



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/29/2018 **VisitType:** Licensing Study **Arrival:** 8:00 AM **Departure:** 11:00 AM

CCLC-22101

LaTrenda's World for Learning, Inc.

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Regional Consultant

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Quality Rated: ★ ★

Compliance Zone Designation		
08/29/2018	Licensing Study	Good Standing
02/21/2018	POI Follow Up	Good Standing
01/30/2018	Licensing Study	Support

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L (infant-2 yr)	Infants and One Year Olds and Two Year Olds	1	4	C	12	C	NA	NA	Diapering, Floor Play
Main	1R (3-5 years)	Three Year Olds	1	3	C	12	C	NA	NA	Centers
Main	2L (2 years		0	0	C	12	C	NA	NA	
Main	2R (School-age)		0	0	C	14	C	NA	NA	
Total Capacity @35 sq. ft.:			50			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 7			Total Capacity @35 sq. ft.: 50			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Plg: Infant/Toddler	20	C
Main	Plg: School-age	0	C

Comments

Plan of Improvement: Developed This Date 08/28/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

LaTrenda Hugley, Program Official

Date

Brandi Mangino, Consultant

Date



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Findings Report

Date: 8/29/2018 **VisitType:** Licensing Study **Arrival:** 8:00 AM **Departure:** 11:00 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

Consultant discussed that the bamboo chair in the 1L room had a recall and the center would need to contact the manufacture for the safety straps. The item was not being used at the time of the visit.

Correction Deadline: 8/28/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 1

Child # 1	Met
Child # 2	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Parent Names, Work Numbers	
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records**Technical Assistance****Technical Assistance**

Consultant discussed that parent's work information on the enrollment forms need to be completed.

Correction Deadline: 8/28/2018

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Technical Assistance**

Consultant discussed that baby wipes need to be inaccessible when reading they can pose a suffocation hazard. In addition, the plunger in the restroom between Rooms 1R and 2R needs to be inaccessible.

Correction Deadline: 8/28/2018**Technical Assistance**

Consultant discussed that the restroom between Rooms 1R and 2R has chipping paint around the floor boards.

Correction Deadline: 8/28/2018

591-1-1-.26 Playgrounds(CR)**Not Met****Technical Assistance**

Consultant discussed the top of the toy box lid was observed to be bust, picnic table had chipping wood, and cozy coupe was missing a steering wheels. All items were corrected or removed while consultant was at the center and no children were present on the playground.

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resilient. It was determined that the resilient surface on both playgrounds was observed to be inadequate due to grass growing through.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resilient.

Correction Deadline: 9/7/2018

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Please ensure that infant feeding forms are updated regularly.

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

591-1-1-.18 Kitchen Operations

Technical Assistance

Technical Assistance

Consultant discussed the labeling of food that is not in the original container on this date.

Correction Deadline: 8/28/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Technical Assistance

Technical Assistance

Consultant discussed that the rubber gloves on the diaper station need to be in a different location and inaccessible to children.

Correction Deadline: 8/28/2018

591-1-1-.17 Hygiene(CR)

Not Met

Comment

Please ensure lids remain on trash containing organic waste.

Finding

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on consultant observation that a staff member in Room 1L was observed to change a child's diaper and not wash hand before.

POI (Plan of Improvement)

The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

Correction Deadline: 8/28/2018

591-1-1-.20 Medications(CR)

Met

Comment

Per the center director no medication has been dispensed since the last regulatory visit.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

Consultant discussed the new fire drill form, and the center completed a lock down drill on August 27, 2018 and had the fire department come out and located a safe place for the center during lock down drills.

Correction Deadline: 9/2/2018**Safety**

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Not Met****Comment**

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on a review of records that two staff member were observed to have expired transportation training. The center bus driver's transportation training expired on August 26, 2018, and a center staff member who participated in a field trip in June 2018 had transportation training that expired on January 30, 2017.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 9/7/2018**Comment**

Annual safety check for the van was completed on January 19, 2018.

Correction Deadline: 8/28/2018**Technical Assistance**

Consultant discussed that the emergency forms for the van need to be reviewed and have complete address for the medical facility the center uses, father information, any allergies and children's doctor and phone number.

Correction Deadline: 8/29/2018**Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Technical Assistance****Technical Assistance**

Consultant discussed with the director on this date that in the 1L room a bib was attached to the side of a crib, a stuffed animal was in a crib and an extra mattress and that the cribs need to be free of any extra items, items inside, or attached. No infants were sleeping in the cribs at the time of the visit and all items were removed.

Correction Deadline: 8/28/2018**Staff Records**

Records Reviewed: 6**Records with Missing/Incomplete Components: 2**

Staff # 1 Met
Date of Hire: 09/29/2008

Staff # 2 Not Met
Date of Hire: 06/06/2016

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

Staff # 3 Met
Date of Hire: 06/01/1998

Staff # 4 Met
Date of Hire: 09/19/2007

Staff # 5 Met
Date of Hire: 08/29/2007

Staff # 6 Not Met
Date of Hire: 09/05/2017

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

Staff Credentials Reviewed: 6**591-1-1-.09 Criminal Records Check(CR)****Technical Assistance****Technical Assistance**

The director was informed that a fingerprint background determination for any staff that had fingerprints completed before January 1, 2014 must obtain an updated fingerprint determination by October 1, 2018. The director was further informed that all staff must have a comprehensive background check determination on file no later than October 1, 2018. The consultant discussed new criminal background policies and procedures that will become effective on October 1, 2018. The director will review the upcoming changes to ensure criminal background compliance is maintained.

Correction Deadline: 8/28/2018**591-1-1-.14 First Aid & CPR****Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

Comment

Please replace/add missing/expired item(s) in first aid kit(s).

591-1-1-.33 Staff Training**Defer****Defer**

Citation will be deferred until the first regulatory visit of 2019 as the center staff have until December 31, 2018 to complete the annual training for the 2018 year.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 3/1/2018

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.