



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/19/2017 **VisitType:** Licensing Study **Arrival:** 9:50 AM **Departure:** 1:00 PM

CCLC-22124

The Goddard School of Flowery Branch

5989 Spout Springs Road Flowery Branch, GA 30542 Hall County
(770) 967-6737 dflowerybranchga@goddardschools.com

Mailing Address
Same

Regional Consultant

Candace Gilbert

Phone: (866) 371-4935
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Joint with: Coty Cummings

Compliance Zone Designation		
09/19/2017	Licensing Study	Good Standing
01/20/2017	Monitoring Visit	Good Standing
09/07/2016	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A 1R	Infants	3	10	C	22	C	NA	NA	Floor Play,Nap	
Main	B 2R	One Year Olds	2	13	C	15	C	NA	NA	Free Play	
Main	C 3R	One Year Olds and Two Year Olds	2	10	C	17	C	NA	NA	Centers,Diapering	
Main	D Rear	Five Year Olds	1	8	C	13	C	NA	NA	Centers	
Main	E 3L	Three Year Olds	2	18	C	21	C	NA	NA	Outside	
Main	F 2L	Three Year Olds and Four Year Olds	2	8	C	15	C	21	C	Outside	
Main	G 1L	Four Year Olds	2	15	C	20	C	29	C	Centers	
Total Capacity @35 sq. ft.: 110						Total Capacity @25 sq. ft.: 116	Building @35 capacity limited by Heath Department Limitations				
Total # Children this Date: 82			Total Capacity @35 sq. ft.: 110			Total Capacity @25 sq. ft.: 116		Building @25 capacity limited by Heath Department Limitations			


Building	Playground	Playground Occupancy	Playground Compliance
Main	A 3yr. - 5 yr.	52	C
Main	B 3 yr. - 5 yr.	79	C
Main	C Inf. - 3 yr.	24	C

Comments

The purpose of this visit was to conduct a licensing study to follow up to the previous visit conducted on January 20, 2017.

Plan of Improvement: Developed This Date 09/19/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

 **Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.


Sign up Today!
www.qualityrated.decga.gov
Any Licensed Program Eligible to Participate
Free Approved Training
Free Technical Assistance
Eligible for \$1,000 Materials Mini Grant
1, 2, 3 Star Rated Programs Receive Bonus Packages
Great Marketing Tool
Raises the Bar in Child Care
For More Information:
Email: QualityRated@decga.gov or Call: 855-800-7747

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Shelley Mote, Program Official

Date

Candace Gilbert, Consultant

Date

Coty Cummings, Consultant

Date



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Findings Report

Date: 9/19/2017 **VisitType:** Licensing Study **Arrival:** 9:50 AM **Departure:** 1:00 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Comment

Observed-Variety Throughout Center

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation by consultant that red vinyl couch in Classroom D had exposed rips and tears.

POI (Plan of Improvement)

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

Correction Deadline: 9/19/2017

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

Child # 6

Met

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(6) requires the Center to maintain records of a child's daily arrival and departure for the twelve (12) preceding months that the Parent or person(s) authorized by the Parent documents, in written or electronic format, each time the Parent or authorized person drops off and picks up the child. The documentation shall include at least the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure. These records shall be made available to the Department in printed or written form upon request. It was determined based on review of records by consultant that not all the enrolled children had complete daily arrival and departure records with signature or initials of the parent or authorized person

POI (Plan of Improvement)

The Center will maintain arrival and departure records as required, will ensure the documentation includes all of the required information, and will provide the records to the Department when requested.

Correction Deadline: 9/19/2017

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on consultant's observation that in Classroom D there was peeling paint on the door leading out to the playground.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 9/19/2017

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

Please ensure that patio poles and structures and maintained for pest control

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

591-1-1-.15 - Consultant observed lunches brought from home to meet USDA guidelines. Consultant spoke with provider regarding upcoming changes to USDA guidelines.

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen Appears Clean/Well Organized

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Observed-Proper Diapering

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)

Met

Comment

Ensure Lids Remain on Trash Container

Comment

Observed-Proper Hand Washing Throughout

Comment

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR)

Met

Comment

Observed-Complete Documentation

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Technical Assistance

Technical Assistance

591-1-1-.21(3) - Consultant discussed with provider using updated drill form.

Correction Deadline: 9/24/2017

591-1-1-.27 Posted Notices

Met

Comment

Observed-All Notices Posted. Consultant observed proof of liability insurance.

Safety

591-1-1-.05 Animals

Met

Comment

No Animals Kept

591-1-1-.11 Discipline(CR)

Met

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR)

Met

Comment

Observed-Complete Documentation

591-1-1-.36 Transportation(CR)

Technical Assistance

Comment

Observed-Complete Documentation

Comment

Vehicle had fire extinguisher and first aid kit

Technical Assistance

591-1-1-.36(7)(b) - Please ensure that children's records are kept on file for at least one year.

Correction Deadline: 9/20/2017

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed-SIDS/Infant Sleeping Position

Staff Records

Records Reviewed: 20

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 04/18/2017

Staff # 2 Met

Date of Hire: 08/04/2016

Staff # 3 Met

Staff # 4 Met

Date of Hire: 03/28/2017

Staff # 5 Met

Staff # 6 Met

Date of Hire: 04/27/2015

Staff # 7 Met

Date of Hire: 05/12/2017

Staff # 8 Met

Date of Hire: 07/01/2020

Staff # 9 Met

Date of Hire: 06/18/2007

Staff # 10 Met

Date of Hire: 12/19/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 11 Met

Date of Hire: 07/28/2008

Staff # 12 Met

Records Reviewed: 20

Records with Missing/Incomplete Components: 0

Date of Hire: 07/22/2011

Staff # 13 Met

Date of Hire: 07/28/2010

Staff # 14 Met

Date of Hire: 06/29/2015

Staff # 15 Met

Date of Hire: 03/06/2017

Staff # 16 Met

Date of Hire: 02/08/2016

Staff # 17 Met

Date of Hire: 11/30/2015

Staff # 18 Met

Date of Hire: 08/07/2017

Staff # 19 Met

Staff # 20 Met

Staff Credentials Reviewed: 20

591-1-1-.09 Criminal Records Check(CR) Met

Comment

Criminal Records Check complete. Consultant discussed with provider procedures for employees who previously lived out of state.

591-1-1-.14 First Aid & CPR Met

Comment

Observed-100% Certified First Aid & CPR

591-1-1-.33 Staff Training Technical Assistance

Comment

Observed - Documentation Of Training

Technical Assistance

Please ensure that all employee orientations are completed by staff and director.

Correction Deadline: 9/19/2017

591-1-1-.31 Staff(CR) Met

Comment

591-1-1-.31(13) - Consultant observed staff to follow all applicable laws and regulations.

Correction Deadline: 9/19/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision