



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/18/2017 **VisitType:** Licensing Study **Arrival:** 10:50 AM **Departure:** 3:30 PM

CCLC-2227

Potter's House, The

1800 N. Central Avenue Tifton, GA 31794 Tift County
(229) 382-4418 pottershousechil@bellsouth.net

Regional Consultant

Jackqueline Frederick

Phone: (229) 386-3247

Fax: (229) 238-2435

jackqueline.frederick@decal.ga.gov

Mailing Address

Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/18/2017	Licensing Study	Good Standing	
02/08/2017	Monitoring Visit	Good Standing	
09/13/2016	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1	One Year Olds	1	5	C	18	C	NA	NA	Nap
Main	2		0	0	C	17	C	NA	NA	
Main	3	Two Year Olds	1	8	NC	18	C	NA	NA	Nap
Main	4	Infants	2	8	C	18	C	NA	NA	Nap
Main	5		0	0	C	18	C	NA	NA	
Main	6	Three Year Olds	1	14	C	17	C	NA	NA	Nap
Main	7	Three Year Olds	1	10	C	14	C	NA	NA	Nap
Main	8	Two Year Olds	1	7	C	17	C	NA	NA	Nap
Main	Gym		0	0	C	61	C	NA	NA	
Total Capacity @35 sq. ft.: 198						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 52			Total Capacity @35 sq. ft.: 198			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG - Small	0	C
Main	PG-Large	326	C

Comments

The purpose of today's visit is to conduct a licensing study.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Janice Patrick, Program Official

Date

Jackqueline Frederick, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Correction Deadline: 2/9/2017

Corrected on 9/18/2017

.03(3)(c)2. - Citation corrected on this date.

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Correction Deadline: 2/9/2017

Corrected on 9/18/2017

.08(a)-(f) - Citation observed corrected.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 2/8/2017

Corrected on 9/18/2017

.25(13) - Citation observed corrected on this date.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Correction Deadline: 2/8/2017

Corrected on 9/18/2017

.26(4) - Citation observed corrected on this date.

Correction Deadline: 2/18/2017

Corrected on 9/18/2017

.26(6) - Citation observed corrected on this date.

Technical Assistance

591-1-1-.26(9) - Center will continue and complete cleanup from storm damage.

Correction Deadline: 9/18/2017

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Correction Deadline: 2/8/2017

Corrected on 9/18/2017

.15(1) - Citation observed corrected on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Diapering requirements discussed

591-1-1-.17 Hygiene(CR)

Met

Comment

Discussed hand washing.

591-1-1-.20 Medications(CR)

Met

Comment

Center does not dispense medication.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Observed-Positive Learning Environment

591-1-1-.36 Transportation(CR)

Not Met

Correction Deadline: 2/9/2017

Corrected on 9/18/2017

.36(4)(b) - Citation observed corrected on this date.

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on observation that on August 18, 2017 there were no checks confirming load and unload for two children.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 9/19/2017

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed-SIDS/Infant Sleeping Position

Staff Records

Records Reviewed: 15

Records with Missing/Incomplete Components: 2

Staff # 1

Not Met

Date of Hire: 04/19/2017

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate

Staff # 2

Met

Date of Hire: 09/14/2015

Staff # 3

Met

Date of Hire: 08/07/2017

Staff # 4

Met

Date of Hire: 06/26/2016

Records Reviewed: 15**Records with Missing/Incomplete Components: 2**

Staff # 5 Date of Hire: 11/23/2005	Met
Staff # 6 Date of Hire: 10/17/2012	Met
Staff # 7 Date of Hire: 07/30/2017	Met
Staff # 8 Date of Hire: 05/28/2002	Met
Staff # 9 Date of Hire: 09/10/2015	Met
Staff # 10 Date of Hire: 07/20/2000	Met
Staff # 11 Date of Hire: 11/17/2008	Met
Staff # 12 Date of Hire: 05/02/2013	Met
Staff # 13 Date of Hire: 08/02/2016 <u>"Missing/Incomplete Components"</u> .33(5)-10 Hrs. Annual Training	Not Met
Staff # 14 Date of Hire: 08/15/2016	Met
Staff # 15 Date of Hire: 08/16/2007	Met

Staff Credentials Reviewed: 15**591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Criminal Records Check complete

591-1-1-.33 Staff Training**Not Met**

Finding

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records that two staff members did not have the required training.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 10/18/2017

591-1-1-.31 Staff(CR) **Met**

Comment

Lead staff education requirements

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR) **Met**

Comment

Observed-Adequate Supervision