



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/3/2018 **VisitType:** Monitoring Visit **Arrival:** 9:50 AM **Departure:** 1:45 PM

CCLC-22124

The Goddard School of Flowery Branch

5989 Spout Springs Road Flowery Branch, GA 30542 Hall County
(770) 967-6737 dflowerybranchga@goddardschools.com

Regional Consultant

Octavia Humphrey

Phone: (770) 357-3234

Fax: (770) 357-3278

octavia.humphrey@decal.ga.gov

Joint with: Candace Gilbert

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation		
12/03/2018	Monitoring Visit	Good Standing
02/07/2018	Monitoring Visit	Good Standing
09/19/2017	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1R	Infants	3	10	C	22	C	NA	NA	Nap, Floor Play
Main	B 2R	One Year Olds	3	11	C	15	C	NA	NA	Outside
Main	C 3R	Three Year Olds	2	12	C	17	C	NA	NA	Free Play
Main	D Rear	Five Year Olds	1	7	C	13	C	NA	NA	Music
Main	E 3L	Three Year Olds and Four Year Olds	2	14	C	21	C	NA	NA	Transitioning
Main	F 2L	Two Year Olds and Three Year Olds	2	12	C	15	C	21	C	Free Play
Main	G 1L	Four Year Olds	2	16	C	20	C	29	C	Snack, Free Play
Total Capacity @35 sq. ft.: 110						Total Capacity @25 sq. ft.: 116		Building @35 capacity limited by Heath Department Limitations		
Total # Children this Date: 82			Total Capacity @35 sq. ft.: 110			Total Capacity @25 sq. ft.: 116		Building @25 capacity limited by Heath Department Limitations		

Building	Playground	Playground Occupancy	Playground Compliance
Main	A 3yr. - 5 yr.	52	C
Main	B 3 yr. - 5 yr.	79	C
Main	C Inf. - 3 yr.	24	C

Comments

The purpose of today's visit was to conduct a monitoring visit and to follow-up on the previous visit on February 7, 2018.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Shelley Mote, Program Official

Date

Candace Gilbert, Consultant

Date

Octavia Humphrey, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 12/3/2018 **VisitType:** Monitoring Visit **Arrival:** 9:50 AM **Departure:** 1:45 PM

CCLC-22124

The Goddard School of Flowery Branch

5989 Spout Springs Road Flowery Branch, GA 30542 Hall County
(770) 967-6737 dflowerybranchga@goddardschools.com

Mailing Address
Same

Regional Consultant

Octavia Humphrey

Phone: (770) 357-3234

Fax: (770) 357-3278

octavia.humphrey@decal.ga.gov

Joint with: Candace Gilbert

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Consultant observed equipment and furniture to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Consultant observed center to be clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26 - Consultant discussed with Provider to monitor and repair chipping paint and rust on the middle playground white structure beams.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Not Met****Finding**

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on Consultant observation that the diapering pad in classroom A1R had small tears less than 1 inches.

POI (Plan of Improvement)

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

Correction Deadline: 12/3/2018

591-1-1-.17 Hygiene(CR)**Met****Comment**

Consultant observed proper hand washing throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for emergency medication observed to be complete on this date.

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Consultant observed staff to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Correction Deadline: 2/8/2018****Corrected on 12/3/2018**

.36(7)(b) - Based on Consultant's review of emergency medical information sheets were observed to be completed on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

On this date, Consultant observed twelve (12) of twelve (12) cribs used for sleeping and resting, to meet Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials International (ASTM) safety standards. Consultant also discussed all Infant Safe Sleeping and Resting requirements with Staff. Consultant discussed with Staff about storing bulletin board items underneath crib mattress.

Staff Records**Records Reviewed: 20****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 04/18/2017

Staff # 2

Met

Date of Hire: 06/25/2018

Staff # 3 Met

Date of Hire: 08/01/2018

Staff # 4 Met

Date of Hire: 09/17/2018

Staff # 5 Met

Date of Hire: 03/28/2017

Staff # 6 Met

Date of Hire: 09/20/2018

Staff # 7 Met

Date of Hire: 04/27/2015

Staff # 8 Met

Date of Hire: 05/12/2017

Staff # 9 Met

Date of Hire: 11/25/2018

Staff # 10 Met

Date of Hire: 07/01/2020

Staff # 11 Met

Date of Hire: 06/18/2007

Staff # 12 Met

Date of Hire: 12/19/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 13 Met

Date of Hire: 09/10/2018

Staff # 14 Met

Date of Hire: 07/28/2008

Staff # 15 Met

Date of Hire: 07/22/2011

Staff # 16 Met

Date of Hire: 07/28/2010

Staff # 17 Met

Records Reviewed: 20

Records with Missing/Incomplete Components: 0

Date of Hire: 06/29/2015

Staff # 18

Met

Date of Hire: 08/01/2018

Staff # 19

Met

Date of Hire: 02/08/2016

Staff # 20

Met

Date of Hire: 11/30/2015

Staff Credentials Reviewed: 20

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Finding

591-1-1-.09(1)(d) requires the Center to ensure that every Provisional Employee has a valid and current satisfactory Fingerprint Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center and must be supervised at all times by a Director or Employee with a valid and current satisfactory Comprehensive Records Check Determination. The Fingerprint Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Provisional Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Fingerprint Records Check Determination is required. It was determined based on the review of staff records that two independent contractors only had National Satisfactory determination letters and were left alone un supervised with children.. Consultant left one day letter.

POI (Plan of Improvement)

The Center will ensure that every Provisional Employee has a valid and current satisfactory Fingerprint Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center and must be supervised at all times by a Director or Employee with a valid and current satisfactory Comprehensive Records Check Determination. The Fingerprint Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Provisional Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Fingerprint Records Check Determination is required.

Correction Deadline: 12/3/2018

Technical Assistance

591-1-1-.09(1)(h) - Consultant discussed with Director on continuing to follow-up with obtaining out-of State Authorization.

Correction Deadline: 12/3/2018

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Consultant observed staff to provide direct supervision and be attentive to children's needs.

Comment

Consultant observed staff to provide direct supervision and be attentive to children's needs.