



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 6/13/2019    **VisitType:** Licensing Study    **Arrival:** 8:45 AM    **Departure:** 12:15 PM

**CCLC-22124**

**The Goddard School of Flowery Branch**

5989 Spout Springs Road Flowery Branch, GA 30542 Hall County  
(770) 967-6737 dflowerybranchga@goddardschools.com

**Regional Consultant**

Malissa Champion

Phone: (770) 357-4925

Fax: (770) 357-4924

malissa.champion@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/13/2019	Licensing Study	Good Standing	
03/13/2019	Complaint Closure	Good Standing	
03/13/2019	Complaint Investigation Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1R	Infants and One Year Olds	2	5	C	22	C	NA	NA	Floor Play
Main	B 2R	One Year Olds	3	12	C	15	C	NA	NA	Snack
Main	C 3R	Two Year Olds and Three Year Olds	2	11	C	17	C	NA	NA	Free Play
Main	D Rear	Four Year Olds and Five Year Olds	1	12	C	13	C	NA	NA	Transitioning
Main	E 3L	Three Year Olds and Four Year Olds	2	13	C	21	C	NA	NA	Centers
Main	F 2L	Two Year Olds and Three Year Olds	2	9	C	15	C	21	C	Circle Time
Main	G 1L	Five Year Olds and Six Year Olds and Over	1	12	C	20	C	29	C	Art
Total Capacity @35 sq. ft.: 110					Total Capacity @25 sq. ft.: 116		Building @35 capacity limited by Heath Department Limitations			
Total # Children this Date: 74			Total Capacity @35 sq. ft.: 110		Total Capacity @25 sq. ft.: 116		Building @25 capacity limited by Heath Department Limitations			

Building	Playground	Playground Occupancy	Playground Compliance
Main	A 3yr. - 5 yr.	52	C
Main	B 3 yr. - 5 yr.	79	C
Main	C Inf. - 3 yr.	24	C

**Comments**

The purpose of this visit was to conduct a licensing study and to follow up on the previous visit conducted on December 3, 2018.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Shelley Mote, Program Official

Date

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Malissa Champion, Consultant

Date



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### Findings Report

**Date:** 6/13/2019 **VisitType:** Licensing Study **Arrival:** 8:45 AM **Departure:** 12:15 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

### Facility

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**591-1-1-.06 Bathrooms** **Met**

**Comment**

Bathrooms observed to be clean and well maintained.

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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Center appears clean and well maintained.

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**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Playground observed to be clean and in good repair. Consultant discussed monitoring the playground and fence surrounding the playground area for normal wear and tear (i.e. exposed roots, insect activity, entrapment hazards, etc.) with the director on this date.

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Center menu meets USDA guidelines.

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**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen appears clean and well organized.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Technical Assistance**

**Comment**

Proper diapering procedures observed.

**Technical Assistance**

591-1-1-.10(4) - Consultant discussed with provider to monitor, repair or replace the diaper changing pads in diapering classrooms where tears are beginning to develop in the fabric.

**Correction Deadline: 6/13/2019**

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Documentation for medication dispensing observed complete.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Consultant observed complete emergency drills

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**591-1-1-.27 Posted Notices****Met****Comment**

Observed all required posted notices.

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**591-1-1-.29 Required Reporting****Met****Comment**

Thank you for reporting as required.

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**Safety**

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**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

Field trip documentation observed to be complete.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

Complete documentation of transportation observed.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

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**Staff Records**

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**Records Reviewed: 24****Records with Missing/Incomplete Components: 0**

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Staff # 1

Met

Date of Hire: 04/17/2019

Staff # 2

Met

Date of Hire: 04/18/2017

Staff # 3

Met

Date of Hire: 06/25/2018

Staff # 4 Met

Date of Hire: 08/01/2018

Staff # 5 Met

Date of Hire: 09/17/2018

Staff # 6 Met

Date of Hire: 05/12/2017

Staff # 7 Met

Date of Hire: 11/25/2018

Staff # 8 Met

Date of Hire: 06/18/2007

Staff # 9 Met

Date of Hire: 12/19/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 10 Met

Date of Hire: 09/10/2018

Staff # 11 Met

Date of Hire: 07/28/2008

Staff # 12 Met

Date of Hire: 04/29/2019

Staff # 13 Met

Date of Hire: 05/04/2018

Staff # 14 Met

Date of Hire: 04/22/2019

Staff # 15 Met

Date of Hire: 07/22/2011

Staff # 16 Met

Date of Hire: 10/17/2017

Staff # 17 Met

Date of Hire: 07/28/2010

Staff # 18 Met

**Records Reviewed: 24**

**Records with Missing/Incomplete Components: 0**

Date of Hire: 06/29/2015

Staff # 19 Met

Date of Hire: 08/01/2018

Staff # 20 Met

Date of Hire: 03/28/2019

Staff # 21 Met

Date of Hire: 02/08/2016

Staff # 22 Met

Date of Hire: 05/04/2010

Staff # 23 Met

Date of Hire: 11/30/2015

Staff # 24 Met

Date of Hire: 06/29/2015

**Staff Credentials Reviewed: 24**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided five (5) files for employees hired since last visit on December 3, 2018.

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**591-1-1-.14 First Aid & CPR Met**

**Comment**

Complete first aid kits observed in center and on vehicles.

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

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**591-1-1-.33 Staff Training Met**

**Comment**

Documentation observed of required staff training.

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**591-1-1-.31 Staff(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.