



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/22/2018 **VisitType:** Monitoring Visit

**Arrival:** 8:35 AM

**Departure:** 2:00 PM

**CCLC-206**

**Discovery Point #28**

11 Market Square Road Newnan, GA 30265 Coweta County  
 (770) 252-2166 dianeatdiscoverypoint@newnanbiz.net

**Regional Consultant**

Laura Swann

Phone: (706) 855-3454

Fax: (706) 434-7641

laura.swann@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/22/2018	Monitoring Visit	Good Standing	
03/09/2018	Complaint Closure	Good Standing	
02/21/2018	Complaint Investigation & Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A	Infants	2	10	C	19	C	NA	NA	Feeding, Diapering, Floor Play	
Main	B	One Year Olds	2	12	C	16	C	NA	NA	Diapering, Floor Play	
Main	C	One Year Olds and Two Year Olds	2	14	C	20	C	NA	NA	Circle Time	
Main	D-Cafe		0	0	C	42	C	NA	NA		
Main	E	Two Year Olds	3	14	C	22	C	NA	NA	Outside	
Main	F	Three Year Olds	2	14	C	24	C	NA	NA	Centers	
Main	G	Three Year Olds and Four Year Olds	3	18	C	27	C	NA	NA	Centers	
Main	H	PreK	2	19	C	26	C	NA	NA	Transitioning	
Main	I	PreK	2	19	C	36	C	NA	NA	Centers, Transitioning	
Total Capacity @35 sq. ft.: 232						Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 120						Total Capacity @35 sq. ft.: 232					Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG Infant/Toddler	19	C
Main	PG Pre-School	59	C
Main	PG School-age	75	C

## Comments

Plan of Improvement: Developed This Date 10/22/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Diane Tant, Program Official

Date

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Laura Swann, Consultant

Date



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### Findings Report

**Date:** 10/22/2018 **VisitType:** Monitoring Visit

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#### CCLC-206

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

Center does not provide swimming activities.

### Facility

#### 591-1-1-.19 License Capacity(CR)

Met

#### Comment

Licensed capacity observed to be routinely met by center.

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

#### Comment

Center appears clean and well maintained.

**Correction Deadline: 2/21/2018**

**Corrected on 10/22/2018**

**.25(13) - Correction observed on this date. No hazards were accessible to children.**

#### 591-1-1-.26 Playgrounds(CR)

Met

#### Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

### Health and Hygiene

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****Not Met****Finding**

591-1-1-.20(1) requires Personnel to obtain specific written authorization from the child's physician or parent in order to dispense prescription or non-prescription medications, except for first aid. Such authorization will include when applicable, date; full name of the child; name of the medication; prescription number, if any; dosage; the dates to be given; the time of day to be dispensed; and signature of parent. It was determined based on a review of records that medication was not dispensed as authorize on the following dates:

7-24-2018, 7-30-2018, 8-13-2018, 8-16-2018, 8-29-2018, 9-10-2018 and 10-16-2018. The dosage was missed.

**POI (Plan of Improvement)**

The Center will train Staff to obtain and review parental authorizations to ensure the authorization contains complete information. The designated person(s) will monitor daily. Staff will set an alarm to ensure medication is given when authorized.

**Correction Deadline: 10/22/2018**

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<b>Safety</b>
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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Technical Assistance****Technical Assistance**

591-1-1-.36 - Permission forms, emergency medical record and vehicle seats were discussed with the director.

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<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

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<b>Staff Records</b>
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**Records Reviewed: 29****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 09/17/2018

Staff # 2

Met

Date of Hire: 10/09/2017

Staff # 3

Met

Date of Hire: 09/24/2018

Staff # 4 Date of Hire: 09/28/2014	Met
Staff # 5 Date of Hire: 01/01/2017	Met
Staff # 6 Date of Hire: 08/01/2017	Met
Staff # 7 Date of Hire: 09/27/2012	Met
Staff # 8 Date of Hire: 09/04/2018	Met
Staff # 9 Date of Hire: 01/12/2015	Met
Staff # 10 Date of Hire: 10/18/2018	Met
Staff # 11 Date of Hire: 12/04/2017	Met
Staff # 12 Date of Hire: 09/04/2018	Met
Staff # 13 Date of Hire: 09/01/2017	Met
Staff # 14 Date of Hire: 01/30/2017	Met
Staff # 15 Date of Hire: 08/30/2015	Met
Staff # 16 Date of Hire: 12/10/2015	Met
Staff # 17 Date of Hire: 07/29/2015	Met
Staff # 18 Date of Hire: 10/02/2017	Met

**Records Reviewed: 29**

**Records with Missing/Incomplete Components: 0**

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Staff # 19 Date of Hire: 01/03/2017	Met
Staff # 20 Date of Hire: 10/09/2018	Met
Staff # 21 Date of Hire: 05/15/2017	Met
Staff # 22 Date of Hire: 09/04/2018	Met
Staff # 23 Date of Hire: 06/30/2015	Met
Staff # 24 Date of Hire: 09/17/2018	Met
Staff # 25 Date of Hire: 08/04/2017	Met
Staff # 26 Date of Hire: 08/15/2015	Met
Staff # 27 Date of Hire: 10/04/2018	Met
Staff # 28 Date of Hire: 10/15/2015	Met
Staff # 29 Date of Hire: 08/03/2015	Met

**Staff Credentials Reviewed: 29**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided 8 file(s) for employees hired since last visit.

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**591-1-1-.14 First Aid & CPR**

**Met**

**Correction Deadline: 3/23/2018**

Corrected on 10/22/2018

.14(2) - Correction observed on this date. Current staff had first aid and CPR within 90 days of employment.

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591-1-1-.33 Staff Training

Defer

Correction Deadline: 3/23/2018

Corrected on 10/22/2018

.33(3) - Correction observed on this date. Current staff had health and safety training within 90 days of employment.

Defer

591-1-1-.33(6)-Defer until December 31, 2018.

**POI (Plan of Improvement)**

Previously Cited: The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed.

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2018

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591-1-1-.31 Staff(CR)

Met

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

**Comment**

Center observed to maintain appropriate staff:child ratios.

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591-1-1-.32 Supervision(CR)

Met

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.