and One Year Olds	1	5	C	5	C	NA	NA	Diapering,Floor Play
Main	Right toddler	One Year Olds and Two Year Olds	2	11	C	15	C	NA	NA	Music,Free Play
Total Capacity @35 sq. ft.: 46						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 26			Total Capacity @35 sq. ft.: 46			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance

Comments

Plan of Improvement: Developed This Date 09/21/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Linda Smart, Program Official

Date

Stacey Foston, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Comment

591-1-1-.03(2) - Lesson plans posted in all classrooms.

Correction Deadline: 9/21/2017

Finding

591-1-1-.03(6) requires Center Staff to ensure children less than three years of age do not spend more than one-half hour of time consecutively in confining equipment, such as swings, highchairs, jump seats, carriers or walkers. Children shall use such equipment only when they are awake. Such children shall be allowed time to play on the floor daily. Infants shall have supervised tummy time on the floor daily when they are awake. It was determined based on observation that two infants were confined in high chairs from 7:48 AM until 8:30 AM. In addition, one infant was confined in a walker from 7:48 AM until 9:05 AM and was removed the walker after the consultant talked to the director.

POI (Plan of Improvement)

The Center will train Staff to use confining equipment appropriately, to provide supervised floor play daily for children under three years of age, including infants, and will monitor regularly.

Correction Deadline: 9/21/2017

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Not Met

Comment

Parent Authorizations Obtained/Completed

Finding

591-1-1-.08(6) requires the Center to maintain records of a child's daily arrival and departure for the twelve (12) preceding months that the Parent or person(s) authorized by the Parent documents, in written or electronic format, each time the Parent or authorized person drops off and picks up the child. The documentation shall include at least the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure. These records shall be made available to the Department in printed or written form upon request. It was determined based on observation that five children were not signed in by parent or authorized person upon arrival to the center.

POI (Plan of Improvement)

The Center will maintain arrival and departure records as required, will ensure the documentation includes all of the required information, and will provide the records to the Department when requested.

Correction Deadline: 9/21/2017

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Discuss-Children Moved Maintain Capacity

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Comment

Observation-No Hazards Accessible

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that peeling paint was observed on the door frames of the closet in the front middle classroom and around the frame of the opening of the connecting classroom.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 9/28/2017

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 3/31/2017

Corrected on 9/21/2017

.26(6) - The previous citation has been corrected.

Food Service

591-1-1-.15 Food Service & Nutrition

Technical Assistance

Technical Assistance

591-1-1-.15(5) - Discussed with the director about ensuring the current menu is posted.

Correction Deadline: 9/21/2017

Health and Hygiene

591-1-1-.07 Children's Health

Technical Assistance

Technical Assistance

591-1-1-.07(5) - Discussed with the director about ensuring that children pacifier are not attached to clothing.

Correction Deadline: 9/21/2017

591-1-1-.10 Diapering Areas & Practices(CR)

Not Met

Finding

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation that the changing surface in the toddler room did not have rails or straps.

POI (Plan of Improvement)

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers.

Correction Deadline: 9/21/2017

Correction Deadline: 2/21/2017

Corrected on 9/21/2017

.10(5) - Observed proper diapering.

591-1-1-.17 Hygiene(CR)

Not Met

Finding

591-1-1-.17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observations that several school age children did not wash their hands before and after eating breakfast. In addition several children did not wash their hands upon arrival at the center.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 9/21/2017

Correction Deadline: 2/21/2017

Corrected on 9/21/2017

.17(8)(a-d) - The previous citation has been corrected.

591-1-1-.20 Medications(CR)**Met****Comment**

The director states that the center does not dispense medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Technical Assistance****Technical Assistance**

591-1-1-.21(3) - Discussed with the director about updating the emergency drill form with the form on the Bright from the Start website. The consultant emailed the form to the director during the visit.

Correction Deadline: 9/26/2017

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR)**Met****Comment**

No Field Trips at This Time

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on a review of records that the two of three staff members who participate in transportation did not have transportation training.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 10/2/2017

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Cribs and mats in good condition.

Staff Records

Records Reviewed: 7**Records with Missing/Incomplete Components: 5**

Staff # 1

Not Met

Date of Hire: 06/22/2014

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 2	Not Met
Date of Hire: 08/18/2016	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 3	Not Met
Date of Hire: 02/24/2011	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training,.36(3)(a-b)-2 hrs. Transportation Training missing	
Staff # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 5	Met
Date of Hire: 12/19/2016	
Staff # 6	Met
Staff # 7	Not Met
Date of Hire: 06/20/2007	
<u>"Missing/Incomplete Components"</u>	
.36(3)(a-b)-2 hrs. Transportation Training missing,.33(5)-10 Hrs. Annual Training	

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records Check(CR)	Met
Correction Deadline: 2/22/2017	
Corrected on 9/21/2017	
.09(1)(e) - Criminal record checks compete for all staff.	
591-1-1-.14 First Aid & CPR	Met
Comment	
Observed-100% Certified First Aid & CPR	
Comment	
Observed-Center/Vehicle Kits Complete	
591-1-1-.33 Staff Training	Not Met
Finding	
591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of records that the six out six staff did not complete the health and safety training.	
POI (Plan of Improvement)	
The Center will sign staff up for training to obtain the health and safety training	

Correction Deadline: 10/21/2017

Finding

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on review of files that five staff members did not complete the required ten hours of training for the year 2016.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2017

591-1-1-.31 Staff(CR)

Not Met

Finding

Previously Cited: 591-1-1.31(2)(b) requires teachers/lead caregivers to meet minimum qualifications. It was determined based on review of records and discussion with the director that four lead teachers had not completed a program to meet the credential requirements within the required eighteen months.

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on review of records that three teachers had not obtained a credential as required.

POI (Plan of Improvement)

The teachers have enrolled in a new CDA program.

Correction Deadline: 1/31/2018

Recited on 9/21/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

Finding

591-1-1-.32(2) requires the Center maintain Staff:child ratios in mixed-age groups based on the age of the youngest group of children that includes more than twenty percent of the total number of children in the mixed-age group. It was determined based on observation that upon the consultants arrival a mixed age group of 14 children and one teacher was housed in the middle left classrooms. The group of children included four 1-year olds, two 2 year-olds, 3 three-year olds, two 4-year olds and three children ages six and up. Based on the number and ages of the children present a ratio of 2:14 was required.

POI (Plan of Improvement)

The Center will provide adequate staff when there is a mixed-age group. The center moved children during after additional staff arrived.

Correction Deadline: 9/21/2017

591-1-1-.32 Supervision(CR)

Not Met

Finding

591-1-1-.32(7) requires that children be supervised at all times and that the persons supervising in the child care area be alert, able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the chaperones and Students-in-Training, and provide timely attention to the children's actions and needs. It was determined based on observation that upon the consultant arrival one teacher was supervising two classrooms. In addition the teacher was observed leaving the children unattended in the classrooms several times when she opened the front door and went into the kitchen for breakfast

POI (Plan of Improvement)

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

Correction Deadline: 9/21/2017