



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/11/2018 **VisitType:** Monitoring Visit **Arrival:** 8:50 AM **Departure:** 10:55 AM

CCLC-21664

Appletree - ABC Preschool

4665 Webb Bridge Road Alpharetta, GA 30005 Fulton County
 (770) 343-8680 gailmorrill@appletree-abc.com

Regional Consultant

Shannon Curtis

Phone: (770) 342-7802

Fax: (678) 891-5904

shannon.curtis@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/11/2018	Monitoring Visit	Good Standing	
07/27/2017	Licensing Study	Good Standing	
01/05/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A: 1R - GA PreK	PreK	2	19	C	25	C	NA	NA	Centers
Main	B: 2R - GA PreK	PreK	2	20	C	25	C	NA	NA	Centers
Main	C: 3R - GA PreK	PreK	2	19	C	20	C	NA	NA	Circle Time
Main	D: 4R	Three Year Olds	2	16	C	20	C	NA	NA	Centers
Main	E: 5R		0	0	C	9	C	NA	NA	Not In Use
Main	F: 4L - Toddlers	Infants	1	3	C	15	C	NA	NA	Feeding,Nap
Main	G: 3L - Twos	One Year Olds	2	8	C	15	C	NA	NA	Art
Main	H: 2L		0	0	C	25	C	NA	NA	Not In Use
Main	I: 1L - Preschool	Three Year Olds	2	19	C	25	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 179						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 104 Total Capacity @35 sq. ft.: 179						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Preschool Right	149	C
Main	Toddler Left	67	C

Comments

The purpose of this visit was to conduct a monitoring visit and to follow up to the previous visit conducted on July 27, 2017.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Linda Hampton, Program Official

Date

Shannon Curtis, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)	Met
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Comment

Per discussion with the Director the program does not administer medication at this time.

	Safety
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591-1-1-.11 Discipline(CR)	Met
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Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)	Met
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Comment

Complete documentation of transportation observed.

	Sleeping & Resting Equipment
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591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

	Staff Records
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Records Reviewed: 22	Records with Missing/Incomplete Components: 0
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Staff # 1	Met
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Date of Hire: 09/01/2007

Staff # 2	Met
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Date of Hire: 07/11/2016

Staff # 3	Met
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Date of Hire: 01/19/2017

Staff # 4	Met
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Date of Hire: 12/03/2016

Staff # 5	Met
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Date of Hire: 10/10/2017

Staff # 6	Met
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Date of Hire: 01/20/2017

Staff # 7	Met
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Date of Hire: 07/03/2017

Staff # 8	Met
Date of Hire: 11/01/2017	
Staff # 9	Met
Date of Hire: 08/03/2017	
Staff # 10	Met
Date of Hire: 01/18/2007	
Staff # 11	Met
Date of Hire: 01/18/2007	
Staff # 12	Met
Date of Hire: 08/04/2015	
Staff # 13	Met
Date of Hire: 10/01/2007	
Staff # 14	Met
Date of Hire: 10/02/2017	
Staff # 15	Met
Date of Hire: 07/18/2012	
Staff # 16	Met
Date of Hire: 10/10/2017	
Staff # 17	Met
Date of Hire: 07/27/2017	
Staff # 18	Met
Date of Hire: 08/21/2017	
Staff # 19	Met
Date of Hire: 08/04/2008	
Staff # 20	Met
Date of Hire: 08/01/2017	
Staff # 21	Met
Date of Hire: 11/30/2016	
Staff # 22	Met

Staff Credentials Reviewed: 22

591-1-1-.09 Criminal Records Check(CR)	Met
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Comment

Criminal records checks were observed to be completed for all staff on this date.

Comment

Director provided four files for employees hired since last visit conducted on July 27, 2017 on this date.

591-1-1-.24 Personnel Records	Met
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Correction Deadline: 7/31/2017

Corrected on 1/11/2018

Previous citation corrected. Consultant observed evidence of required orientation for employees on this date.

591-1-1-.33 Staff Training	Met
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Comment

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

591-1-1-.31 Staff(CR)	Met
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Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)	Met
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Comment

Adequate supervision observed on this date.